



REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, February 7, 2013 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of noted absences & declaration of quorum - 4 towns) - the meeting was called to order at approximately 7:30PM with the following in attendance unless otherwise noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >50,000)
Berlin	Bart Bovee	Dennis Kern, Chair	~
Bristol	John Pompei, noted absence	Donald Padlo	Rosie O'Brien Vojtek, noted absence
Burlington	Peter McBrien	Paul Rachielles	~
New Britain	Donald Naples, Treasurer	Steven P. Schiller	Marie Lausch
Plainville	James Cassidy, noted absence	Jennifer Bartiss-Earley - Sec.	~
Plymouth	Stephen Mindera	Carl Johnson	~
Southington	John Barry, noted absence	Rudy Cabata, Vice Chair	James "Rusty" Haigh

II. Special Presentations

- A. Connecticut Conference of Municipalities Legislative Agenda, Robert Labanara, State Relations Manager - at the request of CCM this presentation was postponed indefinitely
- B. Staff Member Highlight - Abigail St. Peter, Assistant Planner
 Abby briefly reviewed her background and experience for the Board and then presented a PowerPoint regarding the Paratransit Service, which has been her primary responsibility since she came to the Agency more than a year ago. The extraordinary job she has done with the program was corroborated by other staff members

III. Comments from the public regarding items not on the agenda - none

IV. Action Items

- A. December 6, 2012, regular meeting minutes
 MOTION: Don Naples moved to accept the December 6, 2012 meeting minutes as presented; seconded by Rusty Haigh; passed unanimously
- B. December 2012 Financial Report, receive and file for Audit
 MOTION: Don Naples moved to accept the December 2012 Financial Report and file for Audit; seconded by Steve Mindera; passed unanimously
- C. Committee Reports
1. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Chairman Don Padlo reported that all decisions were unanimous and no further action is required
 2. Americans with Disabilities Act Transportation Advisory Committee
 - a. Appointment of Committee member to fill a vacancy
 MOTION: Paul Rachielles moved to approve the appointment of Paul

Duquette to the CCRPA ADA Transportation Special Advisory Committee effective immediately to fill a term ending March 2014; seconded by Don Padlo; passed unanimously

b. Other - none

- D. Resolution Authorizing the Executive Director to Accept a \$500,000 DECD Grant for the Berlin Farmington Avenue Brownfield Reclamation Project
MOTION: Bart Bovee moved to approve a Resolution Authorizing Acceptance of the Town of Berlin Farmington Avenue DECD Brownfields Remediation Grant; seconded by Steve Mindera; passed unanimously
- E. TIP/STIP Amendment 0020-0107 Reconstruction of 9350 feet of the Farmington Canal Heritage Trail in Burlington
MOTION: Don Padlo moved to approve the proposed STIP/TIP amendment for Project #20-107 " Reconstruction of 9,350 feet of the Farmington Canal Heritage Trail" seconded by Peter McBrien; passed unanimously
- F. Rescoping of the "Berlin Chamberlain Highway Vista Project" to the "Berlin Chamberlain Highway Trail Project" - prior to a motion being made, Chairman Dennis Kern recused himself because of a potential conflict of interests, and Vice Chairman Rudy Cabata conducted the discussion on this item.
MOTION: Rusty Haigh moved to authorize the Executive Director to notify ConnDOT of the proposed rescoping of the "Berlin Chamberlain Highway Vista Project" to the "Berlin Chamberlain Highway Trail Project" and to reaffirm that this is the second priority project for our region; seconded by Carl Johnson; passed with Chairman Dennis Kern abstaining.
- G. Recommendation from the PFP Committee: FY2012-2013 Budget Amendment to delete the "Part-Time Transportation Planner," change an Associate Planner to Part-time, add an Assistant Planner, and accept \$10,000 from a U.S. EDA Grant for a Regional Disaster Recovery Plan
MOTION: Peter McBrien moved to approve proposed changes to the 2012-2013 Agency Budget as indicated on the budget amendment spreadsheets posted on the web site, including the associated changes in payroll amounts (health and life insurance, unemployment compensation, etc), and to add a revenue line item of \$25,000 for funds received from the OPM RPI-GIS Mapping Grant; seconded by Rusty Haigh; passed unanimously
- V. Other Business- Board Member Don Padlo was presented with a gift and a celebration cake in appreciation for 47 years of dedicated and continuous service on the Agency's Board. Thank -you Don!!
- VI. Adjournment was declared at approximately 8:30PM

Respectful submitted: Cheri Bouchard-Duquette, Office and Financial Administrator