

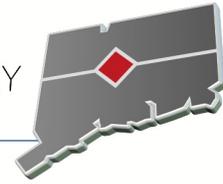
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

Serving Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, and Southington

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PROGRAM, FINANCE & PERSONNEL COMMITTEE MEETING

7 P.M.; Thursday, November 5, 2009; CCRPA Offices, 225 N. Main St., Bristol, CT

- I. Call to order, determination of quorum (50% of Committee Membership) - the meeting was called to order at approximately 7:01 PM with the following members in attendance:

Berlin - Morgan Seelye, Chairman	Plainville - David Dudek
Bristol - John Pompei	Plymouth - Stephen Mindera
Burlington - Peter McBrien	Southington - Joseph Krajewski
New Britain - Don Naples	

2. September 3, 2009, meeting minutes

MOTION: David Dudek moved to approve the minutes as submitted; seconded by Stephen Mindera; passed unanimously.

3. Recommendations to the Agency Board

- a. Award Contract for Paratransit Vehicle Advertising Program

Deputy Director Ken Shooshan-Stoller explained that one RFP had been received by the Agency from Trans-Ad Outdoor LTD. It was noted that this company has several contracts with area busing companies. Review of what type of advertisements could be done. It was further noted that the Executive Director has been in contact with Attorney Timothy Furey (a prior Board Member) who has reviewed the contract and has a number of suggestions for improvement, including a definition for the term "net" in relation to profits. He suggested also a shorter term for the contract.

MOTION: David Dudek moved to recommend the proposed agreement between CCRPA and Trans-Ad Outdoor LTD for Paratransit Vehicle Advertising contingent upon the approval of Executive Director Carl Stephani in consultation with Attorney Timothy Furey. Seconded by Stephen Mindera; passed unanimously.

- b. FY2009-2010 Budget Amendment

MOTION: Stephen Mindera moved to approve the proposed FY2009-2010 Budget Amendment with the additional changes - a reduction to the SGIA funds from \$10,000.00 to \$1,000, and an increase in the Audit/Legal line by \$1,000; seconded by David Dudek; passed unanimously.

- c. Personnel Policy Amendments - Floating Holiday and Earned Leave

MOTION: Donald Naples moved to approve the proposed changes to the Personnel Policy with the addition of "Earned personal days accrue to vacation time." to paragraph III.C.3, and "Earned personal days accrue to vacation time." to paragraph III.C.8, and "The Executive Director has the authority to send any ill employee home." to paragraph III.C.6; seconded by Peter McBrien; passed unanimously.

4. Other business: the Executive Director advised that Attorney Timothy Furey is waiting to hear back from Burlington Town Attorney Charles Bauer regarding a settlement of the dispute over the contract between the Town and the Agency for preparation of a Plan of Conservation and Development.
5. Adjournment was declared at approximately 7:45 PM