



TO: Municipal Clerks (Please Post)  
**PROGRAM, FINANCE & PERSONNEL COMMITTEE**  
**MEETING NOTICE & AGENDA**  
6 PM; Thursday, December 5, 2013  
Baltic Restaurant, 237 New Britain Road, Berlin, CT

COMMITTEE MEMBERS: Please email/call if you will be late or absent

SPECIAL NEEDS: We do not discriminate on the basis of disability. Please call in advance if you need auxiliary aids.

Se podrá disponer de un intérprete a pedido con una semana de anticipación. Jeżeli wy potrzebujecie spotkania przetłumaczył do języka polskiego, sprawić przyjemność wołają 860 589-7820 jak najszybciej.

1. Call to order (report of informed absences & declaration of quorum - 51% of members)

Berlin -	Bart Bovee	Plainville -	James Cassidy
Bristol -	John Pompei	Plymouth -	Stephen Mindera, Chair
Burlington -	Peter McBrien	Southington -	James "Rusty" Haigh
New Britain -	Don Naples	<u>ex officio</u> -	Dennis Kern
2. November 7, 2013, meeting minutes
3. Recommendations to the Agency Board
  - a. Accept the FY2012-2013 Annual Audit
  - b. Approve documents related to Urban Oaks Organic Farm, Incorporated:
    - i. Authorize staff to execute a CERT 132 Tax Exempt Permit Form for the purchase and registration of a 2007 GMC W4500 14' Box Truck;
    - ii. Approve a vehicle lease agreement for the truck;
    - iii. Approve a lease agreement for a variety of food management equipment items
4. Other Business
5. Adjournment