



7:30 P.M. REGULAR AGENCY BOARD MEETING MINUTES
 Thursday, November 7, 2013 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of informed absences & declaration of quorum - 4 towns)- Chairman Dennis Kern called the meeting to order at approximately 7:30PM with the following members in attendance except as otherwise noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >25,000)
Berlin	Bart Bovee	Dennis Kern, Chair	~
Bristol	John Pompei, Informed absence	Donald Padlo	Rosie O'Brien Vojtek
Burlington	Peter McBrien	Paul Rachielles	~
New Britain	Donald Naples, Treasurer	Steven P. Schiller	Marie Lausch
Plainville	James Cassidy, Informed absence	Jennifer Bartiss-Earley - Sec.	~
Plymouth	Stephen Mindera	Carl Johnson	~
Southington	John Barry, Informed absence	Rudy Cabata, Vice Chair	James "Rusty" Haigh

II. Comments from the public regarding items not on the agenda - none

III. New Staff Member Introduction - Elizabeth Esposito, Assistant Planner

IV. Action Items

- A. Approve the October 3, and October 17, 2013, special and regular meeting minutes
 MOTION: Stephen Mindera move to approve the October 3, and October 17, meeting minutes as presented; seconded by Peter McBrien; passed unanimously.
- B. Receive and file the September, 2013, Financial Report for Audit
 MOTION: Stephen Mindera moved to approve and file the September, 2013, Financial Report for Audit; seconded by Peter McBrien; passed unanimously.
- C. Committee Reports
1. Program, Finance & Personnel (PFP)
 - a. FY2013-2014 Agency Budget Amendment to accept new grant funding, position reclassifications, and salary adjustments
 MOTION: Stephen Mindera moved to approve the proposed amendments to the FY 2013-2014 Agency Budget incorporating the new grants, and the title and salary changes outlined in both the budget memorandum and the FY 2013-2014 Budget Amendment #2 attached to the memorandum; seconded by Rusty Haigh; passed unanimously.
 - b. Memorandum of Agreement to provide Technical assistance to the Litchfield Hills CEO for updating the Litchfield Hills Hazard Mitigation Plan
 MOTION: Don Naples moved to authorize the Executive Director to sign the memorandum of agreement with the Litchfield Hills Council of Elected Officials; seconded by Stephen Mindera; passed unanimously.
 2. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) Chairman Don Padlo reported that all items were unanimously and no action is required of the Agency Board
 3. Transportation (TC) - RESOLUTION 20131107B to approve the Revised 2013 ConnDOT Air Quality Analysis
 MOTION: Don Padlo moved to approve the revised Air Quality Conformity Analysis; seconded by Peter McBrien; passed unanimously.
- D. Resolution No. 20131107A to Seek Approval by The Secretary of the Connecticut Office of Policy And Management of the Combining of the Central Connecticut And Central Naugatuck Valley Regions and Establishment of the new Naugatuck And Central Connecticut Planning Region.

MOTION: Stephen Mindera moved to approve Resolution No. 20131107A to seek approval by the Secretary of the Connecticut Office Of Policy and Management of the combining of the Central Connecticut and Central Naugatuck Valley Regions and establishment of a new Naugatuck and Central Connecticut Council of Governments: seconded by Peter McBrien; passed (Jennifer Bartiss-Earley, Steven Schiller, and Rusty Haigh abstaining).

- E. Central Connecticut Chambers of Commerce position on closure of Bristol Social Security Office

MOTION: Don Padlo moved to authorize the Executive Director to respond to the CCCC Legislative Division Co-Chairs in support of not closing the Social Security Office in Bristol, CT; seconded by Peter McBrien; passed unanimously.

- V. Information - CCRPA's receipt of the 2013 CCAPA Award for the Regional Plan of Conservation and Development, the most Innovative Plan of the Year.
- VI. Other Business - none
- VII. Adjournment was declared at approximately 8:10PM

Respectfully submitted: Cheri Bouchard-Duquette, Office and Financial Administrator