

REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, January 9, 2014 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of informed absences & declaration of quorum - 4 towns) Chairman Dennis Kern called the meeting to order at approximately 7:36PM with the following members in attendance unless otherwise noted:

	Chief Elected Official, or Proxy	Planning Commission Rep.	Council Rep. (Towns >25,000)
Berlin	Bart Bovee, informed absence	Dennis Kern, Chair	~
Bristol	John Pompei	Donald Padlo	Rosie O'Brien Vojtek
Burlington	Peter McBrien	Paul Rachielles, informed absence	~
New Britain	Donald Naples, informed absence	Steven Schiller, informed absence	~
Plainville	James Cassidy	Jennifer Bartiss-Earley - Sec.	~
Plymouth	Stephen Mindera	Carl Johnson, absent	~
Southington	John Barry, absent	Rudy Cabata, Vice Chair	James "Rusty" Haigh

- II. Comments from the public regarding items not on the agenda - none

- III. Action Items

MOTION: Don Padlo moved to approve adding two action items to the agenda: (1) the 2014-2015 Fiscal Year Dues for the Towns; and (2) a recommendation for Awarding a bid for Paratransit Service for the next four years; seconded by Stephen Mindera; passed unanimously

- A. Approve the December 5, 2013, regular meeting minutes

MOTION: Stephen Mindera moved to approve the December 5, 2013 meeting minutes as presented; seconded by Peter McBrien; passed unanimously

- B. Receive and file the November 2013, Financial Report for Audit

MOTION: Stephen Mindera moved to approve and file the November 2013 Financial Report for Audit; seconded by Peter McBrien; passed unanimously

- C. Committee Reports & Recommendations

1. Executive (EXC) - Employee Handbook Amendment - Sick Leave

The Executive Director briefly described the need to recognize employees who continue with the Agency throughout this period of organizational turmoil and eventual dissolution with incentives such as pay for sick accumulated sick leave.

MOTION: Peter McBrien moved to approve an amendment to the Employee Handbook in relation to sick leave by adding a phrase that would allow compensation for unused sick leave in the case of a layoff resulting from a diminished workload, or the dissolution of the Agency; seconded by Stephen Mindera; passed unanimously

2. Regional Plan (RPC) (No action required on referrals if all decisions were unanimous; see RPC agenda for item listings) - Chairman Don Padlo reported that all action items were unanimous and no action by the Board was required

3. Transportation (TC) - none

4. Recommendation of a Selected Paratransit Contractor

MOTION: Peter McBrien moved to authorize the Executive Director to begin negotiations with First Transit, Inc. for the provision of ADA paratransit services for a contract period beginning July 1, 2014 through June 30, 2018, at the quoted rates and within the stated services in the RFP and proposal; seconded by Stephen Mindera; passed unanimously

- D. RPO/MPO/EDD Consolidation - FY2014-2015 Municipal Dues

MOTION: Stephen Mindera moved to approve sending the proposed municipal dues letters to the towns requesting a full year's dues with an explanation that a pro-rated amount of dues will be refunded to the towns if/when CCRPA ceases to exist; seconded by Jennifer Bartiss - Earley; passed unanimously.

- IV. Other Business - none

- V. Information

- VI. Adjournment was declared at approximately 8:25PM

Respectfully submitted: Cheri Bouchard-Duquette, Financial and Office Administrator