

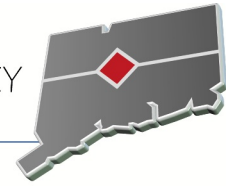
# CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

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## PROGRAM, FINANCE & PERSONNEL COMMITTEE MEETING MINUTES

7 P.M.; Thursday, February 4, 2010; CCRPA Offices, 225 N. Main St., Bristol, CT

1. Call to order, determination of quorum (50% of Committee Membership) - Stephen Mindera offered to serve as Chair and the meeting was called to order at approximately 7:00 PM with the following members in attendance except where noted:

Berlin -	Bart Bovee	Plainville -	David Dudek
Bristol -	John Pompei, excused absent	Plymouth -	Stephen Mindera
Burlington -	Peter McBrien	Southington -	Joseph Krajewski
New Britain -	Don Naples		
  
2. December 3, 2009, meeting minutes  
MOTION: Donald Naples moved to approve the minutes as submitted; seconded by Peter McBrien; passed unanimously.
3. Recommendations to the Agency Board
  - a. Budget Amendment: Travel In State/Meetings/Forums  
MOTION: Peter McBrien moved to approve a re-allocation of funds taking \$1,500 each from the Conferences and Training/Workshops/Seminars lines and moving the total into Travel in State/Meetings/Forums to bring the budgeted amount to \$11,000.00; seconded by Donald Naples; passed unanimously.
  - b. Authorization for the Executive Director to sign a letter of agreement with the UCONN Center for Real Estate to complete certain tasks involved in preparing an Incentive Housing Zone Study for the City of Bristol  
MOTION: David Dudek moved to authorize the Executive Director to sign the letter of agreement (or a substantially similar modified version of it) with the Connecticut Center for Real Estate for the completion of an IHZ study for the City of Bristol; seconded by Donald Naples; passed unanimously.
4. Extension of Regional Planner and Transportation Assistant's temporary salary increases thru June 30<sup>th</sup>  
MOTION: Peter McBrien moved to table authorization of the continuation of the salary increases granted for the Regional Planners and Transportation Assistant on December 3, 2009, thru the rest of the FY2009-2010 (until June 30, 2010); seconded by David Dudek; passed unanimously.
5. Board meeting times - Carl Stephani, Executive Director, reported that at times it has been brought to his attention that some of the Board members have expressed a desire to limit their night driving. It was agreed to bring a recommendation to the Agency Board to change the Board's Meeting start time to 7:00 PM, which would change the committee times to 6:30 PM.
6. PFP Chair selection - David Dudek, Board Chairman, appointed Stephen Mindera to Chair the Chair PFP.
7. Other business - none
8. Adjournment - was declared at approximately 7:19 PM.

Respectfully Submitted

Cheri Duquette-Bouchard, Office Manager