



PROGRAM, FINANCE & PERSONNEL COMMITTEE & PENSION PLAN
TRUSTEES MEETING MINUTES

DRAFT

6:00 PM; Thursday, December 2, 2010; Confett's Restaurant, 393 Farmington Avenue (RT10), Plainville, CT

1. Call to order, determination of quorum (50% of Committee Membership) - the meeting was called to order at approximately 6:01PM with the following members in attendance, except as otherwise noted:

Berlin -	Bart Bovee, absent	Plainville -	David Dudek, excused absent
Bristol -	John Pompei	Plymouth -	Stephen Mindera, Chair
Burlington -	Peter McBrien	Southington -	Brian Callahan
New Britain -	Don Naples		

2. September 2, 2010, minutes

MOTION: Peter McBrien moved to accept as presented the September 2, 2010 minutes; seconded by Donald Naples; passed unanimously.

3. Recommendation to the Agency Board to Amend the Administrative Policy on Unrestricted Net Assets

MOTION: Donald Naples moved to recommend that the Agency Board adopt an amendment to the Agency Administrative Policy stating: It is desirable to seek to secure and maintain up to 20% of the annual budget as "Unrestricted Net Assets" if unrestricted Net assets should fall below 10% or rise above 20% of the annual budget, a special financial panel will be convened by the Chairman of the Governing Board to recommend what actions should be taken to correct the financial situation; seconded by Peter McBrien; passed unanimously.

4. Employee Health Care Insurance Coverage

MOTION: Donald Naples moved and withdrew a motion to authorize the Treasurer to approve reimbursements to the Executive Director for the direct costs incurred as a result of coverage loss by the Agency's Anthem Blue Cross/Blue Shield Plan up to \$2,000 annually. There was additional discussion about the simplest way to accomplish this purpose.

MOTION: Donald Naples moved to direct staff to draft an amendment to the Personnel Policy to allow employees who do not elect to be covered by the regular Agency health insurance policy, either because they are covered by their spouse, or by Medicare, to be awarded an annual allowance of up to \$2,000 to reimburse them for any out of pocket expenses which might not be covered by the policy under which they are covered; seconded by Peter McBrien; passed unanimously.

5. Other - none

6. Adjournment was declared at approximately 6:15PM