

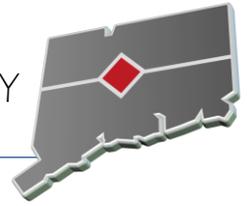
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

Serving Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, and Southington

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TRANSPORTATION IMPROVEMENT COMMITTEE (TIC) MEETING MINUTES

9 A.M. Thursday, 11/17/2011; CCRPA 225 N. Main Street Suite 304, Bristol, CT

I. Roll call and determination of quorum

The meeting was called to order at 9:00 a.m. with the members checked below in attendance:

Representative	Municipality	Representative	Municipality
<input checked="" type="checkbox"/> Art Simonian	Berlin	<input checked="" type="checkbox"/> Steven Schiller	New Britain
<input type="checkbox"/> Bryan Griswold	Berlin	<input checked="" type="checkbox"/> James Cassidy	Plainville
<input checked="" type="checkbox"/> Donald Padlo, Chairman	Bristol	<input checked="" type="checkbox"/> John Bossi	Plainville
<input type="checkbox"/> Walter Veselka	Bristol	<input checked="" type="checkbox"/> Tony Lorenzetti	Plymouth
<input type="checkbox"/> Scott Tharau	Burlington	<input checked="" type="checkbox"/> Stephen W. Mindera	Plymouth
<input type="checkbox"/> Vacant	Burlington	<input type="checkbox"/> Vacant	Southington
<input type="checkbox"/> Mark Moriarty	New Britain	<input checked="" type="checkbox"/> Jim Grappone	Southington

Also in attendance: Edward Perzanowski (Connecticut Commuter Services), Timothy Malone (CCRPA), Abigail St. Peter (CCRPA), Jason Zheng (CCRPA), Ethan Abeles (CCRPA)

II. Comments from the Public

None.

III. Action items

A. Approval of the September 29, 2011, Regular Meeting Minutes

MOTION: Stephen Mindera moved approval as presented; seconded by Jim Cassidy; passed unanimously.

B. Recommendations to the Agency Board

- 1) Amendment to the TIC Bylaws to designate the TIC as the Agency Title VI, Environmental Justice, and Limited English Proficiency Committee

DISCUSSION: Jason Zheng and Ethan Abeles led a discussion of the proposed changes to the TIC Bylaws. The language to be added to Article II of the TIC bylaws: "The TIC shall serve as CCRPA's MPO Appeals Board. As such, the TIC shall receive and resolve all Title VI, Environmental Justice, and Limited English Proficiency complaints in accordance with CCRPA's MPO Appeals Process." The Committee determined it is necessary to have legal counsel or another agency with similar capacity review the language of the

MPO Appeals and Complaint Form to assure it is in accordance with Federal requirements.

MOTION: Stephen Mindera moved to have CCRPA's *MPO Appeals Process and Complaint Form* vetted to determine its legal accordance with Federal regulation; seconded by Jim Grappone; passed unanimously.

C. Transit Enhancement funds for Bus stop signage

DISCUSSION: An update was provided on the transit enhancement funds including a description of the signs and locations throughout the region where the signs will appear.

MOTION: Steve Schiller moved to accept the transit enhancement funds and to go forward with the process of procuring signs with the approval of ConnDOT; seconded by Steve Mindera; passed unanimously.

D. Project Solicitations

1. STP-U Program
2. STP-T (Transportation Enhancements) Program
3. CMAQ Program

Ethan Abeles presented information on the three funding programs that are accepting project solicitations due to CCRPA on Friday, January 13, 2012. The Enhancements and CMAQ proposals are in turn due to ConnDOT by February 1, 2012. The January 5, 2012 meeting will further the process toward receiving project solicitations for these three programs.

IV. Information items and other matters

- A. Tim Malone discussed software that could be used to regionalize and computerize the dial-a-ride services provided by CCRPA.
- B. A video about the 'pothole killer' road maintenance machine was shown to the TIC members with the thought that this may be a good regional purchase that could be used by all of the towns.
- C. Next meeting Thursday, January 5, 2012, 9 am.

V. **Adjournment** was declared at approximately 10:43 a.m. Tony Lorenzetti moved to adjourn the meeting; seconded by Art Simonian; passed unanimously.