



TO: Municipal Clerks (Please Post)  
**PROGRAM, FINANCE & PERSONNEL COMMITTEE**  
**MEETING NOTICE & AGENDA**

6:45 PM; Thursday, April 7, 2011  
CCRPA Offices, 225 N. Main St., Bristol, CT

COMMITTEE MEMBERS: Please email/call if you will be late or absent

SPECIAL NEEDS: We do not discriminate on the basis of disability

Please call in advance if you need auxiliary aids

1. Call to order, determination of quorum (50% of Committee Membership)

Berlin -	Bart Bovee	Plainville -	vacant
Bristol -	Tim Furey	Plymouth -	Stephen Mindera, Chair
Burlington -	Peter McBrien	Southington -	Brian Callahan
New Britain -	Don Naples	ex officio -	John Pompei
2. January 6, 2011, minutes
3. Recommendation to the Agency Board - Amendment to the FY2010-2011 Budget
4. Review preliminary FY2011-2012 Budget and Recommendations to the Agency Board regarding Personnel Policy Amendments:
  - a. Adding Assistant Planner Classification Description
  - b. Adding "and covered dependents" to the Section of the Policy regarding employees who opt for Medicare coverage
5. Motion to move into Executive Session to consider the Executive Director's Performance Evaluation  
Motion to reconvene the regular meeting
6. Other
7. Adjournment

Attachments: Minutes of January 6, 2011  
Preliminary FY2011-2012 Budget Memorandum  
Executive Director Performance Evaluation Form