



7:30 P.M. REGULAR AGENCY BOARD MEETING MINUTES
Thursday, October 3, 2013 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of informed absences & declaration of quorum - 4 towns) the meeting was called to order at approximately 7:35PM with the following in attendance except where noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >25,000)
Berlin	Bart Bovee	Dennis Kern, Chair	~
Bristol	John Pompei	Donald Padlo - Informed Absence	Rosie O'Brien Vojtek, Informed Absence
Burlington	Peter McBrien	Paul Rachielles	~
New Britain	Donald Naples, Treasurer	Steven P. Schiller	Marie Lausch
Plainville	James Cassidy, Informed Absence	Jennifer Bartiss-Earley - Sec., Absent	~
Plymouth	Stephen Mindera	Carl Johnson, Absent	~
Southington	John Barry, Absent	Rudy Cabata, Vice Chair	James "Rusty" Haigh

- II. Comments from the public regarding items not on the agenda -none
- III. New Staff Member Introduction - Michael Towle, CCRPA's new Assistant Planner, introduced himself and gave some background on his work experience and education along with a brief discussion of current projects on which he is working.
- IV. Action Items
- A. Approve the September 5, 2013, regular meeting minutes
 MOTION: Rudy Cabata moved to approve the September 5, 2013 minutes as presented; seconded by Rusty Haigh; passed unanimously
- B. Receive and file the August, 2013, Financial Reports for Audit
 MOTION: Don Naples moved to receive and file the August, 2013, Financial Reports for Audit; seconded by Peter McBrien; passed unanimously
- C. Committee Reports
1. Program, Finance & Personnel (PFP) - the Executive Director briefly reviewed the memorandum he had written for the PFP regarding amendments to the current year's budget that will be forwarded to the full Board next month. These proposed amendments include the addition of new grants which have been awarded to the Agency, two position classification changes, and an across the board salary increase of 8%.
 2. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Chairman Donald Padlo was not in attendance. Tim Malone, Sr. Planner, reported that all decisions were unanimous.
 3. Transportation
 - a. District 1 project "Install OSTA Traffic Signals"
 - b. District 1 project "Replace Traffic Signals"
 - c. District 4 project "Install STC Approved Traffic Signals"
 - d. District 4 project "Install OSTA Traffic Signals"
 - e. District 4 project "Replace Traffic Signals"
 - f. Statewide project "Repair/Replace Deteriorated Overhead Sign Supports"
 - g. Statewide project "NHS Pavement Analysis FY14-16"
 - h. Statewide project "Non-NHS Pavement Analysis (12/13-12/16)"
 - i. New Britain project "Downtown Connectivity - Livability Grant"
- MOTION: Stephen Mindera moved to approve Transportation items C.3. a through C.3. i; seconded by Rusty Haigh; passed unanimously
- D. FFY 2013 R5EPT Homeland Security Grant MOU
 MOTION: Stephen Mindera moved to approve execution of the FFY 2013 R5EPT Homeland Security Grant MOU by the Executive Director; seconded by Peter McBrien; passed unanimously

E. Approval for Sr. Planner, Timothy Malone to execute the EDA Short-Term Planning Program Grant of in the amount of \$89,516

MOTION: Peter McBrien moved to approve Sr. Planner Tim Malone's execution of the EDA Short-Term Planning Program Grant in the amount of \$89, 516: seconded by Stephen Mindera; passed unanimously

F. Regional Plan of Conversation and Development (RPOCD)

MOTION: Steven Schiller moved to add the approval of the RPOCD to the agenda; seconded by Rudy Cabata; passed unanimously

The Board discussed the process whereby the draft RPOCD was reviewed; that during the summer of 2013, a draft of the plan was available for public comments, and that on October 3, 2013, a public hearing was held on the document. Sr. Planner, Tim Malone, reported that three people attended the public hearing, and that the following public comments were made:

- One participant said that there seemed to be a lot of "Conservation" land in Plymouth, and that not much space was available for development. He was advised by CCRPA staff that it is mostly due to the fact that there is so much state forest land in the Town.
- Another person advised that the Town of Plymouth did not want to see a lot more affordable housing proposed for the Town.

MOTION: Peter McBrien moved to approve the RPOCD; seconded by Steven Schiller; passed unanimously

G. State-mandated RPO/MPO Reorganization Update - The Executive Director reviewed his draft October 4th email on the subject and advised that he would be consulting with the Executive Director of the CRCOG to determine what specific actions needed to be taken to complete the unification of the two regions as proposed in the October 1 draft of the OPM report on Regional Consolidations.

V. Other Business - none presented.

VI. Adjournment was declared at approximately 8:30PM

Respectfully smithed by: Cheri Bouchard - Duquette, Office & Financial Administrator