



TO: Municipal Clerks (Please Post)

REGULAR AGENCY BOARD MEETING NOTICE AND AGENDA

6:15 P.M. Thursday, December 5, 2013 ; Baltic Restaurant, 237 New Britain Road, Berlin, CT

SPECIAL NEEDS: We do not discriminate on the basis of disability. Please call in advance if you need accessibility aids. Se podrá disponer de un intérprete a pedido con una semana de anticipación. Jeżeli wy potrzebujecie spotkania przetłumaczyć do języka polskiego, sprawić przyjemnośćwołając 860 589-7820 jak najszybciej.

I. Call to order & roll call (report of informed absences & declaration of quorum - 4 towns)

| | Chief Elected Official, or Proxy | Planning Commission Rep. | Council Rep. (Towns > 25,000) |
|-------------|----------------------------------|--------------------------------|-------------------------------|
| Berlin | Bart Bovee | Dennis Kern, Chair | ~ |
| Bristol | John Pompei | Donald Padlo | Rosie O'Brien Wojtek |
| Burlington | Peter McBrien | Paul Rachielles | ~ |
| New Britain | Donald Naples, Treasurer | Steven P. Schiller | Marie Lausch |
| Plainville | James Cassidy | Jennifer Bartiss-Earley - Sec. | ~ |
| Plymouth | Stephen Mindera | Carl Johnson | ~ |
| Southington | John Barry | Rudy Cabata, Vice Chair | James "Rusty" Haigh |

II. Comments from the public regarding items not on the agenda

III. Action Items

- A. Approve the November 7, 2013, regular meeting minutes
- B. Receive and file the October 2013, Financial Report for Audit
- C. Committee Reports
 - 1. Program, Finance & Personnel (PFP)
 - a. Accept the FY2012-2013 Annual Audit
 - b. Approve the following actions:
 - (1) Authorize staff to execute the attached CERT 132 Tax Exempt Permit Form for the purchase and registration of a 2007 GMC W4500 14' Box Truck;
 - (2) Approve a vehicle lease agreement with Urban Oaks Organic Farm, Incorporated, for a refrigerated truck; and,
 - (3) Approve an equipment lease agreement with Urban Oaks Organic Farm, Incorporated, for a variety of food management equipment items
 - 2. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings)
 - 3. Transportation (TC)
 - a. New Britain "Rehab. Curtis St bridge over Route 72" (4 items)
 - b. Endorsement of LOTCIP projects
 - c. Endorsement of Burlington Emergency Repairs project
- D. Housekeeping Amendments to the Agency Bylaws - Committee Names

IV. Information

V. Other Business

VI. Adjournment