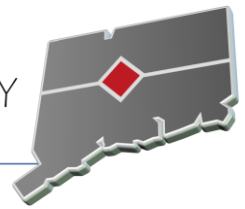


December 2013  
**CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY**  
**FINANCIAL REPORT AND CASH FLOW STATEMENT**

<b>REVENUES</b>	<b>Budget</b>	<b>Current Month</b>	<b>Year To Date</b>	<b>Balance</b>	<b>% Received</b>
Municipal Contributions	91,500	0	91,501	-1	100.00%
Transportation Planning Grant	457,072	31,567	242,432	214,640	53.04%
Paratransit Admin./Contractor	1,825,000	147,487	912,455	912,545	50.00%
State Grant In Aid (SGIA)	125,000	31,250	62,500	62,500	50.00%
Paratransit System Advertising	500	0	1,925	-1,425	385.00%
R5EPT	1,400	0	650	750	46.43%
CEDS-Municipality	20,000	0	20,000	0	100.00%
EDA Disaster Recovery	111,258	0	0	111,258	0.00%
FEMA Natural Hazard	8,733	0	0	8,733	0.00%
Pequabuck River Dam	82,250	0	0	82,250	0.00%
Pequabuck River Dam (3rd)	100,000	0	0	100,000	0.00%
CERT Administrative	8,000	0	4,000	4,000	50.00%
Sustainable Communities	75,000	0	15,397	59,603	20.53%
EDA - EDD	33,500	0	0	33,500	0.00%
RPI - GIS Mapping	74,670	0	0	74,670	0.00%
FMPP - Urban Oaks	70,533	34,658	43,348	27,185	61.46%
Litchfield Natural Hazard	20,000	0	0	20,000	0.00%
Miscellaneous Revenues	1,000	58	6,382	-5,382	638.22%
<b>Budgeted Revenues</b>	<b>3,105,416</b>	<b>245,020</b>	<b>1,400,590</b>	<b>1,704,826</b>	
50% completed					
<b>EXPENDITURES</b>	<b>Budget</b>	<b>Current Month</b>	<b>Year To Date</b>	<b>Balance</b>	<b>% Used</b>
Salaries/Payroll Taxes/Workers Comp.	803,544	56,985	329,077	474,467	40.95%
Retirement/Administration	27,757	1,169	8,324	19,433	29.99%
Health/Life & STD Insurance	118,540	7,057	47,673	70,867	40.22%
Directors & Officers/Liability/Bonding Ins.	7,810	0	5,521	2,289	70.69%
Accounting/Legal	17,500	10,500	10,500	7,000	60.00%
Paratransit Contractor	1,705,000	135,959	850,943	854,057	49.91%
Equipment Service Contracts/Maintenance	5,000	448	1,039	3,961	20.78%
Equipment/Software Purchases	21,002	1,765	13,404	7,598	63.82%
Rent	33,500	2,837	15,734	17,766	46.97%
Office Cleaning	6,600	535	1,785	4,815	27.05%
Telephone/Postage	5,000	773	3,372	1,628	67.44%
Office Upgrades	7,000	0	0	7,000	0.00%
Supplies	3,000	211	887	2,113	29.57%
Training/Workshops/Seminars/Conf.	18,000	4,224	14,685	3,315	81.58%
Travel in State/Meetings/Forums	15,200	2,634	7,311	7,889	48.10%
Dues/Subscriptions	15,010	374	8,165	6,845	54.40%
Publications	400	0	0	400	0.00%
Advertising	2,000	354	469	1,531	23.45%
Pequabuck River Dam	42,250	1,469	1,978	40,272	4.68%
Pequabuck River Dam	100,000	0	0	100,000	0.00%
RPI GIS Mapping	74,670	15,429	15,429	59,241	20.66%
FMPP Urban Oaks	68,033	32,661	42,561	25,472	62.56%
Miscellaneous Expenditures	8,600	151	2,785	5,815	32.38%
<b>Budgeted Expenses</b>	<b>3,105,416</b>	<b>275,535</b>	<b>1,381,642</b>	<b>1,723,774</b>	
<b>CASH ON HAND</b>					
Checking Acct. Balance - BOA				217,467	
CT State Treas.Short-Term Investment Fund				4,167	
Money Market - BOA				128,285	
CD - Thomaston Savings Bank				101,461	
CD - Webster Savings Bank				49,830	
	<b>TOTAL CASH ON HAND</b>			<b>501,210</b>	
Accrued Liability - Staff vacation/sick payout				85,711	



# Memorandum *Transportation Committee meeting – 1/30/2014*

To: Transportation Committee (TC)

From: Jason Zheng, Associate Planner

Subject: Recommendations to the Agency Board to approve STIP/TIP amendments:

- a. New Britain TCSP project #0088-0183 “Complete Streets Improvement and Modifications” (2 items)
- b. Plainville/Farmington STPT project #0051-0268 “Construction of a section of the Farmington Canal Heritage Trail” (2 items)

**Project a (2 amendments):** This is a new project addition to the TIP. This project implements New Britain’s Complete Streets Strategy in the downtown. The STPH portion has been added to fill the hole in the region’s 2014 STPH program. (The bridge replacement project in Berlin, initially scheduled for 2014, moved to 2015.)

Funding Program	Phase	Year	Total \$ (ooo)	Fed \$ (ooo)	State \$ (ooo)	Local \$ (ooo)
TCSP	CON	2014	1,631	1,304	0	326
STPH	CON	2014	2,500	2,000	0	500

**Project b (2 amendments):** This is a new project addition to the TIP. This design phase is for a 2.4 mile extension of the existing Farmington Canal Heritage Trail from Red Oak Hill Rd in Farmington, CT to Northwest Drive in Plainville, CT. A schedule for the ROW and CON phase will be determined upon conclusion of the PD phase.

Funding Program	Phase	Year	Total \$ (ooo)	Fed \$ (ooo)	State \$ (ooo)	Local \$ (ooo)
STPT	PD	2014	190	152	38	0
STPT	FD	2015	190	152	38	0

These projects are of regional significance and ensure continuing commitment to safety, accessibility, and system preservation within our region, which are both supported by CCRPA.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve these STIP/TIP amendments.

CC: Agency Board

Project No	Region	Route	Town	Description	Project Manager
0088-0183	9	Downtown	New Britain	TCSP: Complete Streets improvements & modifications	Natwick, Brian (860) 594-3203

Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2012	2013	2014	2015	FYI
CN	2014	TCSP	1,630,500	1,304,400	0	326,100	0	0	1,304,400	0	0

Revision Code 05-New project

amendment Add new project

0088-0183 CN Phase Total: 1,630,500 Federal Share: 1,304,400 State Share: 0 Local Share: 326,100

Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2012	2013	2014	2015	FYI
CN	2014	STPH	2,500,000	2,000,000	0	500,000	0	0	2,000,000	0	0

Revision Code 05-New project

amendment Add new project

0088-0183 CN Phase Total: 2,500,000 Federal Share: 2,000,000 State Share: 0 Local Share: 500,000

- 01-Move project to another year
  - a - Funding limitations
  - b - Outstanding ROW issue
  - c - Outstanding Permit
  - d - Other (Specify)
 Comments:
- 02-Fiscal constraint
  - a - Funding fully programmed
  - b - State match not available
  - c - Local match not available
  - d - Other
 Comments:
- 03-Design schedule change
  - a - Permit issue
  - b - CTDOT staffing issue
  - c - Local staffing issue
  - d - ROW issue
  - e - Other
 Comments:
- 04-Revised cost estimate
  - a - Increase due to inflation
  - b - Increase due to (specify)
  - c - Decrease due to (specify)
  - d - Other
 Comments:
- 05-New project
  - a - Project requested by (specify)
  - b - Copy of RPM attached
 Comments:
- 06-New phase
  - a - PB phase required
  - b - ROW phase required
  - c - CON phase required
 Comments:
- 07-Administrative requirement
  - a - Add AC entry
  - b - Other
 Comments:
- 08-Delete phase
  - a - Phase not required
  - b - Phase changed to State funds
  - c - Phase changed to Local funds
  - d - Other
 Comments:
- 09-Delete project
  - a - Not supported by State
  - b - Not supported by Region
  - c - Not supported by Town
  - d - Change to State funded
  - e - Change to Local funded
  - d - Other
 Comments:
- 10-Correction
  -
 Comments:
- 11-Financing/Funding revision
  - a - Due to project schedule
  - b - Due to funding availability
  - c - Other
 Comments:



DATE: 12/5/13  
(Rev. 8/15/11)

To: Patricia A. Hustus  
Capital Services Division  
Bureau of Finance & Administration

MOD # \_\_\_\_\_ RPM \_\_\_\_\_

From: Brian Natwick

SM Project ID: \_\_\_\_\_  
PE Project ID: DOT00880183PE  
RW Project ID: \_\_\_\_\_  
CN Project ID: DOT00880183CN

Please Review Project Information and Estimate for Approval:

<b>Project Description (short):</b> 25 (30 Characters)	Complete Streets Strategy
<b>Project Description (long):</b> 227 (254 Characters)	Implementation of a Complete Streets Strategy for a section of downtown New Britain to provide safe access and travel for all roadway users. Improvements include new sidewalks, curbing, pavement, pavement markings and traffic signal modifications.

<b>Justification:</b> 648 (1333 Characters)	The City of New Britain received federal funding from the Transportation, Community and System Preservation Program (TCSP) for the implementation of a Complete Streets Strategy in a downtown section of the city. The TCSP Grant is identified as Project No. 11CT009, FFY 2011. This project will also be funded with Surface Transportation Urban Program (STPU) funds, funding ratios for the CN phase are 80% federal and 20% local. A PE phase is established for Department oversight and reviews (100% State funded).
<b>Project Manager:</b> Brian Natwick	
<b>Project Engineer:</b> A. Tony Wamuo	

Requested Schedule:		Approved Schedule:		Actual Schedule:	
PE Auth		PE Auth		PE Auth	
RW Auth		RW Auth		RW Auth	
<input type="checkbox"/> State ADV	FDP 6/11/14	<input type="checkbox"/> State ADV	FDP	<input type="checkbox"/> State ADV	FDP
<input checked="" type="checkbox"/> Town ADV	DCD 7/23/14	<input checked="" type="checkbox"/> Town ADV	DCD	<input checked="" type="checkbox"/> Town ADV	DCD
	ADV 8/20/14		ADV		ADV

Estimates by Activity (Minor Phases)							
Total EST in Core-CT	Estimate in Core-CT for RPM/MDR	EST Amount Requested	Activity	Activity	Total EST in Core-CT	Estimate in Core-CT for RPM/MDR	EST Amount Requested
\$0	\$0	\$25,000	PE	OT	\$0	\$0	\$4,130,500
\$0	\$0	\$0	NI	CG	\$0	\$0	\$0
\$0	\$0	\$0	NI	IN	\$0	\$0	\$0
\$0	\$0	\$25,000	NI	NI	\$0	\$0	\$0
\$0	\$0	\$0	NI	NI	\$0	\$0	\$0
\$0	\$0	\$0	NI	UT	\$0	\$0	\$0
\$0	\$0	\$0	NI	RF	\$0	\$0	\$0
\$0	\$0	\$0	NI	SP	\$0	\$0	\$0
\$0	\$0	\$0	NI	TF	\$0	\$0	\$0
\$0	\$0	\$0	NI	CM	\$0	\$0	\$0
\$0	\$0	\$0			\$0	\$0	\$4,130,500

Preceding MOD #		Current MOD #	RPM	Total EST Amount in Core-CT for All Phases	\$0
Preceding MOD Amt	\$0	Current MOD Amt	\$0		

<b>Approved By:</b>			
Sign	Manager	Sign	Patricia A. Hustus
Sign	Director / Administrator	Sign	Thomas A. Harley

Project No	Region	Route	Town	Description	Project Manager
0051-0268	9,10	Trail	Farmington/PI	Construction of a section of the Farmington Canal Heritage Trail	Roberts, Scott (860) 594-3232

Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2012	2013	2014	2015	FYI
PD	2014 STPT	190,000	152,000	38,000	0		0	0	152,000	0	0

Revision Code  amendment

0051-0268 PD Phase Total: 190,000 Federal Share: 152,000 State Share: 38,000 Local Share: 0

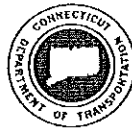
Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2012	2013	2014	2015	FYI
FD	2015 STPT	190,000	152,000	38,000	0		0	0	0	152,000	0

Revision Code  amendment

0051-0268 FD Phase Total: 190,000 Federal Share: 152,000 State Share: 38,000 Local Share: 0

- 01-Move project to another year
  - a - Funding limitations
  - b - Outstanding ROW issue
  - c - Outstanding Permit
  - d - Other (Specify)
 Comments:
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  - b - Due to funding availability
  - c - Other
 Comments:

STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION



PROJECT MEMORANDUM

DATE: 10/28/13  
(Rev. 11/14/12)

To: Patricia A. Hustus  
Capital Services Division  
Bureau of Finance & Administration

MOD # RPM

From: Scott A. Roberts / VHB-CLE

SM Project ID:  
PE Project ID: DOT00510268PE  
RW Project ID:  
CN Project ID:

Please Review Project Information and Estimate for Approval:

<b>Project Description (short):</b> Farmington Canal Heritage Trl	
<b>Project Description (long):</b> The project involves the design of a 2.4 mile long 12' wide bituminous multi-use trail beginning at Red Oak Hill Rd then traveling south to Northwest Drive in Plainville, CT. This section of the FCHT has been identified as a trail of State Significance.	

<b>Justification:</b> This project is being initiated for a PE phase only at this time. The total estimate for the PE Phase is \$380,000 (\$190,000 PD, \$190,000 FD), and is funded as follows: \$304,000 of STP - Transportation Enhancement funds (80%) and \$76,000 of State Urban Systems funds (20%). A CON phase is not yet being established with this RPM, however it is expected that a schedule and estimate for the CON phase will be developed concurrent with the conclusion of PD. At that time, the scope is anticipated to be evolved to a point where RW and CN needs have been identified with a greater degree of certainty than is presently available.
<b>Project Manager:</b> Scott A. Roberts
<b>Project Engineer:</b> Andrew Carrier - CLE (VHB)

<b>Scope Code:</b> UL 2	UL 2 - Local Enhancement program	
<b>Requested Schedule:</b>	<b>Approved Schedule:</b>	<b>Actual Schedule:</b>
PE Auth	PE Auth	PE Auth
FD/RW Auth	FD/RW Auth	FD/RW Auth
<input type="checkbox"/> State ADV	FDP	FDP
<input checked="" type="checkbox"/> Town ADV	DCD	DCD
	ADV	ADV

Estimates by Activity (Phase)							
Total EST in Core-CT	Estimate in Core-CT for RPM/MODE	EST Amount Requested	Activity	Activity	Total EST in Core-CT	Estimate in Core-CT for RPM / MODE	EST Amount Requested
\$0	\$0	\$0	PE	CT	\$0	\$0	\$0
\$0	\$0	\$0	RF	CON	\$0	\$0	\$0
\$0	\$0	\$380,000	NI	IN	\$0	\$0	\$0
			NI	NI	\$0	\$0	\$0
			NI	UT	\$0	\$0	\$0
			NI	RF	\$0	\$0	\$0
			RF	SE	\$0	\$0	\$0
			RF	TR	\$0	\$0	\$0
			RF	CON	\$0	\$0	\$0
\$0	\$0	\$0			\$0	\$0	\$0

Preceding MOD #	Current MOD #	RPM	Total EST Amount in Core-CT for All Phases
Preceding MOD Amt \$0	Current MOD Amt \$0	\$0	\$0

<b>Approved By:</b>			
Sign	Manager	Sign	Patricia A. Hustus
Sign	Director / Administrator	Sign	Bureau Chief