



MEMORANDUM

TO: Agency Board  
FROM: Carl J. Stephani, Executive Director

DATE WRITTEN: December 10, 2014  
FOR AGENDA: December 16, 2014

SUBJECT: Paratransit Services Contract with First Transit Transition to a New Host

In our continued efforts to divest ourselves from our current projects and programs, we have reached agreement with ConnDOT and the Greater Hartford Transit District (GHTD) for the GHTD to assume responsibility for the provision of paratransit services to the Region as of midnight on Saturday December 31, 2014. The attached RESOLUTION (subject to change based on legal review) would formalize that transfer. To facilitate the transition GHTD has asked that we continue to employ Kristin Hadjstylianos, our Associate Planner for Paratransit Services, thru the month of January, 2015, and ConnDOT has agreed to reimburse CCRPA in the customary manner for Kristin's salary and BFO (which will help off-set some of our overhead costs during the Agency's final month in its current offices). During the month of January Kristin will work in the GHTD offices for a portion of her time.

On that basis, it is my

RECOMMENDATION

that your Board

Approve (subject to legal review) the attached Resolution authorizing the assignment of the First Transit contract for the Region's Paratransit Service to the GHTD as of midnight on Saturday, December 31, 2014; and, authorize the continued employment of Associate Planner Kristin Hadjstylianos thru the month of January 2015 to facilitate the transition.

cc: Shotland, Almeida

Attachment: Resolution authorizing Assignment of the First Transit Contract to GHTD