



**REGULAR AGENCY BOARD MEETING MINUTES**

7:30 P.M. Thursday, October 4, 2012 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of noted absences & declaration of quorum - 4 towns) the meeting was called to order at approximately 7:40PM by Chairman Dennis Kern with the following in attendance unless otherwise noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >50,000)
Berlin	Bart Bovee, excused absence	Dennis Kern, Chair	~
Bristol	John Pompei	Donald Padlo, excused absence	Rosie O'Brien Vojtek
Burlington	Peter McBrien	Paul Rachielles, excused absence	~
New Britain	Donald Naples, Treasurer	Steven P. Schiller	Marie Lausch
Plainville	James Cassidy	Jennifer Bartiss-Earley - Sec.	~
Plymouth	Stephen Mindera	Carl Johnson	~
Southington	John Barry	Rudy Cabata, Vice Chair	James "Rusty" Haigh

Also attending was Mr. Tom Morrow, Executive Director of Bristol Community Organization (BCO).

- II. Comments from the public regarding items not on the agenda - none
- III. Presentation - David Fink, Partnership for Strong Communities - Mr. Fink spoke about various state affordable housing programs and their current funding status.
- IV. Action Items
- A. Approve the September 6, 2012, regular meeting minutes  
 MOTION: Stephen Mindera approved to accept the September 6, 2012 meeting minutes as presented; seconded by Peter McBrien; passed with Dennis Kern, John Barry, and Steven Schiller abstaining because of their absence from the meeting.
- B. Receive the August Financial Report and file for Audit  
 MOTION: Peter McBrien moved to approve the August 2012 Financial Report and file for Audit; seconded by Stephen Mindera; passed unanimously
- C. Committee Reports
1. Program, Finance & Personnel (PFP)
    - a. One-year extension of the contract with DATTCO for Paratransit Services. - the Committee Chair reported that the PFP supported the staff recommendation for a one-year extension of the contract. Mr. Tom Morrow, Executive Director of Bristol Community Organization (BCO), encouraged the Board to advertise the service thru a Request for Proposals and not take the option of extending the contract. He indicated that he thought that, because of the recently publicized ethics violations of the former Agency employee who administered the contract for two years, the contract should be put out to bid to clear it from any connection with the ethics problems of the former employee. He also asked that the RFP be open to vendors who could only bid on a portion of the service, such as the BCO. There was consensus that segmenting the service would not improve either the customer service or the efficiency or effectiveness of the program. It was noted by the Board that the welfare of the clients and keeping the area regionalized are two of the most important objectives for the service. . After considerable

discussion the following motion was made.

MOTION: Peter McBrien moved to approve the PFP recommendation to extend the contract with DATTCO for the provision of paratransit services to the Region for the FY2013-2014; seconded by Don Naples; motion passed (Cassidy and Barry opposed).

b. Authorization for the Executive Director to submit a \$500,000 Brownfields Remediation Grant Application to the CT DECD on behalf of the Town of Berlin, and to execute a form of "Pass-Thru" Agreement for the funds

MOTION: Stephen Mindera moved to authorize the Executive Director to submit the proposed \$500,000 Brownfields Remediation Grant application to DECD, and to execute a Passthrough Agreement with the Town of Berlin for assumption of all grant-related responsibilities; seconded by Jim Cassidy; passed unanimously

2. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - CPC Acting Chairman Dennis Kern reported that there were no referrals.

a. Recommendation to the CT OPM regarding the draft State Plan of Conservation and Development

MOTION: Jim Cassidy moved to approve the CPC recommended comments on the Draft State Plan of Conservation and Development; seconded by Stephen Mindera; passed unanimously

b. Proposed Legislation regarding sidewalks in new subdivisions

MOTION: Peter McBrien moved to endorse the attached proposed legislation regarding fees in lieu of sidewalks; seconded by Stephen Mindera; passed unanimously

3. Transportation Improvement (TIC) - STIP/TIP amendment to approve statewide projects 0171-0361, 0171-0362, and 0171-0366 (Epoxy Pavement Markings)

MOTION: Stephen Mindera moved to approve statewide projects 0171-0361, 0171-0362, and 0171-0366 (Epoxy Pavement Markings); seconded by Peter McBrien; passed unanimously.

V. Information - Acronyms - it was noted that the list of acronyms requested at the October meeting was now available.

VI. Other Matters - The Executive Director advised that the December meeting of the Board would be held at the Baltic Restaurant in Berlin.

VII. Adjournment was declared at approximately 8:40PM

Respectfully submitted by: Cheri Bouchard-Duquette, Office and Financial Administrator