

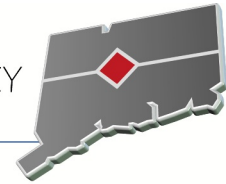
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

Serving Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, and Southington

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PROGRAM, FINANCE & PERSONNEL COMMITTEE MEETING **MINUTES**

7 P.M.; Thursday, September 3, 2009; CCRPA Offices, 225 N. Main St., Bristol, CT

1. Call to order, determination of quorum (50% of Committee Membership)- the meeting was called to order at approximately 7:05 PM with the following members in attendance:

Berlin -	Morgan Seelye, Chairman	Plainville -	David Dudek
Bristol -	John Pompei	Plymouth -	Stephen Mindera
Burlington -	Bernard Schuster, absent	Southington -	Rudy Cabata, absent
New Britain -	Don Naples	ex officio -	n.a.

2. May 7, 2009, meeting minutes
MOTION: Stephen Mindera moved to approve the minutes as submitted; seconded by David Dudek; passed unanimously.
3. Discussions with Paul Bedard and Joseph Krajewski regarding their interest in serving as the Southington Town Council representative on the PFP. In view of the fact that Paul was unable to attend this meeting, Chairman Dudek filled the vacant PFP position by appointing Joe Krajewski to represent Southington on the PFP.
4. Recommendations to the Agency Board
 - a. Municipal Dues for FY2010-2011
MOTION: David Dudek moved to approve the staff recommendation; seconded by Steve Mindera; passed unanimously.
 - b. Concurrence with Executive Director's Advertising of Paratransit Vehicle Advertising Services Request For Proposals (RFP)
The Executive Director described the process that has been followed up to this point to publish an RFP for someone to provide advertising services to the Agency for installing advertising on the paratransit vehicles. He also described the expected revenue that could be generated. Committee members expressed concern about control over the content of such advertising, and the Director indicated that he would check with an attorney, or with other transit agencies that do such advertising, to assure that the Agency will legally maintain control over any advertising that is posted on the vehicles
MOTION: Stephen Mindera moved to concur with the Executive Director's advertising of a Request for Proposals from vendors to provide advertising services for our paratransit service vehicles; seconded by David Dudek; passed unanimously.
 - c. Housekeeping Amendments to the Personnel Policy
In addition to the staff memorandum the Executive Director distributed a memorandum on changes to the annual Floating Holiday and Earned Day sections of the Personnel Policy.
MOTION: Don Naples moved to recommend that the Agency Board amend the Personnel Policy to reflect the recommendations proposed by the Executive Director and Staff, not including those relating to the Floating Holiday and Earned Day; seconded by Stephen Mindera; passed unanimously.
5. Organization Meetings Attended by Agency Staff
MOTION: David Dudek moved to approve the table of "Organization Meetings Routinely Attended by CCRPA Staff"; seconded by Don Naples; passed unanimously.
6. Other business Dave Dudek mentioned that CCRPA should look into holding our Annual Holiday Party at J. Timothy's in Plainville.
7. Adjournment was declared at approximately 7:35 PM.