



REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, May 2, 2013 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of informed absences & declaration of quorum - 4 towns) - the meeting was called to order by Chairman Dennis Kern at approximately 7:36PM with the following in attendance except where noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns > 50,000)
Berlin	Bart Bovee, informed absence	Dennis Kern, Chair	~
Bristol	John Pompei	Donald Padlo	Rosie O'Brien Vojtek
Burlington	Peter McBrien, informed absence	Paul Rachielles	~
New Britain	Donald Naples, Treasurer, informed absence	Steven P. Schiller	Marie Lausch
Plainville	James Cassidy, informed absence	Jennifer Bartiss-Earley - Sec.	~
Plymouth	Stephen Mindera	Carl Johnson	~
Southington	John Barry, informed absence	Rudy Cabata, Vice Chair, informed absence	James "Rusty" Haigh

II. Presentations

A. Central Connecticut Rail Study - Andy Davis, ConnDOT Project Manager, Stephen Gazillo, Consultant Project Manager
 Mr. Davis and Mr. Gazillo advise that updates and progress reports on the project can be found at the web site: <http://centraltrailstudy.com/> They discussed a PowerPoint presentation on the project and advised that the Terryville railroad tunnel is the longest such tunnel in the state. They also noted that the Plainville and Plymouth locations of a potential commuter rail service thru the Region have not yet been determined.

B. Staff Member Highlight - Amanda Ryan, Assistant Planner
 Ms. Ryan briefly described her personal and professional history and the Middle Street dam project on the Pequabuck River.

III. Comments from the public regarding items not on the agenda - none given.

IV. Action Items

A. April 4, 2013, regular meeting minutes

MOTION: Don Padlo moved to accept the April 4, 2013 regular meeting minutes as presented; seconded by Stephen Mindera; passed unanimously

B. March 2013 Financial Report, receive and file for Audit

MOTION: Stephen Mindera moved to approve the March 2013 Financial Report and file for Audit; seconded by Steven Schiller; passed unanimously

C. Committee Reports

1. Program, Finance & Personnel (PFP)

a. Budget Amendment to move \$2,500 from Equipment/Software to Miscellaneous for construction of a supply cabinet

MOTION: Don Padlo moved to approve the amendment to the FY 2012-2013 Agency Budget to reduce the amount in the "Equipment/Software" line by \$2,500; to increase the amount in the "Miscellaneous Expenditures" line by \$2,500; and to authorize the purchase and installation of cabinetry for traffic counting tools and equipment by CWC Architectural Woodworking for an amount not to exceed \$2,500; seconded by Rusty Haigh; passed unanimously

b. Other - none

2. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - CPC Chairman Don Padlo report that all actions were unanimous and no action is required of the Board.
3. Transportation - it was reported that staff is working on updating the TIP and will be meeting with towns to discuss proposed project ideas. The deadline for STIP items from the towns is July 20, 2013

D. FFY 2012 R5EPT Homeland Security Grant Memorandum of Agreement
MOTION: Carl Johnson moved to approve the resolution attached to the staff memorandum authorizing the Executive Director to sign the Memorandum of Understanding between the applicant organizations and partners; seconded by Stephen Mindera; passed unanimously

E. Selection of a preferred contractor for the Regional GIS Parcel Project
MOTION: Stephen Mindera moved to select New England Geosystems as the preferred contractor for the GIS Parcel Mapping Project and authorize CCRPA staff to enter into contract negotiations with them; seconded by Carl Johnson; passed unanimously

F. Referral review procedures in the absence of a quorum
MOTION: Steven Schiller moved to approve changes to Article IV, Section C of the agency board bylaws as noted in the staff memo from Associate Planner, Timothy Malone regarding referral review procedures in the absence of a CPC quorum; seconded by Rusty Haigh; passed unanimously

V. Other Business - The Executive Director updated the Board on the status of HB 6629. He described the momentum the Bill appears to be gaining, and noted the potential impact it could have on the Agency. It was suggested that the Board authorize staff to begin discussions with the Central Naugatuck Valley Council of Governments regarding a possible future merger of the two Metropolitan Planning Organizations.
MOTION: Don Padlo moved to authorize the Executive Director to start discussions with CNVCOG regarding a possible MPO merger; seconded by Stephen Mindera; passed unanimously

VI. Adjournment was declared at approximately 9:12PM

Respectfully Submitted by: Cheri Bouchard-Duquette, Office and Financial Administrator