

# EXECUTIVE COMMITTEE (EXC) MEETING MINUTES

7 PM; Thursday, January 9, 2014  
CCRPA Offices, 225 N. Main St., Bristol, CT

1. Call to order (report of informed absences & declaration of quorum - 51% of members) - Chairman Stephen Mindera called the meeting to order at approximately 7:00PM with the following in attendance except where noted:

Berlin -	Bart Bovee informed absence	Plainville -	James Cassidy
Bristol -	John Pompei	Plymouth -	Stephen Mindera, Chair
Burlington -	Peter McBrien	Southington -	James "Rusty" Haigh
New Britain -	Don Naples	<u>ex officio</u> -	Dennis Kern
2. December 5, 2013, meeting minutes  
MOTION: Don Naples moved to accept the December 5, 2013 meeting minutes as presented; seconded by Rusty Haigh; passed unanimously.  
MOTION: Rusty Haigh moved to add the following items to the end of the agenda for recommendation to the Board: (1) Fiscal Year 2014-2015 town dues; (2) Award of Bid for Paratransit Service Contractor; seconded by Peter McBrien; motion passed unanimously.
3. Money Purchase Plan Trustees (EXC) - Plan Amendment Regarding Vesting  
MOTION: Jim Cassidy moved to amend the CCRPA Money Purchase Option Retirement Plan administered by PASI, LL, to add the following language, effective immediately: "Notwithstanding any other provision of this Plan, in the case of layoff due to diminished workload, or the dissolution of the Agency, all amounts then credited to the account of any affected Participant shall become 100% vested and shall not thereafter be subject to forfeiture"; seconded by Rusty Haigh; passed unanimously.
4. Recommendation to the Agency Board - Employee Handbook Amendment - Sick Leave  
DISCUSSION: Don Naples asked whether any employees, such as the Executive Director, could be excluded? Committee members agreed that it would not serve the purpose of the change to exclude any employees.  
MOTION: Jim Cassidy moved to recommend that the Agency Board amend the Employee Handbook by adding a phase that would allow compensation for unused sick leave in the case of a layoff resulting from diminished workload, or the dissolution of the Agency; seconded by Peter McBrien; passed unanimously
5. Other Business
  - a. Fiscal Year 2014-2015 Town dues  
DISCUSSION: The Executive Director noted that although the Agency will cease to exist on December 31, 2014, dues will have to be collected for the MPO for the full year, and for the RPO for half a year. If the Agency does in fact dissolve on December 31, 2014, then dues will be refunded to the towns in proportion to the amount of the year which has passed.  
MOTION: Rusty Haigh moved to recommend that the Agency Board approve the proposed FY2014-2015 annual dues as presented; seconded by Peter McBrien; passed unanimously
  - b. Recommendation of Award of bid for a paratransit service contractor  
DISCUSSION: The Executive Director briefly reviewed the process by which one of the three companies which had submitted proposals was selected as the top choice.  
MOTION: Jim Cassidy moved to recommend that the Agency Board authorize the Executive Director begin negotiations with First Transit, Inc for the provision of ADA paratransit services for a contract period beginning July 1, 2014 through June 30, 2018, at the quoted rates and within the stated services of the RFP and proposal; seconded by Peter McBrien; passed unanimously
6. Adjournment was declared at approximately 7:36PM