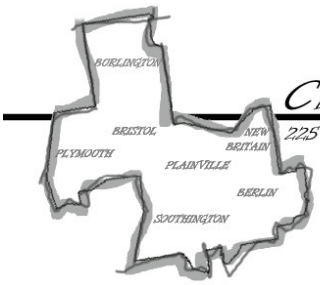

CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
225 N MAIN STREET, SUITE 304, BRISTOL CT 06010 • WWW.CCRPA.ORG • 860.589.7820(p) • 860.589.6950(f)

PROGRAM, FINANCE & PERSONNEL COMMITTEE & PENSION PLAN TRUSTEES MEETING MINUTES

DRAFT

6:45 P.M.; Thursday, September 2, 2010; CCRPA Offices, 225 N. Main St., Bristol, CT

1. Call to order, determination of quorum (50% of Committee Membership) - the meeting was called to order at approximately 6:45PM with the following members in attendance, except as otherwise noted:

Berlin -	Bart Bovee	Plainville -	David Dudek, excused absent
Bristol -	John Pompei	Plymouth -	Stephen Mindera, Chair
Burlington -	Peter McBrien	Southington -	vacant
New Britain -	Don Naples		

2. Pension Plan Trustees
   a. Minutes of November 6, 2008

   MOTION: John Pompei moved to accept the November 6, 2008 minutes as presented; seconded by Donald Naples; passed unanimously.
   b. Recommendation to the Agency Board Regarding Revisions to the Pension Plan Adoption Agreement, effective July 1, 2009

   There was some discussion about liability and it was noted that the Agency's $1 M errors and omissions and general liability insurance covers any mistake that might be made by a member of the Pension Plan Trustees board.

   MOTION: Donald Naples moved to recommend to the Agency Board that the Pension Plan Adoption Agreement, effective July 1, 2009 reflecting changes required by Federal law, and reflecting the new membership of the Pension Plan Trustee Board, seconded by Peter McBrien; passed unanimously.
   c. Information: Pension Fund Access Report May 1, 2010 - June 30. 2010 - it was noted that this information is provided to the Agency quarterly and that any member of the Agency Board is welcome to review it.
   d. Other
3. June 3, 2010, PFP meeting minutes

   MOTION: Peter McBrien moved to accept the June 3, 2010 meeting minutes as presented; seconded by Donald Naples; passed unanimously.
4. Authorized Check Signers

   MOTION: Bart Bovee moved to designate Ethan Abeles as a check signer for the Agency due to the resignation of Melon Wedick; seconded by Peter McBrien; passed unanimously.
5. Recommendations to the Agency Board
   a. FY2011-2012 Member Municipality Dues

   MOTION: Peter McBrien moved to recommend that the Agency Board approve the municipal dues amounts and allocation formula for FY2011-2012; seconded by Bart Bovee; passed unanimously.
   b. Personnel Policy Amendment and Related Budget Revisions for the Regional Planner Position

   MOTION: Peter McBrien moved to recommend that the Agency Board amendment to the Personnel Policy to add a Regional Planner Classification Description with a salary of $42,000 and to increase the Transportation Planner's salary by $3,000 to match the salary of the Regional Planner; seconded by Bart Bovee; passed unanimously.
   c. Budget Amendment

   MOTION: Bart Bovee moved to recommend to that the Agency Board approve staff proposed amendments to the FY2010-2011 Budget including the following adjustments of line items; $119,559 to the Health/Life Insurance/STD and $33,100 Equipment/Software Purchases (these amounts needed to be adjusted at the time of meeting upon discovery of an adding error) seconded by Peter McBrien; passed unanimously.
6. Other - none.
7. Adjournment was declared at approximately 7:35 PM.