

AGENCY BOARD SPECIAL MEETING MINUTES

Noon, Tuesday, June 24, 2014 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & report of informed absences - Chairman Robert E. Lee called the meeting to order at approximately 12:10 PM, with five members in attendance as noted below along with: Pauline Yoder, Special Projects Manager of CRCOG; Joe Perelli of COGCNV; Grayson Wright of ConnDOT; Carl Stephani, Francis Pickering, Tim Malone, and Kristin Hadjstylianos of CCRPA staff.

| Town | Chief Elected Official or Proxv | | |
|-------------|---------------------------------|-------------|-------------------------|
| Berlin | Denise McNair | Plainville | Robert E. Lee |
| Bristol | Ken Cockayne | Plymouth | David Merchant - absent |
| Burlington | Ted Shafer | Southington | Garry Brumback |
| New Britain | Erin Stewart - absent | | |

- II. Comments from the public on items not on the agenda - none presented.

III. Action Items

- A. Approval of May 20, 2014, meeting minutes
 MOTION: Ken Cockayne moved to accept the May 20, 2014, meeting minutes as presented; seconded by Garry Brumback; passed unanimously.
 After the motion was passed the Chair initiated a brief discussion of a suggestion made by CRCOG staff to move the responsibility for the administration of the LOTCIP program to CRCOG effective July 1. An email from the New Britain Public Works Director objecting to the suggestion was read and it was noted that the project potentially most impacted by such a change would be the Southington Jude Lane project. Garry Brumback indicated that, unless there were some pressing need to make the change, he would rather keep administration of the program with CCRPA through the end of the fiscal year so that Southington's project could avoid the risk of a possible delay. There was consensus that the Region's LOTCIP program should continue to be administered by the CCRPA until January of 2015.
- B. Receipt and filing of the April 2014, Financial Report for Audit
 MOTION: Garry Brumback moved to receive and file the April 2014 Financial Report for Audit; seconded by Ken Cockayne; passed unanimously.
- C. Rescheduling the September Board meeting
 MOTION: Garry Brumback moved to reschedule the September Agency Board meeting to September 9TH at noon; seconded by Ken Cockayne; passed unanimously.
- D. Resolution No. 20140617 Regarding Agency Dissolution and Transition Board
 It was noted that FHWA staff has suggested that CCRPA attempt to complete the MPO re-structuring process prior to December 31, 2014, and that this Resolution would not affect that effort in any way.
 MOTION: Garry Brumback moved to approve Resolution No. 20140617 appointing the currently serving Governing Board members as the "Transition Board" to oversee the final dissolution of the RPO, and to guide the MPO through the re-designation process; seconded by Denise McNair; passed unanimously.
- E. FY 2015 Unified Planning Work Program
 MOTION: Garry Brumback moved to adopt the FY 2015 Unified Planning Work Program (UPWP) for the Central Connecticut MPO with the understanding that it will be subject to revision within the next few months to reflect deeper integration into the UPWPs of adjacent MPOs; seconded by Ken Cockayne; passed

- unanimously.
- F. Resolution No. 20140617A: FY2015 MPO Planning Grant Agreement with ConnDOT
MOTION: Ken Cockayne moved to approve Resolution No. 20140617A authorizing the Executive Director to sign the FY2015 MPO Planning Grant Agreement with ConnDOT; seconded by Denise McNair; passed unanimously.
 - G. FY2014-2015 Half-year Budget
MOTION: Ted Schafer moved to approve the FY 2014-2015 Half-year Agency Budget to be effective July 1 through December 31, 2014; seconded by Garry Brumback; passed unanimously.
- IV. Information
- A. Economic Development District (EDD) Hosting
DISCUSSION: Senior Planner Tim Malone reported that CCRPA will continue discussions with CRCOG regarding the future of the EDD.
 - B. Paratransit Services Contract
DISCUSSION: Deputy Director Francis Pickering reported that the CCRPA is currently focused on ensuring a smooth transition of the Paratransit services from Dattco to First Transit. Once the transition has passed, CCRPA will look into the process needed to transition Paratransit to another entity.

Adjournment was declared by the Chairman at approximately 12:45 PM.

Respectfully Submitted:
Kristin Hadjstylianos, Assistant Planner