



PROGRAM, FINANCE & PERSONNEL
COMMITTEE MEETING MINUTES

6:45 PM; Thursday, April 5, 2012 - CCRPA Offices, 225 N. Main St., Bristol, CT

1. Call to order, determination of quorum (50% of Committee Membership)- the meeting was called to order at approximately 6:45 PM by Chairman Steven Mindera with the following members in attendance except as otherwise noted:

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|---------------|--------------------------|---------------|------------------------------|
| Berlin - | Bart Bovee | Plainville - | James Cassidy, noted absence |
| Bristol - | John Pompei (ex officio) | Plymouth - | Stephen Mindera, Chair |
| Burlington - | Peter McBrien | Southington - | "Rusty" Haigh, noted absence |
| New Britain - | Don Naples | | |
2. February 2, 2012, minutes
MOTION: Bart Bovee moved to approve the minutes as presented; seconded by Don Naples; passed unanimously.
3. Recommendations to the Agency Board
 - a. Proposed Bylaws Amendment: Ethics
MOTION: Don Naples moved to approve the changes to the Bylaws as recommended; seconded by Bart Bovee; passed unanimously.
 - b. Support for Funding Request from CCSU for University Center Project
Committee members discussed the role of the Agency in relation to such requests and expressed concern that this would set a precedence that would violate the mission which the Agency was organized to accomplish.
MOTION: Peter McBrien moved to recommend that the Agency Board not authorize staff to solicit a special appropriation from the seven municipalities for a total of \$1,000 per year for five years to support the proposed CCSU University Center, but to authorize sending a letter of support for the establishment of the Center; seconded by Bart Bovee; passed unanimously.
4. Employees' Retirement Savings Plan ("Pension" Plan) ING Investment Option Change Request
MOTION: Bart Bovee moved to approve the changes in investment options offered to employees in their retirement savings plan, and acknowledged receipt of notice from the Agency's broker stating the plan is diversified because it provides investment options from both ends of the spectrum; seconded by Peter McBrien; passed unanimously
5. Draft FY2012-2013 Budget - The Executive Director was instructed to proceed with the draft budget as presented omitting the CCSU revenue and expense line items of \$1,000.
6. Executive Director's Performance Evaluation - due to time restrictions the Executive Director's Performance Evaluation was moved to the May 3, 2012 meeting
7. Other
8. Adjournment- was declared at approximately 7:34 PM.