

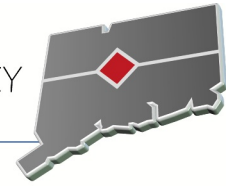
# CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

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## PROGRAM, FINANCE & PERSONNEL COMMITTEE MEETING MINUTES

7 P.M.; Thursday, March 4, 2010; CCRPA Offices, 225 N. Main St., Bristol, CT

1. Call to order, determination of quorum (50% of Committee Membership) - Stephen Mindera, Chair called the meeting to order at approximately 7:00 PM with the following members in attendance except where noted:

|               |                            |               |                        |
|---------------|----------------------------|---------------|------------------------|
| Berlin -      | Bart Bovee, excused absent | Plainville -  | David Dudek            |
| Bristol -     | John Pompei                | Plymouth -    | Stephen Mindera, Chair |
| Burlington -  | Peter McBrien              | Southington - | Joseph Krajewski       |
| New Britain - | Don Naples                 |               |                        |
2. February 4, 2010, meeting minutes  
MOTION: David Dudek moved to accept the February 4, 2010 meeting minutes as presented; seconded by Peter McBrien; passed unanimously.
3. Extension of Transportation Assistant and Regional Planners' temporary salary increases - Executive Director, Carl Stephani presented an Agency Organization Chart outlining current and proposed job titles and discussed the additional responsibilities taken on by staff members with the resignation of the Deputy Director.  
MOTION: David Dudek moved to authorize the continuation of the salary increases granted for the Regional Planners and Transportation Assistant on December 3, 2009 to the end of June 2010 with the exception of adjusting one of the Regional Planners to an annual salary of \$41,000, based on the responsibilities assigned to that position; seconded by Donald Naples; passed unanimously.
4. Other business
  - a. Meeting Start Times  
MOTION: David Dudek moved to add to the agenda consideration of a recommendation to the Board regarding changing start times of the CPC/PFP Committee meetings to 6:30PM and the start time of the full Agency Board to 7:00 PM seconded; by Donald Naples; passed unanimously.  
MOTION: David Dudek moved to recommend to the Board of changing start times of the CPC/PFP Committee meetings to 6:30PM and the start time of the full Agency Board to 7:00 PM seconded; by Donald Naples; passed unanimously.
  - b. Health Insurance non-participants  
There was a brief discussion about a potential Personnel Policy change that would allow the reimbursement of the Agency's share of what an employee's health insurance coverage would cost up to \$2,000 annually for employees who have health insurance coverage elsewhere, and who chooses not to participate in the Agency's health insurance program.
5. Adjournment - was declared at approximately 7:35PM

Respectfully Submitted: Cheri Bouchard-Duquette, Office Manager