

January 13, 2014

Cheri Bouchard-Duquette  
Central Connecticut Regional Planning Agency  
225 North Main St.  
Suite 302  
Bristol, CT 06010

**Re: Change of Vesting**

Dear Cheri:

We have enclosed the documents necessary to formally Change the Eligibility provisions to your Plan. Please do the following to execute this program:

- Carl should sign the enclosed “Amendment 1” as Employer and Date in the spaces provided.
- The board members should sign and date the enclosed Resolution.
- Fax us a copy of all executed documents so that our records are complete.
- Distribute a copy of the enclosed Summary of Material Modifications to all active Plan Participants.
- File the Summary of Material Modifications together with the Summary Plan Description; the two should be distributed together in the future, such as when new employees become eligible to participate in the Plan.
- Copies of all executed documents should be filed with the Plan’s permanent records.

If you have any questions, please do not hesitate to call.

Sincerely,

Josephine Ackerson

**Central CT Regional Planning Agency Pension Trust**

**Amendment No. 1**

Change of Vesting

By this agreement, the above referenced Plan is hereby amended as follows, effective January 30, 2014:

***Notwithstanding any other provision of this Plan, in the case of layoff due to diminished workload, or the dissolution of the Agency, all amounts then credited to the account of any affected Participant shall become 100% vested and shall not thereafter be subject to forfeiture***

To the extent the terminology utilized above is inconsistent in any manner with the terminology used in the adoption agreement, the language contained in the adoption agreement shall control.

\_\_\_\_\_  
Employer

\_\_\_\_\_  
Date

**RESOLUTION OF  
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY**

**RE: CENTRAL CT REGIONAL PLANNING AGENCY PENSION TRUST (THE  
PLAN)**

The undersigned Owner/Officer/Principal of the Central Connecticut Regional Planning Agency hereby certifies that the following resolutions were duly adopted by the Company on \_\_\_\_\_, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of the attached Amendment 1, presented to this meeting is hereby approved and adopted and that the proper Owners/Officers/Principals of the Company are hereby authorized and directed to execute the Amendment.

RESOLVED, that the proper Owners/Officers/Principals of the Company shall act as soon as possible to notify the employees of the Company of the adoption of Amendment 1 by delivering to each employee a copy of the summary description of the amendment in the form of the Summary of Material Modifications presented to this meeting, which form is hereby approved.

\_\_\_\_\_  
Board Secretary, Jennifer Bartiss- Early

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Date

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Trustee

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Trustee

\_\_\_\_\_  
Date

**SUMMARY OF MATERIAL MODIFICATIONS**  
**for the**  
**Central CT Regional Planning Agency Pension Trust**

(1) **General.** This is a Summary of Material Modifications regarding the Central CT Regional Planning Agency Pension Trust. This Summary of Material Modifications supplements the Summary Plan Description (“SPD”) previously provided to you. You should retain this document with your copy of the SPD.

(2) **Employer Information.** The legal name, and address of the Employer are:

Central CT Regional Planning Agency Pension Trust  
225 North Main St.  
Suite 302  
Bristol, CT 06010

(3) **Summary Description of Modification.** The Employer has amended the Plan, effective January 30, 2014 to provide the following:

***Notwithstanding any other provision of this Plan, in the case of layoff due to diminished workload, or the dissolution of the Agency, all amounts then credited to the account of any affected Participant shall become 100% vested and shall not thereafter be subject to forfeiture***