



**PROGRAM, FINANCE & PERSONNEL COMMITTEE**  
**MEETING MINUTES**

7PM; Thursday, February 7, 2013 - CCRPA Offices, 225 N. Main St., Suite 304, Bristol, CT 06010

1. Call to order, determination of quorum (50% of Committee Membership) the meeting was called to order at approximately 7:00PM by Chairman Stephen Mindera with the following in attendance unless otherwise noted:

Berlin -	Bart Bovee	Plainville -	James Cassidy, noted absence
Bristol -	John Pompei, noted absence	Plymouth -	Stephen Mindera, Chair
Burlington -	Peter McBrien	Southington -	James "Rusty" Haigh
New Britain -	Don Naples		
2. November 1, 2012, meeting minutes  
MOTION: Don Naples moved to accept the November 1, 2012 meeting minutes as presented; seconded by Peter McBrien, passed unanimously
3. Recommendation to the Agency Board: FY2012-2013 Budget Amendment to add a line for \$10,000 from a U.S. EDA Grant for a Regional Disaster Recovery Plan, delete the Part-Time Transportation Planner, change an Associate Planner to Part-time, and add a new Assistant Planner position  
MOTION: Bart Bovee moved to recommend that the Agency Board amend the 2012-2013 Budget as indicated on the budget spreadsheets that were posted on the web site, including associated payroll expense amounts (health and life insurance, unemployment compensation, etc), and to insert a revenue line item of \$25,000 for funds received from the OPM RPI-GIS Mapping Grant; seconded by Don Padlo; passed unanimously
4. Other Business - none
5. Adjournment was declared at approximately 7:10PM