



AGENCY BOARD SPECIAL MEETING MINUTES

Noon, Thursday, March 18, 2014 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & report of informed absences - Chairman Robert E. Lee called the meeting to order at approximately 12:10 PM, with six members in attendance as noted below along with: Pauline Yoder, Special Projects Manager of CRCOG; Jim Albert, President & CEO of the Central Connecticut Chambers of Commerce; George Carpenter of Carpenter Realty; Grayson Wright, Transportation Planner at ConnDOT; Thomas Maziarz, Bureau Chief of the Bureau of Policy and Planning at ConnDOT; Joe Perrelli of COGCNV; Carl Stephani, Francis Pickering, Kristin Thomas and Tim Malone of CCRPA staff.

	Chief Elected Official, or Proxy	Planning Commission Rep.	Council Rep.
Berlin	Denise McNair, Town Manager	vacant	~
Bristol	Ken Cockayne, Mayor (Secretary)	vacant	vacant
Burlington	Ted Shafer, First Selectman (Treasurer) - absent	vacant	~
New Britain	Erin Stewart, Mayor (Vice Chair)	vacant	vacant
Plainville	Robert E. Lee, Town Manager (Chair)	vacant	~
Plymouth	David Merchant, Mayor	vacant	~
Southington	Garry Brumback, Town Manager	vacant	vacant

- II. Comments from the public on items not on the agenda - none presented.

III. Action Items

- A. Approval of March 18, 2014, meeting minutes
 MOTION: Ken Cockayne moved to accept the March 18, 2014, meeting minutes as presented; seconded by Erin Stewart; passed unanimously.
- B. Receipt and filing of the March 2014, Financial Report for Audit
 MOTION: Ken Cockayne moved to receive and file the February 2014 Financial Report for Audit; seconded by Erin Stewart; passed unanimously.
- C. Chairman Lee asked for a motion to move item H to the beginning of the agenda.
 MOTION: Ken Cockayne moved to move item H into the "D" position on the agenda; seconded by Garry Brumback; passed unanimously.
- D. Selection of Potential Future MPO Hosting Options
 MOTION: Erin Stewart moved to table action on this item until after May 1st, 2014 when the Board can meet with ConnDOT Commissioner Jim Redeker (and invited guests including the Bristol Chamber President and representatives of the 3 adjacent COGs) to discuss the advantages and disadvantages of dismembering the MPO; seconded by Garry Brumback; passed unanimously.
- E. Review of Preliminary FY2014-2015 Budget
 The Executive Director suggested that discussion and action on this item be deferred until the next meeting, which was agreed to by consensus.
- F. Approval of Draft FY2014-2015 Unified Planning Work Program for public comment
 MOTION: Garry Brumback moved to release the FY2014-2015 UPWP for public comment; seconded by Ken Cockayne; passed unanimously.
- G. Transportation Committee Report
 1. Appointment of Transportation Committee (TC) Chair.
 2. Approval of STIP/TIP amendment for Statewide NHPP project #0170-3303 "Replace Overhead Sign Supports."
 3. Approval of STIP/TIP amendment for New Britain STPU project #0088-0185 "Hart St Reconstruction" (discretionary).
 MOTION: Ken Cockayne moved to approval items G1, G2, and G3 of the Transportation Committee Report; seconded by Erin Stewart; passed unanimously.
- H. Approval of a Budget Transfer of \$2,200 from Miscellaneous to Telephone/Postage
 MOTION: Denise McNair moved to approve the transfer; seconded by Ken Cockayne; passed unanimously
- I. Executive Director's Performance Evaluation - deferred by consensus until the next meeting.
- J. Adjournment of the meeting was declared by the Chairman at approximately 1:41 PM.

Respectfully Submitted: Tim Malone, Senior Planner & Economic Development Program Manager