



7:30 P.M. REGULAR AGENCY BOARD MEETING MINUTES
Thursday, June 6, 2013 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of informed absences & declaration of quorum - 4 towns) - the meeting was called to order by Chairman Dennis Kern at approximately 7:32PM with the following in attendance except where noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >50,000)
Berlin	Bart Bovee	Dennis Kern, Chair	~
Bristol	John Pompei	Donald Padlo	Rosie O'Brien Vojtek
Burlington	Peter McBrien	Paul Rachielles	~
New Britain	Donald Naples, Treasurer	Steven P. Schiller	Marie Lausch, indicated absence
Plainville	James Cassidy, indicated absence	Jennifer Bartiss-Earley - Sec.	~
Plymouth	Stephen Mindera	Carl Johnson	~
Southington	John Barry, absent	Rudy Cabata, Vice Chair	James "Rusty" Haigh

- II. Staff Member Highlight - Greg Martin, Paratransit Coordinator/Emergency Planner
 Greg briefly described his background and experience and the work he has been involved with as an Agency employee.
- III. Comments from the public regarding items not on the agenda - none
- IV. Action Items
- A. Approve the May 2, 2013, regular meeting minutes
 MOTION: Don Padlo moved to approve the May 2, 2013 meeting minutes as presented; seconded by Peter McBrien; passed unanimously
- B. Receive and file the April, 2013, Financial Report for Audit
 MOTION: Bart Bovee moved to accept and file for audit the April 2013 Financial Report; seconded by Peter McBrien; passed unanimously
- C. Committee Reports
1. Program, Finance & Personnel (PFP) - FY2013-2014 Agency Budget
 MOTION: Rusty Haigh moved to approve the PFP Proposed FY 2013-2014 Agency Budget effective July 1, 2013; seconded by Peter McBrien; passed unanimously
 2. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Chairman Don Padlo reported that all decision were unanimous and not action is required by the Board
 3. Transportation Committee
 - a. Statewide Project "Study to Address Wrong-Way Driving on Highways"
 MOTION: Don Padlo moved to approve STIP/TIP amendment " Study to Address Wrong-Way Driving on Highways"; seconded by Stephen Mindera; passed unanimously
 - b. Statewide Project "Variable Message Sign (VMS) Replacement"
 - c. New Britain Project "STPU - Hart St Reconstruction"
 - d. Plymouth Project "STPU - Route 6 Intersection Improvement"
 - e. Statewide Project "Bridge & Sign Support Inspection (42 items)"
 - f. Plymouth Project "TIGER - Purchase four 35-foot buses"
 MOTION: Don Padlo moved to approve the STIP/TIP amendments b-f noted above; seconded by Stephen Mindera; passed unanimously
- D. Revision to Board Policy #6 (Classification Descriptions) to delete the Transportation Planner description and add the Senior Planner description
 MOTION: Peter McBrien moved to delete the Transportation Planner position and add a

new Senior Planner position to Board Policy #6; seconded by Rusty Haigh; passed
unanimously

- E. Authorization for the Executive Director to approve/reject the June 2013 Conn-Dot Air Quality Conformity Analysis
MOTION: Bart Bovee moved to authorize the Executive Director to approve, or reject, the June 2013 Conn-Dot Air Quality Conformity Analysis on behalf of the Agency while the Agency Board is in summer recess and to advise the Board of his action; seconded by Stephen Mindera; passed unanimously
- V. Information - USDOT TIGER grant application for the purchase of transit buses for service to Plymouth and Waterbury
- VI. Other Business - Executive Director, Carl Stephani, updated the Board on the passing of HB6706 and explained that the Board will become a 7 member Board when the Agency becomes a COG some time before January 1, 2015.
- VII. Adjournment was declared at approximately 8:14PM

Respectfully submitted by Cheri Bouchard-Duquette, Office and Financial Administrator