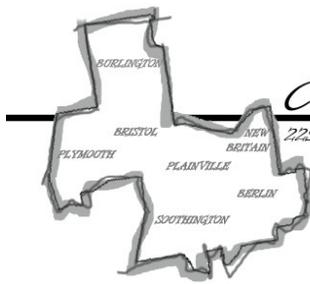


April 2012
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
FINANCIAL REPORT AND CASH FLOW STATEMENT

REVENUES	Budget	Current Month	Year To Date	Balance	% Received
Municipal Contributions	91,500	0	91,500	0	100.00%
Transportation Planning Grant	642,576	39,174	367,899	274,677	57.25%
Paratransit Admin./Contractor	1,555,000	152,786	1,436,605	118,395	92.39%
Paratransit System Advertising	5,000	2,878	6,273	-1,273	125.46%
SGIA	12,541	0	12,541	0	100.00%
R5EPT	2,500	0	757	1,743	30.28%
CEDS-Municipality	10,000	0	10,000	0	100.00%
CEDS - USEDA	20,000	0	19,423	577	97.12%
Pequabuck River Dam	164,500	0	82,250	82,250	50.00%
CERT Administrative	8,000	0	1,600	6,400	20.00%
Sustainable Communities	41,163	0	4,217	36,946	10.24%
Miscellaneous Revenues	1,000	45	969	31	96.91%
Budgeted Revenues	2,553,780	194,883	2,034,034	519,746	
83.00 % completed					
EXPENDITURES	Budget	Current Month	Year To Date	Balance	% Used
Salaries/Payroll Taxes/Workers Comp.	549,688	36,538	395,016	154,672	71.86%
Retirement/Administration	17,239	786	7,717	9,522	44.76%
Health/Life & STD Insurance	175,362	7,859	85,560	89,802	48.79%
Directors & Officers/Liability/Bonding Ins.	6,410	0	5,071	1,339	79.11%
Accounting/Legal	17,500	0	12,850	4,650	73.43%
Paratransit Contractor	1,465,000	142,486	1,331,396	133,604	90.88%
Equipment Service Contracts/Maintenance	3,500	0	3,492	8	99.77%
Equipment/Software Purchases	45,900	345	28,231	17,669	61.51%
Rent	30,180	2,515	25,150	5,030	83.33%
Office Cleaning	5,200	0	2,500	2,700	48.08%
Telephone/Postage	5,000	56	3,045	1,955	60.90%
Supplies	4,000	85	1,197	2,803	29.93%
Training/Workshops/Seminars/Conf.	18,000	302	9,075	8,925	50.42%
Travel in State/Meetings/Forums	22,615	456	11,086	11,529	49.02%
Dues/Subscriptions	11,346	640	6,517	4,829	57.44%
Publications	400	34	162	238	40.50%
CPC Referral Consultant	2,940	0	1,226	1,715	41.68%
Advertising	3,000	0	466	2,534	15.53%
Pequabuck River Dam	164,500	0	5,939	158,561	3.61%
Miscellaneous Expenditures	6,000	307	5,195	805	86.58%
Budgeted Expenses	2,553,780	192,409	1,940,891	612,890	
CASH ON HAND					
Checking Acct. Balance - BOA				266,283	
CT State Treas.Short-Term Investment Fund				4,157	
Money Market - BOA				139,779	
CD - Thomaston Savings Bank				100,831	
CD - Webster Savings Bank				50,078	
	TOTAL CASH ON HAND			561,128	



CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
225 N MAIN STREET, SUITE 304, BRISTOL CT 06010 • WWW.CCRPA.ORG • 860.589.7820(f) • 860.589.6950(f)

MEMORANDUM

TO: Program, Finance and Personnel Committee
FROM: Carl J. Stephani, Executive Director

DATE: May 21, 2012

FOR AGENDA: June 7, 2012
SUBJECT: Recommendation to the Agency Board: FY2012-2013 Final Budget

Based on your discussion of the Preliminary FY2012-2013 Budget which we reviewed with you last month, we have made the changes you suggested and prepared the attached Final FY2012-2013 Budget. As you can see, our revenue expectations remain the same, and our expenditures were adjusted slightly to reflect a cost-of-living increase reduced to a flat 2%.

This budget would enable us to continue our current programs through the coming fiscal year, and to continue forward thru FY2013-2014, even if our transportation planning grant carryover were to be somehow “clawed- back” by the federal government. On that basis, it is my

RECOMMENDATION

that your Committee

Recommend that the Agency Board approve the attached FY2012-2013 Budget

cc: Agency Board

Attachment: FY2012-2013 Budget

**CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
BUDGET FY 2012-2013**

REVENUES

	10/6/2011			6/30/2012
	ADOPTED	ACTUAL	Estimated	Proposed
	FY2011-2012	FY 2011-2012	FY 2011-2012	FY 2012-2013
	BUDGET	as of 04/30/2012		BUDGET
Municipal Contributions	\$91,500	\$91,500	\$91,500	\$91,500
Transportation Planning Grant Carryover	\$196,512	\$196,512	\$196,512	\$271,290
Transportation Planning Grant	\$446,064	\$171,387	\$205,664	\$457,028
Paratransit -Contractor	\$1,465,000	\$1,331,396	\$1,597,675	\$1,545,069
Paratransit -Admin.	\$90,000	\$105,209	\$120,000	\$120,000
SGIA	\$12,541	\$12,541	\$12,541	\$12,541
CERT Administrative	\$8,000	\$1,600	\$8,000	\$8,000
R5EPT	\$2,500	\$757	\$2,500	\$3,000
CEDS - Municipality	\$10,000	\$10,000	\$10,000	\$20,000
CEDS - USEDA	\$20,000	\$19,423	\$19,423	\$0
Pequabuck River Dam Removal	\$164,500	\$82,250	\$82,250	\$82,250
Sustainable Communities	\$41,163	\$4,217	\$10,000	\$15,000
Paratransit Advertising	\$5,000	\$6,273	\$7,272	\$2,000
DEEP	\$0	\$0	\$0	\$8,000
Miscellaneous Revenues	\$1,000	\$969	\$1,500	\$1,000
Total Revenues	\$2,553,780	\$2,034,034	\$2,364,837	\$2,636,678

**CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
BUDGET FY 2012-2013**

EXPENSES

	10/6/2011			6/30/2012
	ADOPTED	ACTUAL	ESTIMATED	PROPOSED
	BUDGET	as of 04/30/2012	FY 2011-2012	BUDGET
	FY2011-2012	FY 2011-2012		FY2012-2013
Salaries & Payroll Taxes	\$549,688	\$395,016	\$477,939	\$593,342
Retirement/Administration	\$17,239	\$7,717	\$9,289	\$18,533
Health/Life Insurance/STD	\$175,362	\$85,560	\$101,836	\$156,593
D&O/Liability/Bonding Ins.	\$6,410	\$5,071	\$5,500	\$7,000
Accounting/Legal	\$17,500	\$12,850	\$15,850	\$17,500
Paratransit Contractor	\$1,465,000	\$1,331,396	\$1,597,675	\$1,545,069
Equipment Service Cont./Maint.	\$3,500	\$3,492	\$3,500	\$5,000
Equipment/Software Purch.	\$45,900	\$28,231	\$30,000	\$30,300
Rent	\$30,180	\$25,150	\$30,180	\$30,180
Office Cleaning	\$5,200	\$2,500	\$3,000	\$5,200
Telephone/Postage	\$5,000	\$3,045	\$3,700	\$4,500
Supplies	\$4,000	\$1,197	\$1,800	\$3,800
Training/Workshops/Sem./Conf.	\$18,000	\$9,075	\$13,000	\$18,000
Travel in State	\$22,615	\$11,086	\$12,500	\$20,000
Dues/Subscription	\$11,346	\$6,517	\$10,000	\$11,446
Publications	\$400	\$162	\$250	\$400
CPC Referral Consultant	\$2,940	\$1,226	\$1,968	\$2,000
Advertising	\$3,000	\$466	\$1,000	\$3,000
Pequabuck River Dam Removal	\$164,500	\$5,939	\$40,000	\$82,250
Special Projects/Consultants	\$0	\$0	\$0	\$74,639
Miscellaneous Expenditures	\$6,000	\$5,195	\$5,850	\$7,926
Total Expenses	\$2,553,780	\$1,940,891	\$2,364,837	\$2,636,678

**Budget Detail - Expenditures
Payroll and Taxes**

Title	FY11/12 Salaries	Changes	FY12/13 Salaries
1- Executive Director	98,644	3,946	102,590 **
1- Sr. Plnr/IT Mgr.	52,020	0	0
1 -Deputy Director	0	10,000	62,020 +
1 -Transportation Plnr.	42,840	0	0
1 -PT Transportation Plnr.	0	0	22,277
2 -Regional Planner	85,680	0	0
2 -Associate Planner	0	15,000	100,680 +
2 -Assistant Planner	80,000	3,200	84,640 **
1 -Assistant Planner- New	40,000	0	40,000
1 -Office & Financial Adm.	45,969	1,839	47,808 ** +
1 -Paratransit Coord.	36,000	0	36,000
3 - PT Aides (Intern)	10,823	0	40,438 +
Sub Totals	491,976	33,985	536,453

PT Aides - at \$15.per hour for 5 months

** 2.0% performance and 2.0% CPI for a maximum potential of a 4.0% increase

+ Title change

Employer SS & Medicare portion (7.65%)	41,039
Unemployment Comp (6.80%)	13,260
Unemployment Special Assessment (\$40 x 11)	440
Workers Compensation	1,600
Payroll Admin Costs	550
Sub Total	56,889
Budget Amount	593,342

Current ING Plan

Executive Director	98,644
Deputy Director	52,020
Associate Planner	42,840
Associate Planner	42,840
Assistant Planner	40,000
Assistant Planner	40,000
Assistant Planner- New	40,000
Office & Financial Adm.	45,969
Paratransit Coord.	36,000
Total	438,313
Employer portion (4%)	17,533
Administrative Cost	1,000
Total Budget Amount	18,533

Budget Detail - Expenditures

Other Expenses	Budget Amount
Office Cleaning	4,200
Carpet Cleaning	1,000
	<hr/>
	5,200
D&O	3,190
Liability	3,500
Bonding	310
	<hr/>
	7,000
Training/Workshops/Sem./Conf.	
GIS/Computer Analysis Training	5,500
Transportation/Planning Training	5,000
Meetings	5,000
Miscellaneous	2,500
	<hr/>
	18,000
Travel in State	20,000
	<hr/>
	20,000
Telephone/Postage	
Telephone/Cell Phone	3,000
Postage	1,500
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	4,500
Equipment/Software Purchases	
ArcGIS one year	7,100
Digitizer tablet	400
ID Printer	2,000
McTrans Subscription (1 year)	500
Air Quality Modeling	2,000
Projector (portable)	500
Plotter	10,000
QuickBooks/Payroll Upgrades	650
Replacement Computer (3)	3,000
Other Hardware/Software	4,000
Web Hosting	150
	<hr/>
	30,300
Dues/Subscriptions	
APA Dues (5 members)	1,300

Budget Detail - Expenditures

Other Expenses		Budget Amount
COST	110	
CCM	100	
CEDAS	100	
Chambers	1,500	
ICMA	706	
NARC	1,000	
CRPC	3,500	
HSEP	1,000	
Others	1,655	
Subscriptions	175	
Other	300	
	<hr/>	11,446
Accounting/Legal		
Accounting	15,000	
Legal	2,500	
	<hr/>	17,500
Service Contracts/Equipment Maint.		
Service Contract Copier	2,500	
Misc. Equipment/Rep./Maint.	2,500	
	<hr/>	5,000
Miscellaneous		
Emp. Of the Quarter Program	600	
Holiday/Appreciation Dinner	2,000	
Other	5,326	
	<hr/>	7,926

Budget Detail - Expenditures

Employee Insurances

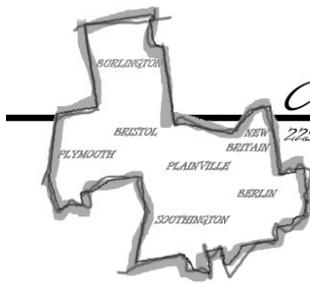
Health, RX & Dental	Class	Total Cost	Employee Cost	Agency Cost
Executive Director*	EE+1	16,857	1,263	15,594
Deputy Director	EE	6,871	344	6,527
Associate Planner	EE+1	25,610	2,083	23,527
Associate Planner	EE	6,871	344	6,527
Assistant Planner	EE	9,701	485	9,216
Assistant Planner	EE	5,246	262	4,984
Assistant Planner-New	Family	25,610	2,084	23,526
Paratransit Coord.	Family	25,610	2,084	23,526
Office & Financial Adm.	Family	36,362	3,009	33,353
Medicare OFF		4,000	0	4,000
Total Budget Cost		<u>162,738</u>	<u>11,958</u>	<u>150,780</u>

* Employee & Dependent on Medicare

Short Term Disability	Total Cost	Employee Cost	Agency Cost
Executive Director	760	76	684
Deputy Director	250	25	225
Associate Planner	180	18	162
Associate Planner	180	18	162
Assistant Planner	180	18	162
Assistant Planner	180	18	162
Assistant Planner-New	280	28	252
Paratransit Coord.	280	28	252
Office & Financial Adm.	280	28	252
Total Budget Cost	<u>2,570</u>	<u>257</u>	<u>2,313</u>

Life Insurance 3,500

Total Budget Costs - Employee Insurances 156,593



MEMORANDUM

TO: Program, Finance and Personnel Committee
FROM: Carl J. Stephani, Executive Director
DATE: May 9, 2012
FOR AGENDA: June 7, 2012
SUBJECT: Recommendation to the Agency Board - Personnel Policy
Amendments to the Personnel Policy regarding Classification
Description Changes to implement the FY2012-2013 Budget

Approval of the FY2012-2013 Budget allows the deletion of two redundant Classification Descriptions from our Personnel Policy (Senior Planner and Transit Programs Manager), and requires the following other changes:

1. Addition of a Deputy Director, Associate Planner and Paratransit Coordinator Classification Description
2. Change of title for the Office Manager/Bookkeeper to Office and Finance Administrator

Copies of classification descriptions for the Deputy Director, Associate Planner, and Paratransit Coordinator are attached.

On that basis, it is my

RECOMMENDATION

that your Committee

Recommend that the Agency Board approve the following changes to the Personnel Policy:

1. Deletion of the Senior Planner and Transit Programs Manager classification descriptions
2. Addition of classification descriptions for the Deputy Director, Associate Planner, and Paratransit Coordinator positions.
3. Change the Office Manager/Bookkeeper title to Office and Finance Administrator

cc: Agency Board

Attachments: Classification Descriptions - Deputy Director, Associate Planner, Paratransit Coordinator

POSITION DESCRIPTION

TITLE: Deputy Director

Minimum Knowledge/Qualifications:

Master's degree from an accredited college in city or regional planning, or a related field and two years of planning experience, or a Bachelor's degree and three years of planning experience; and one year of supervisory experience; or other combination of education and experience judged equivalent by the Executive Director.

General Duties:

- Supervises planning and transportation staff
- Develops and monitors progress on Agency plan of work, including projects and activities
- Assigns work and provides input/guidance to staff
- Directs staff on planning and transportation activities, including economic development (CEDs/CCEDA), emergency management (CERT/R5EPT), transportation (TIP, LOCHSTP, and ADA paratransit), and zoning/subdivision referral activities
- Develops planning and transportation programs, including development of, updates to, and monitoring of progress under the Unified Planning Work Program
- Develops and updates strategic plans, including the Long-Range Transportation Plan (LRTP) and Regional Plan of Conservation and Development
- Develops and implements special projects, such as development studies, environmental analyses, and transit/transportation studies, and applies for related grants
- Collects and analyzes data
- Prepares reports, statistical and qualitative analyses, maps, presentations, online documents, and other documents
- Maintains and upgrades the Agency's information systems, including the Agency's web site, databases, and computer and telephone networks
- Addresses staff concerns, reviews staff performance, and manages hiring process
- Coordinates with federal, state, and regional actors
- Represents the Agency in public, including arranging and attending meetings
- Fills in for the Executive Director when s/he is absent

Special Knowledge/Skills/Abilities:

- Ability to touch-type at least 40 wpm, and demonstrated proficiency in Microsoft Office; ArcGIS; SQL; SPSS; graphics and web design software; and Windows/Exchange Server
- Creativity to develop projects from the ground up
- Ability to successfully and efficiently carry projects and plans of work to completion
- Ability to delegate tasks effectively, monitor progress, and quickly respond to issues
- Ability to communicate clearly in oral, written, and graphic form
- Knowledge of land use base studies, planning, zoning, land subdivision practices, various transportation analysis techniques, planning/programming procedures, transportation-land, use interrelationships, and intelligent transportation systems
- Research, analysis, and organizational skills, including expertise in GIS and statistics
- Knowledge of contemporary problems, solutions, practices, and trends in planning; economic development; environmental management; transportation; and local, state, and federal policy
- Physical and legal ability to travel from site to site and carry out all assigned duties

Supervised by: Executive Director

Supervision exercised: Planning staff

POSITION DESCRIPTION

TITLE: Associate Planner

Minimum Knowledge/Qualifications:

Bachelor's degree from an accredited college in planning (urban, regional, or spatial), environmental/natural resources (science, policy, or management), or transportation (planning or policy), plus one year of experience; or a Bachelor's degree in a closely related field with two years' experience; or other combinations of education and experience judged equivalent by the Executive Director; Master's Degree preferred.

General Duties:

- Serves as project manager for planning projects (e.g. CEDS, local area plans)
- Serves as staff to and manages the Agency on public committees or stakeholder groups
- Completes applications on behalf of Agency
- Completes transportation, land use, and economic development projects
- Reviews and prepares zoning and subdivision referral reviews
- Collects and analyzes data
- Prepares memoranda, reports, presentations, and other documents
- Represents the Agency and undertakes public outreach and participation
- Assists with GIS and website projects
- Organizes, analyzes, and retrieves data
- Communicates ideas in oral and written form
- Understands land use and land subdivision practices, land use-transportation interrelationships, planning, zoning, and transportation analysis techniques, planning/programming procedures
- Participates in all appropriate Agency and outside organizational meetings
- Directs intern(s) and working partners, where pertinent
- Performs other duties as assigned

Special/Knowledge/ Skills/Abilities:

- Ability to work independently when given direction
- Ability to manage projects through to completion and run committees
- Sustainability and environmental protection
- Land conservation and air and water quality
- Land use, subdivision, and zoning practices
- Transportation systems, including pedestrian/cyclist/transit planning
- Economic development
- Relationships and linkages between these subjects
- Environmental, transportation, and economic trends/challenges and practicable solutions
- Ability to touch-type 40 wpm, proficiency with word processing, spreadsheet, data processing, GIS software and statistics packages (e.g. Word, Excel, Access, SQL, ArcGIS, SPSS)
- Research, analysis, and visualization techniques (including statistical analysis)
- Excellent spoken and written English
- Physical and legal ability to travel from site to site and carry out all assigned duties

Supervised by: Deputy Director

Supervision exercised: Intern(s) as needed

POSITION DESCRIPTION

Title: Paratransit Coordinator

Minimum Knowledge/Qualifications:

Associate's degree from an accredited college with an emphasis in management or social services, knowledge of the 1990 Americans with Disabilities Act as it relates to transit, knowledge of medical conditions and disabilities, experience with data entry and database maintenance; or other combinations of education and experience which may be judged equivalent by the Executive Director.

General Duties:

Prepares correspondence, reports, and other communications
Responds to telephone, fax, e-mail, and Telecommunications Device for the Deaf (TDD) communications
Receives visitors and provides customer service
Administers the regional paratransit service program policies

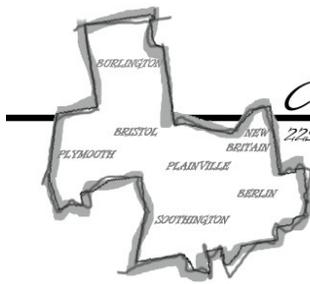
Specific Duties:

Enforces compliance with pertinent regulations and policies when necessary
Provides information by phone, e-mail, and one-on-one about transportation services, including paratransit
Speaks to public and local groups about transportation services; reaches out to and responds to public on transportation issues
Coordinates with adult services providers, commissions on persons with disabilities, State agencies, and other relevant transportation/paratransit service providers
Provides support to ADA Advisory Committee
Reviews applications for ADA certification, including physician statements, and conducts interviews; determines final eligibility
Notifies and re-certifies paratransit clients as needed
Maintains database(s) of certified and active clients
Develops, maintains, and reviews as needed paratransit policies and procedures
Addresses complaints in a timely and mutually satisfactory manner
Handles passenger and driver/vehicle incidents including accidents, misbehavior, 'no-shows,' and complaints
Applies relevant corrective/disciplinary policies when necessary; keeps records of all incidents and actions taken in response
Performs other duties as assigned

Special Knowledge/Skills/Abilities:

Physical and legal ability to travel from site to site to carry out all assigned duties
Ability to touch-type 40 wpm
Ability to use different types of office equipment including photocopiers, postage meter, fax machine, e-mail, and TDD communication systems
Ability to use PC computer word processing, spreadsheet, and database software, including Microsoft Word, Access, Excel, etc.

Supervised by: Sr. Planner
Supervision exercised: None



MEMORANDUM

TO: Agency Board
FROM: Carl J. Stephani, Executive Director
DATE: May 4, 2012
FOR AGENDA: June 7, 2012
SUBJECT: Board Officer Nominations for FY2012-2013

Section V.B of the Agency's Bylaws states that: "Officers shall be chosen from duly appointed or elected representatives from different municipalities by vote of the Agency Board after nominations from the floor and from the PFP committee at the annual meeting."

Our current officers are: Chair - John Pompei (Bristol) Vice Chair - Dennis Kern (Berlin)
Treasurer - Rudy Cabata (Southington) Secretary - Don Naples (New Britain)

Our current Chair intends to retire as Board Chair, as is customary after having completed his second term in office, and the other current officers have all agreed to move "up" one seat, which would leave the Secretary position vacant. Nominations for Secretary may not be from the same town of the retiring Chair or any other Board officer, which allows nominations for Secretary to come from Burlington, Plainville, or Plymouth.

At its regular meeting on May 3, 2012, the PFP Committee unanimously nominated Jennifer Bartiss-Early from Plainville to serve as the Board Secretary for FY2012-2013. On that basis, it is the PFP Committee's

RECOMMENDATION

that your Board

After inviting nominations from the floor, as required by the Bylaws, elect the following Board officers for FY2012-2013, effective July 1, 2012:

Chair - Dennis Kern (Berlin)
Vice Chair - Rudy Cabata (Southington)
Treasurer - Don Naples (New Britain)
Secretary - Jennifer Bartiss-Early (Plainville)

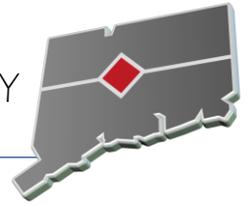
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

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or (860) 224-9888



MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 22, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new statewide project 170-3163.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 170-3078:** This statewide project will provide the underwater inspection of bridges on/off the Federal Aid Highway System for State Fiscal Years 2012-2014. Replaces project 170-2868, which expires 6/30/12.

This project ensures a continued commitment to safety and system preservation within our region and across Connecticut, which are both strongly supported by CCRPA.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

Attachment: Amendment Description

cc: Agency Board

Project 170-3163

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$(000)
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC CONV.	OTH	2012	1,100	880	220	0
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC ENTRY	OTH	2012	0	0	0	0
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC CONV.	OTH	2013	1,100	880	220	0
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC CONV.	OTH	2014	1,100	880	220	0

To: Maribeth C. Wojenski

Bureau of Policy and Planning

TIP/STIP~Action and Amendment Details

4/3/12

Project No	Region	Route	Town	Description	Project Manager							
0170-3163	All	Various	Statewide	CE Bridge Insp - Underwater On/Off System (FY12-14)	Phillips, Ralph							
Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH	2012	BRX	0	0	0	0		0	0	0	0	0
Revision Code		05-New project										
amendment		Add new project - AC Entry										
0170-3163	OTH	Phase Total:		0	Federal Share:	0	State Share:	0	Local Share:	0		
Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH	2012	BRX	1,100,000	880,000	220,000	0		0	0	880,000	0	0
Revision Code		05-New project										
amendment		Add new project - AC Conversion										
0170-3163	OTH	Phase Total:		1,100,000	Federal Share:	880,000	State Share:	220,000	Local Share:	0		
Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH	2013	BRX	1,100,000	880,000	220,000	0		0	0	0	880,000	0
Revision Code		05-New project										
amendment		Add new project - AC Conversion										
0170-3163	OTH	Phase Total:		1,100,000	Federal Share:	880,000	State Share:	220,000	Local Share:	0		
Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH	2014	BRX	1,100,000	880,000	220,000	0		0	0	0	0	880,000
Revision Code		05-New project										
amendment		Add new project - AC Conversion										
0170-3163	OTH	Phase Total:		1,100,000	Federal Share:	880,000	State Share:	220,000	Local Share:	0		

Bridge Safety & Evaluation

Inspections Due Between 09/01/2012 and 12/31/2013

Report Parameters:

Inspection Types: Underwa
 Inspection Frequency: ALL
 Inspection Areas: ALL
 Inspection Team: 19

Assign- ed To	Due. Date	Insp. Type	Insp. Freq.	In-Depth. Date	Prop. Indepth	Town	Bridge	Feature Carried	Feature Crossed	Str. Type	Insp. Equip.	No. Spans	Struc. Stat.	Length	Inv. Rating	NBIS	Cls
Area: 5																	
19	10/19/2012	Underwat	24	1/1/1900	9999	MONROE	02628	ROUTE 111	BROOK	1 01	0	1	A	9	5 34	No	01
19	11/4/2012	Underwat	12	1/1/1900	9999	MONROE	02219	ROUTE 25	W BRANCH PEQUONNOCK	1 01	0	1	A	16	5 34	No	01
19	11/4/2012	Underwat	12	11/1/2004	9999	MONROE	02220	ROUTE 25	STEPNEY WELL POND	1 01	99	1	A	18	1 36	No	01
19	12/6/2012	Underwat	24	1/16/2009	2019	WATERBURY	05039	EAGLE STREET	NAUGATUCK RIVER	3 02	15	3	A	178	1 52	Yes	01
19	12/21/2012	Underwat	24	1/24/2005	2015	THOMASTON	00603	SR 848	NAUGATUCK RIVER & RR	1 11	11	3	A	488	5 36	Yes	03
19	1/9/2013	Underwat	24	11/30/2006	2017	BEACON FALLS	03432	ROUTE 42	NAUGATUCK RIVER AND RR	3 02	11	7	A	565	1 64	Yes	02
19	5/1/2013	Underwat	24	12/12/2007	2017	WOLCOTT	05482	MUNSON ROAD	SCOVILLE RESERVOIR	1 19	0	2	A	26	5 34	Yes	01
19	10/19/2013	Underwat	24	1/3/2008	2018	DERBY	06063	CANAL STREET	DERBY CANAL	5 01	0	1	A	48	1 38	Yes	01
19	10/25/2013	Underwat	24	9/14/2009	2019	DERBY	06062	ROUTE 34	DERBY CANAL	3 19	99	4	A	75	5 36	Yes	01
19	11/11/2013	Underwat	24	1/1/1900	9999	MORRIS	05417	ROUTE 109	BROOK	3 19	99	1	A	12	5 36	No	01
19	11/14/2013	Underwat	24	1/8/2008	2018	PLYMOUTH	06129	NAPCO DRIVE	PEQUABUCK RIVER	3 19	0	2	A	22	5 36	Yes	01
19	11/15/2013	Underwat	24	1/1/1900	9999	MORRIS	02615	ROUTE 109	EAST MORRIS BROOK	1 01	0	1	A	15	5 38	No	01
19	12/1/2013	Underwat	24	2/12/2004	2015	ANSONIA	01592	ROUTE 334	NAUGATUCK RVR/METRO N	3 02	15	6	K	441	1 0	Yes	02
19	12/14/2013	Underwat	24	12/15/2011	2021	SEYMOUR	01059	ROUTE 67	LITTLE RIVER	3 02	0	1	A	71	1 74	Yes	01
19	12/15/2013	Underwat	24	11/20/2002	2012	SEYMOUR	01061	ROUTE 67	LITTLE RIVER	3 03	0	1	A	113	1 34	Yes	02

Area 5 Bridge Count 15

Bridge Safety & Evaluation

Inspections Due Between 09/01/2012 and 12/31/2013

Report Parameters:

Inspection Types: Underwa
 Inspection Frequency: ALL
 Inspection Areas: ALL
 Inspection Team: 19

Assign- ed To	Due. Date	Insp. Type	Insp. Freq.	In-Depth. Date	Prop. Indepth	Town	Bridge	Feature Carried	Feature Crossed	Str. Type	Insp. Equip.	No. Spans	Struc. Stat.	Length	Inv. Rating	NBIS	Cls
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Area: 6

Assign- ed To	Due. Date	Insp. Type	Insp. Freq.	In-Depth. Date	Prop. Indepth	Town	Bridge	Feature Carried	Feature Crossed	Str. Type	Insp. Equip.	No. Spans	Struc. Stat.	Length	Inv. Rating	NBIS	Cls
19	9/9/2012	Underwat	24	9/16/2008	2018	SOUTHINGTON	00519	ROUTE 322	QUINNIPIAC RIVER	2	19	0	3	A	63	5 56	Yes 01
19	9/14/2012	Underwat	24	9/12/2002	2014	MIDDLEFIELD	01398	ROUTE 147	COGINCHAUG RIVER	3	02	0	2	A	48	1 38	Yes 01
19	9/29/2012	Underwat	12	3/22/2002	2012	MIDDLETOWN	04190	RIVER ROAD #1	SUMNER BROOK	5	05	0	1	A	59	1 57	Yes 01
19	10/20/2012	Underwat	24	7/19/2004	2014	WETHERSFIELD	01460	INTERSTATE-91	WETHERSFIELD COVE	4	02	15	3	A	342	1 49	Yes 03
19	11/18/2012	Underwat	24	1/1/1900	2016	HARTFORD	06654	I-91 & SR 530	DRAINAGE	1	19	0	3	A	23	5 36	Yes 01
19	11/30/2012	Underwat	24	1/1/1900	9999	HARTFORD	03614	I-91 TR 828,15-161	DRAINAGE	1	19	0	1	A	6	5 99	No 01
19	11/30/2012	Underwat	24	1/1/1900	9999	HARTFORD	06810	SR 530 -AIRPORT RD	MDC CULVERT	1	19		1	A	16	5 36	No 01
19	12/22/2012	Underwat	24	11/22/2006	2018	BERLIN	06124	MIDDLETOWN ROAD	SPRUCE BROOK	1	19	0	3	A	33	5 34	Yes 01
19	7/6/2013	Underwat	24	8/18/2009	2019	HARTFORD	00371A	ROUTE 2	I-91 & CONN RV CT SO. RR	4	02	23	6	A	1175	1 39	Yes 03
19	7/25/2013	Underwat	24	10/7/2011	2021	HARTFORD	06155C	SR 598 & LOCAL RDS	PARK RIVER CONDUIT	2	19	99	2	P	62	1 22	Yes 03
19	9/26/2013	Underwat	24	1/1/1900	2013	WETHERSFIELD	06822	ROUTE 3	BEAVER BROOK	1	19		2	A	28	5 36	Yes 01
19	11/8/2013	Underwat	24	10/17/2011	2021	HARTFORD	06000A	ROUTE 15 NB	I-91 NB,RT 2,CT RIVER,RR	4	02	38	15	A	3372	1 34	Yes 03
19	11/8/2013	Underwat	24	10/24/2011	2021	HARTFORD	06000B	ROUTE 15 SB	I-91 NB,RT 2,CT RIVER,RR	4	02	38	15	A	3372	1 41	Yes 03

Area 6 Bridge Count 13

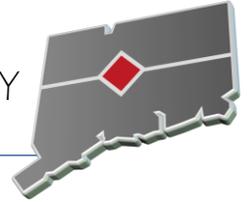
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

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Tel: (860) 589-7820
or (860) 224-9888



MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 22, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new Berlin project 7-185.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 7-185:** This Berlin project is funded under the STP-Urban program. The ROW phase is scheduled for 2013 at a total cost of \$40,000. Due to the proximity of existing bridge to adjacent private properties, these right of way acquisitions are necessary to accommodate the construction of the proposed bridge. The \$40,000 for the ROW is an estimate and will be adjusted accordingly as project design progresses and actual property impacts are defined.

This project has been supported by this Committee and formally approved by the Agency Board.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

Attachment: Amendment Description

cc: Agency Board

Project 7-185

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$(000)
STPH	0007-0185	FARMINGTON AVE	BERLIN	REPLACE BR 04474 O/ MATTABESSET RIVER	RW	2013	40	32	8	0

**STATE OF CONNECTICUT
DEPT. OF TRANSPORTATION
PROJECT ESTIMATE MODIFICATION**

Page No. 1
Run Date 03/07/2012
Run Time 09:34:14

Project ID: DOT00070185RW - Replace Bridge #04474
Project Description: Replacement of Bridge #04474 carrying Farmington Avenue over the Mattabesset River in the Town of Berlin.
Project Manager: No Manager Defined
Prior Approval: No Prior Approval
Current Estimate: 03/07/2012 EP - From Estimate To Proposed RW MOD 01
Mod Justification: ROW phase being added to project based on field observations by Division of Highway Design - Local Roads staff. Due to the proximity of the existing structure to adjacent private properties, right of way acquisitions are anticipated to be needed to accommodate the construction of the proposed bridge. RPM prepared by Project Development Unit at project initiation stage did not include a ROW phase. Value of ROW phase in this modification (\$40,000) is approximated; ROW cost estimates will be developed as project design progresses and actual property impacts are defined.

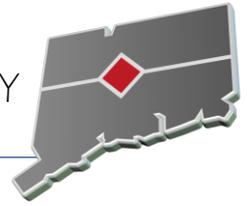
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MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 22, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new Berlin project 7-186.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 7-186:** This project is funded under the Transportation Enhancements program. To initiate a ROW phase, funds are required for the acquisition of a 16 acre parcel next to Janota Farm. The total cost of this acquisition is \$160,000 with 80 percent Federal funds and 20 percent local from the Berlin Land Trust.

This project has been supported by this committee and formally endorsed by the Agency Board

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

Attachment: Amendment Description

cc: Agency Board

Project 7-186

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$ (000)
STPT	0007-0186		BERLIN	BERLIN LAND TRUST - CHAMBERLAIN HWY VISTA	ROW	2012	160	128	0	32

STATE OF CONNECTICUT
DEPT. OF TRANSPORTATION
PROJECT ESTIMATE MODIFICATION

07-186 RW

Page No. 1
Run Date 05/08/2012
Run Time 12:59:31

Project ID: DOT00070186RW - BERLIN CHAMBERLAIN HWY VISTA
Project Description: BERLIN CHAMBERLAIN HIGHWAY VISTA PROJECT. Funding: 80% federal (12062 / 22108 ZSTPT / 20% Town Other - Berlin Land Trust, Inc (ZTIKZ).
Project Manager: Ohala, Thomas J
Prior Approval: No Prior Approval
Current Estimate: 05/08/2012 PE - From Proposed To Estimated RPM
Mod Justification: TO INITIATE A ROW PHASE. FUNDS ARE REQUIRED FOR THE ACQUISITION OF 16.262 ACRE PARCEL NEXT TO JANOTA FARM. FUNDING: 80% STPT / 20% OTHER - TOWN INKIND (Berlin Land Trust, Inc).

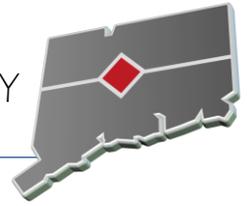
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MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 30, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new statewide project 400-XXXX.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 400-XXXX:** This transit project will provide for the replacement of CT Transit fareboxes using a State of Good Repair Discretionary Grant. The total cost of this project is \$30M (\$24M Federal, \$6M State).

This project is necessary to keep an important component to the CT Transit system in good repair in Connecticut, which is expressly supported by CCRPA.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

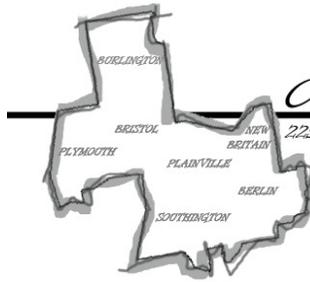
Attachment: Amendment Description

cc: Agency Board

Project 400-XXXX

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$ (000)
5309	0400-XXXX	CT TRANSIT / SEAT	VARIOUS	CT TRANSIT AND SOUTHEAST AREA TD – REPLACE FAREBOXES – SGR DISCRETIONARY GRANT	OTH	2012	30,000	24,000	6,000	0

TIP ACTION OR AMENDMENT FORM			
PROJECT NO.	0400-XXXX		Sandy Infantino
			860-594-2847
DATE:	5/25/2012		
PROJECT DESCRIPTION	CT Transit and Southeast Area TD - Replace fareboxes - SGR Discretionary Grant		
REASON FOR ACTION OR AMENDMENT REQUEST <i>check those that apply COMMENT section needs to be completed</i>			
01 - Move from one year in the STIP to another	Funding limitations <input type="checkbox"/> Outstanding ROW issue <input type="checkbox"/> Outstanding Permit issue <input type="checkbox"/> Other (SPECIFY) <input type="checkbox"/>		COMMENT
02 - Fiscal Constraint issues	Funding category fully programmed <input type="checkbox"/> State match not available <input type="checkbox"/> Local match not available <input type="checkbox"/>		
03- Design schedule change	Permit issue <input type="checkbox"/> ConnDOT staffing issue <input type="checkbox"/> Local staffing issue <input type="checkbox"/> ROW issue <input type="checkbox"/> Other <input type="checkbox"/>		
04- Revised cost estimates	Increase due to inflation <input type="checkbox"/> Increase due to cost of (SPECIFY) <input type="checkbox"/> Decrease due to (SPECIFY) <input type="checkbox"/>		
05- New Project	Project requested by (SPECIFY)	<input checked="" type="checkbox"/>	The Department has submitted a State of Good Repair Discretionary Grant for the replacement of fareboxes for CT Transit and Southeast Area TD. SGR funds requested are \$30,000,000 (Total); \$24,000,000 (Federal); \$6,000,000 (State)



MEMORANDUM

TO: Agency Board
FROM: Kristin Thomas, Regional Planner
DATE: May 30, 2012

FOR AGENDA: June 7, 2012

SUBJECT: Approval of Memorandum of Understanding for the FY 2011 R5EPT Grant

The Region 5 Emergency Planning Team (R5EPT) determines how training and equipment funds allocated to the DEMHS Region 5, which includes the Town of Plymouth, may be spent. For fiscal year 2011 the R5EPT received a DEMHS grant of \$507,718. LHCEO will act as the Agent for this grant while CCRPA and other RPOs will act as partners. To begin expending the FY 2011 R5EPT grant, DEMHS requires CCRPA to sign a Memorandum of Understanding (MOU) regarding the Agency's participation in the grant program. The MOU authorizes LHCEO to expend \$27,500 for fiduciary responsibilities and CCRPA to expend \$2,800 for RPO planning and organization activities. LHCEO needs this document signed by June 2012.

On that basis, it is my

RECOMMENDATION

that your Board

Approve the attached MOU with the LHCEO and authorize staff to execute the document on behalf of the Agency.

Attachment: Memorandum of Understanding

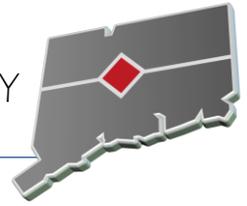
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MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 22, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new statewide project 170-3163.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 170-3078:** This statewide project will provide the underwater inspection of bridges on/off the Federal Aid Highway System for State Fiscal Years 2012-2014. Replaces project 170-2868, which expires 6/30/12.

This project ensures a continued commitment to safety and system preservation within our region and across Connecticut, which are both strongly supported by CCRPA.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

Attachment: Amendment Description

cc: Agency Board

Project 170-3163

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$(000)
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC CONV.	OTH	2012	1,100	880	220	0
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC ENTRY	OTH	2012	0	0	0	0
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC CONV.	OTH	2013	1,100	880	220	0
BRX	0170-3163	VARIOUS	STATE-WIDE	CE BRIDGE INSP - UNDERWATER ON/OFF SYSTEM (FY12-14) - AC CONV.	OTH	2014	1,100	880	220	0

To: Maribeth C. Wojenski
Bureau of Policy and Planning

TIP/STIP~Action and Amendment Details

4/3/12

Project No	Region	Route	Town	Description	Project Manager						
0170-3163	All	Various	Statewide	CE Bridge Insp - Underwater On/Off System (FY12-14)	Phillips, Ralph						
Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH 2012	BRX	0	0	0	0		0	0	0	0	0
Revision Code		05-New project									
amendment		Add new project - AC Entry									
0170-3163	OTH	Phase Total:	0	Federal Share:	0	State Share:	0	Local Share:	0		
Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH 2012	BRX	1,100,000	880,000	220,000	0		0	0	880,000	0	0
Revision Code		05-New project									
amendment		Add new project - AC Conversion									
0170-3163	OTH	Phase Total:	1,100,000	Federal Share:	880,000	State Share:	220,000	Local Share:	0		
Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH 2013	BRX	1,100,000	880,000	220,000	0		0	0	0	880,000	0
Revision Code		05-New project									
amendment		Add new project - AC Conversion									
0170-3163	OTH	Phase Total:	1,100,000	Federal Share:	880,000	State Share:	220,000	Local Share:	0		
Phase Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2010	2011	2012	2013	FYI
OTH 2014	BRX	1,100,000	880,000	220,000	0		0	0	0	0	880,000
Revision Code		05-New project									
amendment		Add new project - AC Conversion									
0170-3163	OTH	Phase Total:	1,100,000	Federal Share:	880,000	State Share:	220,000	Local Share:	0		

Bridge Safety & Evaluation

Inspections Due Between 09/01/2012 and 12/31/2013

Report Parameters:

Inspection Types: Underwa
 Inspection Frequency: ALL
 Inspection Areas: ALL
 Inspection Team: 19

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Area: 5																	
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19	11/4/2012	Underwat	12	1/1/1900	9999	MONROE	02219	ROUTE 25	W BRANCH PEQUONNOCK	1 01	0	1	A	16	5 34	No	01
19	11/4/2012	Underwat	12	11/1/2004	9999	MONROE	02220	ROUTE 25	STEPNEY WELL POND	1 01	99	1	A	18	1 36	No	01
19	12/6/2012	Underwat	24	1/16/2009	2019	WATERBURY	05039	EAGLE STREET	NAUGATUCK RIVER	3 02	15	3	A	178	1 52	Yes	01
19	12/21/2012	Underwat	24	1/24/2005	2015	THOMASTON	00603	SR 848	NAUGATUCK RIVER & RR	1 11	11	3	A	488	5 36	Yes	03
19	1/9/2013	Underwat	24	11/30/2006	2017	BEACON FALLS	03432	ROUTE 42	NAUGATUCK RIVER AND RR	3 02	11	7	A	565	1 64	Yes	02
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19	10/25/2013	Underwat	24	9/14/2009	2019	DERBY	06062	ROUTE 34	DERBY CANAL	3 19	99	4	A	75	5 36	Yes	01
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19	11/14/2013	Underwat	24	1/8/2008	2018	PLYMOUTH	06129	NAPCO DRIVE	PEQUABUCK RIVER	3 19	0	2	A	22	5 36	Yes	01
19	11/15/2013	Underwat	24	1/1/1900	9999	MORRIS	02615	ROUTE 109	EAST MORRIS BROOK	1 01	0	1	A	15	5 38	No	01
19	12/1/2013	Underwat	24	2/12/2004	2015	ANSONIA	01592	ROUTE 334	NAUGATUCK RVR/METRO N	3 02	15	6	K	441	1 0	Yes	02
19	12/14/2013	Underwat	24	12/15/2011	2021	SEYMOUR	01059	ROUTE 67	LITTLE RIVER	3 02	0	1	A	71	1 74	Yes	01
19	12/15/2013	Underwat	24	11/20/2002	2012	SEYMOUR	01061	ROUTE 67	LITTLE RIVER	3 03	0	1	A	113	1 34	Yes	02

Area 5 Bridge Count 15

Bridge Safety & Evaluation

Inspections Due Between 09/01/2012 and 12/31/2013

Report Parameters:

Inspection Types: Underwa
 Inspection Frequency: ALL
 Inspection Areas: ALL
 Inspection Team: 19

Assign- ed To	Due. Date	Insp. Type	Insp. Freq.	In-Depth. Date	Prop. Indepth	Town	Bridge	Feature Carried	Feature Crossed	Str. Type	Insp. Equip.	No. Spans	Struc. Stat.	Length	Inv. Rating	NBIS	Cls
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Area: 6

Assign- ed To	Due. Date	Insp. Type	Insp. Freq.	In-Depth. Date	Prop. Indepth	Town	Bridge	Feature Carried	Feature Crossed	Str. Type	Insp. Equip.	No. Spans	Struc. Stat.	Length	Inv. Rating	NBIS	Cls
19	9/9/2012	Underwat	24	9/16/2008	2018	SOUTHINGTON	00519	ROUTE 322	QUINNIPIAC RIVER	2	19	0	3	A	63	5 56	Yes 01
19	9/14/2012	Underwat	24	9/12/2002	2014	MIDDLEFIELD	01398	ROUTE 147	COGINCHAUG RIVER	3	02	0	2	A	48	1 38	Yes 01
19	9/29/2012	Underwat	12	3/22/2002	2012	MIDDLETOWN	04190	RIVER ROAD #1	SUMNER BROOK	5	05	0	1	A	59	1 57	Yes 01
19	10/20/2012	Underwat	24	7/19/2004	2014	WETHERSFIELD	01460	INTERSTATE-91	WETHERSFIELD COVE	4	02	15	3	A	342	1 49	Yes 03
19	11/18/2012	Underwat	24	1/1/1900	2016	HARTFORD	06654	I-91 & SR 530	DRAINAGE	1	19	0	3	A	23	5 36	Yes 01
19	11/30/2012	Underwat	24	1/1/1900	9999	HARTFORD	03614	I-91 TR 828,15-161	DRAINAGE	1	19	0	1	A	6	5 99	No 01
19	11/30/2012	Underwat	24	1/1/1900	9999	HARTFORD	06810	SR 530 -AIRPORT RD	MDC CULVERT	1	19		1	A	16	5 36	No 01
19	12/22/2012	Underwat	24	11/22/2006	2018	BERLIN	06124	MIDDLETOWN ROAD	SPRUCE BROOK	1	19	0	3	A	33	5 34	Yes 01
19	7/6/2013	Underwat	24	8/18/2009	2019	HARTFORD	00371A	ROUTE 2	I-91 & CONN RV CT SO. RR	4	02	23	6	A	1175	1 39	Yes 03
19	7/25/2013	Underwat	24	10/7/2011	2021	HARTFORD	06155C	SR 598 & LOCAL RDS	PARK RIVER CONDUIT	2	19	99	2	P	62	1 22	Yes 03
19	9/26/2013	Underwat	24	1/1/1900	2013	WETHERSFIELD	06822	ROUTE 3	BEAVER BROOK	1	19		2	A	28	5 36	Yes 01
19	11/8/2013	Underwat	24	10/17/2011	2021	HARTFORD	06000A	ROUTE 15 NB	I-91 NB,RT 2,CT RIVER,RR	4	02	38	15	A	3372	1 34	Yes 03
19	11/8/2013	Underwat	24	10/24/2011	2021	HARTFORD	06000B	ROUTE 15 SB	I-91 NB,RT 2,CT RIVER,RR	4	02	38	15	A	3372	1 41	Yes 03

Area 6 Bridge Count 13

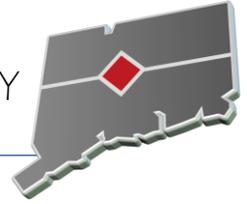
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

Serving Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, and Southington

225 North Main Street, Suite 304
Bristol, CT 06010-4993

Internet: <http://ccrpa.org>
Fax/TDD: (860) 589-6950

Tel: (860) 589-7820
or (860) 224-9888



MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 22, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new Berlin project 7-185.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 7-185:** This Berlin project is funded under the STP-Urban program. The ROW phase is scheduled for 2013 at a total cost of \$40,000. Due to the proximity of existing bridge to adjacent private properties, these right of way acquisitions are necessary to accommodate the construction of the proposed bridge. The \$40,000 for the ROW is an estimate and will be adjusted accordingly as project design progresses and actual property impacts are defined.

This project has been supported by this Committee and formally approved by the Agency Board.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

Attachment: Amendment Description

cc: Agency Board

Project 7-185

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$(000)
STPH	0007-0185	FARMINGTON AVE	BERLIN	REPLACE BR 04474 O/ MATTABESSET RIVER	RW	2013	40	32	8	0

**STATE OF CONNECTICUT
DEPT. OF TRANSPORTATION
PROJECT ESTIMATE MODIFICATION**

Page No. 1
Run Date 03/07/2012
Run Time 09:34:14

Project ID: DOT00070185RW - Replace Bridge #04474
Project Description: Replacement of Bridge #04474 carrying Farmington Avenue over the Mattabesset River in the Town of Berlin.
Project Manager: No Manager Defined
Prior Approval: No Prior Approval
Current Estimate: 03/07/2012 EP - From Estimate To Proposed RW MOD 01
Mod Justification: ROW phase being added to project based on field observations by Division of Highway Design - Local Roads staff. Due to the proximity of the existing structure to adjacent private properties, right of way acquisitions are anticipated to be needed to accommodate the construction of the proposed bridge. RPM prepared by Project Development Unit at project initiation stage did not include a ROW phase. Value of ROW phase in this modification (\$40,000) is approximated; ROW cost estimates will be developed as project design progresses and actual property impacts are defined.

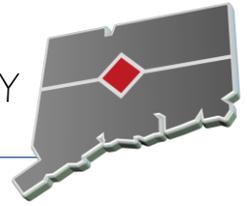
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Tel: (860) 589-7820
or (860) 224-9888



MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 22, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new Berlin project 7-186.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 7-186:** This project is funded under the Transportation Enhancements program. To initiate a ROW phase, funds are required for the acquisition of a 16 acre parcel next to Janota Farm. The total cost of this acquisition is \$160,000 with 80 percent Federal funds and 20 percent local from the Berlin Land Trust.

This project has been supported by this committee and formally endorsed by the Agency Board

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

Attachment: Amendment Description

cc: Agency Board

Project 7-186

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$ (000)
STPT	0007-0186		BERLIN	BERLIN LAND TRUST - CHAMBERLAIN HWY VISTA	ROW	2012	160	128	0	32

STATE OF CONNECTICUT
DEPT. OF TRANSPORTATION
PROJECT ESTIMATE MODIFICATION

07-186 RW

Page No. 1
Run Date 05/08/2012
Run Time 12:59:31

Project ID: DOT00070186RW - BERLIN CHAMBERLAIN HWY VISTA
Project Description: BERLIN CHAMBERLAIN HIGHWAY VISTA PROJECT. Funding: 80% federal (12062 / 22108 ZSTPT / 20% Town Other - Berlin Land Trust, Inc (ZTIKZ), Ohala, Thomas J
Project Manager: No Prior Approval
Prior Approval: 05/08/2012 PE - From Proposed To Estimated RPM
Current Estimate: TO INITIATE A ROW PHASE. FUNDS ARE REQUIRED FOR THE ACQUISITION OF 16.262 ACRE PARCEL NEXT TO JANOTA FARM. FUNDING: 80% STPT / 20% OTHER - TOWN INKIND (Berlin Land Trust, Inc).
Mod Justification:

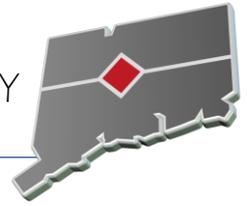
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MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner
DATE: May 30, 2012
FOR AGENDA: May 31, 2012
SUBJECT: STIP/TIP amendment for new statewide project 400-XXXX.

The description of this proposed STIP/TIP amendment is as follows:

- **Project 400-XXXX:** This transit project will provide for the replacement of CT Transit fareboxes using a State of Good Repair Discretionary Grant. The total cost of this project is \$30M (\$24M Federal, \$6M State).

This project is necessary to keep an important component to the CT Transit system in good repair in Connecticut, which is expressly supported by CCRPA.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve this proposed ConnDOT STIP/TIP amendment

Attachment: Amendment Description

cc: Agency Board

Project 400-XXXX

FA Code	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc \$ (000)
5309	0400-XXXX	CT TRANSIT / SEAT	VARIOUS	CT TRANSIT AND SOUTHEAST AREA TD – REPLACE FAREBOXES – SGR DISCRETIONARY GRANT	OTH	2012	30,000	24,000	6,000	0

TIP ACTION OR AMENDMENT FORM			
PROJECT NO.	0400-XXXX		Sandy Infantino
			860-594-2847
DATE:	5/25/2012		
PROJECT DESCRIPTION	CT Transit and Southeast Area TD - Replace fareboxes - SGR Discretionary Grant		
REASON FOR ACTION OR AMENDMENT REQUEST <i>check those that apply COMMENT section needs to be completed</i>			
01 - Move from one year in the STIP to another	Funding limitations Outstanding ROW issue Outstanding Permit issue Other (SPECIFY)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	COMMENT
02 - Fiscal Constraint issues	Funding category fully programmed State match not available Local match not available	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
03- Design schedule change	Permit issue ConnDOT staffing issue Local staffing issue ROW issue Other	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
04- Revised cost estimates	Increase due to inflation Increase due to cost of (SPECIFY) Decrease due to (SPECIFY)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
05- New Project	Project requested by (SPECIFY)	<input checked="" type="checkbox"/>	The Department has submitted a State of Good Repair Discretionary Grant for the replacement of fareboxes for CT Transit and Southeast Area TD. SGR funds requested are \$30,000,000 (Total); \$24,000,000 (Federal); \$6,000,000 (State)

MOU BETWEEN APPLICANT ORGANIZATION AND PARTNERS

MEMORANDUM OF UNDERSTANDING

AMONG

Central Connecticut Regional Planning Agency (CCRPA)

AND

Council of Governments of the Central Naugatuck Valley (COGCNV)

AND

Housatonic Valley Council of Elected Officials (HVCEO)

AND

Litchfield Hills Council of Elected Officials (LHCEO)

AND

Northwestern CT Council of Governments (NWCCOG)

REGARDING: FUNCTIONS AND RESPONSIBILITIES FOR DEMHS REGION 5 UNDER FFY 2011 HOMELAND SECURITY REPT GRANT PROGRAM

This Memorandum of Understanding (MOU) is made by and among the Coordinating Regional Planning Organization (RPO) for the Litchfield Hills Council of Elected Officials and its Partner RPOs: Central Connecticut Regional Planning Agency, Council of Governments of the Central Naugatuck Valley, Housatonic Valley Council of Elected Officials, and Northwestern CT Council of Governments. The purpose of this MOU is delineate the roles of the parties to facilitate and accomplish the goal of enhanced regional emergency planning within Region 5 of the Connecticut Department of Emergency Management and Homeland Security (DEMHS), through coordinated support of the activities of the Regional Emergency Planning Team (REPT).

WHEREAS, Connecticut is using a regional funding approach with the FFY 2011 Homeland Security Grant Funds to reinforce the regional collaborative priority contained in the National Response Plan, and to further the Connecticut Homeland Security Strategic Goal to improve critical incident management and response through the implementation and use of the National Incident Management System (NIMS) and a regional planning process; and

WHEREAS, DEMHS has facilitated the creation of a Regional Emergency Planning Team (REPT) within each DEMHS region, together with Regional Emergency Support Functions (RESFs) representing emergency support disciplines within the region; and

WHEREAS, the REPT and its RESFs will convene and gather the necessary information and data to determine the emergency management needs within the Region, to assist in the construction of a regional emergency Support Plan, and to yield concrete recommendations for improvements to strengthen mutual aid systems as they relate to prevention, mitigation, preparedness, response, and recovery; and

WHEREAS, the Litchfield Hills Council of Elected Officials has accepted the role of the Coordinating RPO, or principal agent, responsible, in concert with DEMHS, the REPT and the constituent municipal Chief Executive Officers, to support emergency preparedness planning throughout DEMHS Region 5 under the FFY 2011 grant; and

WHEREAS, the Central Connecticut Regional Planning Agency, Council of Governments of the Central Naugatuck Valley, Housatonic Valley Council of Elected Officials, and Northwestern CT Council of Governments have agreed to act as Partner RPOs to assist the LHCEO in performing the activities necessary to support the DEMHS Region 5 emergency preparedness planning process under the FFY 2011 grant;

NOW THEREFORE, the parties agree as follows:

1. **TERM:** This MOU shall be effective upon signature by the parties hereto, and shall remain in effect until the end of the FFY 2011 Homeland Security Grant period (7/1/12 through 3/31/14). This is an open ended agreement between CCRPA/COGCNV/HVCEO/LHCEO/NWCCOG and extensions shall automatically mirror the extensions granted by DEMHS/FEMA.
2. **AUTHORITY:** This MOU is entered into by the parties under the authority granted to them under the Connecticut General Statutes.
3. **SCOPE:** This MOU defines the roles and responsibilities of the Coordinating RPO with regard to specific tasks and deliverables set under the DEMHS Regional Collaboration Grant Guidance for the FFY2011 Homeland Security Grant Funds, as well as its subcontracting relationships with the partner RPOs within Region 5, and their roles and responsibilities.
4. **FUNDING:** It is understood by the parties that the Coordinating RPO will receive **\$121,800** in FFY 2011 Homeland Security Grant Funds to act as fiscal fiduciary agent for the remaining Region 5 FFY 2011 Homeland Security Grant Funds, and to perform the duties enumerated within this MOU and in the DEMHS FY2011 Regional Collaboration Grant Application Kit. From the **\$121,800**, the Coordinating RPO will allocate **\$ 70,800** in exchange for the performance of the Partner RPO responsibilities listed below, and in the DEMHS FY 2011 Grant Application Kit.

5. **RESPONSIBILITIES OF COORDINATING RPO:** The Coordinating RPO shall be responsible for executing activities and deliverables required by FY 2011 Regional Collaboration Program grant during the July 1, 2012 – March 31, 2014 performance period (or until grant is complete). These are summarized below:

GRANT PROGRAM PERIOD: JULY 1, 2012 – MARCH 31, 2014

PROGRAM OVERSIGHT AGENT BUDGET

(PURCHASE ORDER)

#	<u>DELIVERABLE</u>	<u>DUE DATE</u>	<u>AMOUNT</u>
1.	Submittal Of Oversight Agent Package	April 11, 2012	5,000
2.	Submittal Of REPT Grant Application	June 22, 2012	7,300
3.	Report on municipal participation in Statewide Exercise July 28-31	August 24, 2012	7,500
4.	Presentation of Best Practices at Regional Collaboration Meeting	September 10, 2012	1,000
5.	Completed meeting/submission of MOAs to DEMHS	October 1, 2012	6,700
6.	Quarterly Progress & Financial Reports (Years 1 & 2)	Quarterly	13,200
7.	CEO Communications (Years 1 & 2)	Quarterly	55,600
8.	Resource Typing of portions of RESF 2, 3, & 6. RESF 2 (Communication/Command Vehicles), RESF 3 (portable generators), RESF 6 (Mass Care Trailers/cots)	June 15, 2013	7,500
9.	Annual Update Of Resource Typing Information	June 15, 2013	13,500
10.	Custodial Ownership Report	March 31, 2014	4,500
		TOTAL AGENT PO:	121,800

6. RESPONSIBILITIES OF PARTNER RPOs:

				2011 Allocation					
FFY 2011 REPT / Regional Collaboration Agent Purchase Order Process				CCRPA	COGCNV	HVCEO	LHCEO	NWCCOG	Regional M&A (LHCEO & consultant)
Task #	Deliverable	Amount	Due Date	Amount	Amount	Amount	Amount	Amount	Amount
1	Submittal of Oversight Agent Package	\$5,000	4/11/12	0	0	0	0	0	5,000
2	Submittal of REPT Grant Application	\$7300	6/22/12	500	400	400	1,000	0	5,000
3	Report on Municipal Participation in Statewide Exercise July 28-31	\$7500	8/24/12	500	500	500	2,000	3,000	1,000
4	Presentation at Best Practices at Regional Collaboration Meeting	\$1,000	9/10/12	0	0	0	0	0	1,000
5	Completed Meeting/Submission of MOA's to DEMHS	\$6,700	10/1/12	200	1000	1000	2,000	500	2,000
6a	Year 1 - Submission of Quarterly Financial and Progress Reports Q1	\$1650	10/15/12	100	150	150	500	250	500
6a	Year 1 - Submission of Quarterly Financial and Progress Reports Q2	\$1650	1/15/13	100	150	150	500	250	500
6a	Year 1 - Submission of Quarterly Financial and Progress Reports Q3	\$1650	4/15/13	100	150	150	500	250	500
6a	Year 1 - Submission of Quarterly Financial and Progress Reports Q4	\$1650	7/15/13	100	150	150	500	250	500

FFY 2011 REPT / Regional Collaboration Agent Purchase Order Process				2011 Allocation					
				CCRPA	COGCNV	HVCEO	LHCEO	NWCCOG	Regional M&A (LHCEO & consultant)
Task #	Deliverable	Amount	Due Date	Amount	Amount	Amount	Amount	Amount	Amount
6a	Year 2 - Submission of Quarterly Financial and Progress Reports Q1	\$1650	10/15/13	100	150	150	500	250	500
6a	Year 2 - Submission of Quarterly Financial and Progress Reports Q2	\$1650	1/15/14	100	150	150	500	250	500
6a	Year 2 - Submission of Quarterly Financial and Progress Reports Q3	\$1650	4/15/14	100	150	150	500	250	500
6a	Year 2 - Submission of Quarterly Financial and Progress Reports Q4	\$1650	7/15/14	100	150	150	500	250	500
7a	Year 1 - CEO Communications Q1	\$6950	10/15/12	100	2050	2050	1000	750	1000
7a	Year 1 - CEO Communications Q2	\$6950	1/15/13	100	2050	2050	1000	750	1000
7a	Year 1 - CEO Communications Q3	\$6950	4/15/13	100	2050	2050	1000	750	1000
7a	Year 1 - CEO Communications Q4	\$6950	7/15/13	100	2050	2050	1000	750	1000
7a	Year 2 - CEO Communications Q1	\$6950	10/15/13	100	2050	2050	1000	750	1000
7a	Year 2 - CEO Communications Q2	\$6950	1/15/14	100	2050	2050	1000	750	1000
7a	Year 2 - CEO Communications Q3	\$6950	4/15/14	100	2050	2050	1000	750	1000
7a	Year 2 - CEO Communications Q4	\$6950	7/15/14	100	2050	2050	1000	750	1000

FFY 2011 REPT / Regional Collaboration Agent Purchase Order Process				2011 Allocation					
				CCRPA	COGCNV	HVCEO	LHCEO	NWCCOG	Regional M&A (LHCEO & consultant)
Task #	Deliverable	Amount	Due Date	Amount	Amount	Amount	Amount	Amount	Amount
8	Resource Typing of Portions of RESF 2, 3, & 6	\$7,500	6/15/13	0	1500	1500	2000	2000	500
9	Annual Update of Resource Typing Information	\$13,500	6/15/13	0	4000	4000	3000	2000	500
10	Custodial Ownership Report	\$4,500	3/31/14	0	500	500	1500	1500	500
Total		\$121,800		2800	25500	25500	23500	17000	27500

In the event the REPT or REPT SC desires to assign planning activities different than those outlined in this MOU, the parties will agree to perform such activities to the degree that funding and staffing is available.

7. POINTS OF CONTACT:

Central Connecticut Regional Planning Agency (CCRPA)

225 North Main Street, Suite 304

Bristol, CT 06010-4993

860-589-7820

carl@ccrpa.org

Carl J. Stephani, Executive Director

Council of Governments of the Central Naugatuck Valley (COGCNV)

60 North Main Street – Third Floor

Waterbury, CT 06702-1403

203-756-7688

pdorpalen@cogcnv.org

Peter Dorpalen, Executive Director

Housatonic Valley Council of Elected Officials (HVCEO)

Old Town hall

162 Whisconier Road

Brookfield, CT 06804

203-775-6256

director@hvceo.org

Jonathan Chew, Executive Director

Litchfield Hills Council of Elected Officials (LHCEO)

42E North Street

Goshen, CT 06756

860-491-9884

Lhceo1@snet.net

Richard M. Lynn Jr., Planning Director

Northwestern CT Council of Governments (NWCCOG)

17 Sackett Hill Road

Warren, CT 06754

860-868-7341

Nwccog1@snet.net

Dan McGuinness, Executive Director

8. **AMENDMENT OF THIS MOU:** The agreement may be modified only upon the mutual written consent of the parties and of DEMHS.

9. **COMMENCEMENT/EXPIRATION DATE:** This instrument is executed as of the date of last signature and is **effective through the completion of the FY 2011 DEMHS Regional Grant**, at which time it will expire unless extended. Termination of this agreement by any entity must be submitted in writing to the other four RPOs 45 days prior to the termination date.

10. **DEFAULT AND TERMINATION OF CONTRACT:**

a. If, at any time during the term of the MOU, CCRPA, COGCNV, HVCEO, or NWCCOG, in the reasonable discretion of LHCEO: (a) has failed materially to provide services required in accordance with this MOU; (b) abandons the work; (c) subcontracts, assigns, transfers, conveys or otherwise disposes of its obligations under the MOU other than as provided herein; or (d) repeatedly or materially fails to comply with any other term or condition contained in the MOU, LHCEO shall have the right to terminate the MOU upon written notice to the subject RPO.

b. The above remedies are in addition to any other remedies LHCEO may have under applicable law.

c. In the event of termination by LHCEO, LHCEO's payment obligation shall cease as of the final date on which services in accordance with this MOU are last performed by the subject RPO.

11. **ASSIGNMENT:** No part of this Agreement nor any rights or obligations hereunder, shall be assigned or subcontracted without the prior written approval of LHCEO. This is intended to be a restriction on both the right and the power to assign, and any purported assignment not consented to by LHCEO as herein required shall be void, shall confer no rights on the purported assignee and need not be recognized by LHCEO. This Agreement shall be binding upon and inure to the benefit of CCRPA, COGCNV, HVCEO, LHCEO and NWCCOG and their respective permitted successors and assigns.

12. **SEVERABILITY:** The invalidity or unenforceability of any provision hereof shall in no way affect the validity or enforceability of any other provision.

13. **APPLICABLE LAW:** This MOU shall be governed, construed and enforced in accordance with the laws of the State of Connecticut, without regard to its conflicts of laws principles.

14. **ENTIRE MOU:** This MOU and all Exhibits attached hereto contain the entire understanding of the parties and supersedes and replaces any and all previous understandings, written or oral, regarding the subject matter of this MOU. This MOU may not be changed, except in an amendment signed by all parties.

15. **CONSTRUCTION:** Section headings herein are for convenience only and shall not affect the construction thereof.

16. **COUNTERPARTS; FACSIMILE SIGNATURES:** This MOU may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which shall constitute one and the same instrument. Facsimile signatures shall be treated as original signatures.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

Central Connecticut Regional Planning Agency (CCRPA)
Carl J. Stephani, Executive Director

Date:

Council of Governments of the Central Naugatuck Valley (COGCV)
Peter Dorpalen, Executive Director

Date:

Housatonic Valley Council of Elected Officials (HVCEO)
Jonathan Chew, Executive Director

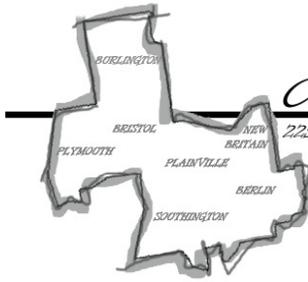
Date:

Litchfield Hills Council of Elected Officials (LHCEO)
Richard M. Lynn Jr., Planning Director

Date:

Northwestern CT Council of Governments (NWCCOG)
Dan McGuinness, Executive Director

Date:



MEMORANDUM

TO: Agency Board
FROM: Carl J. Stephani, Executive Director
DATE: May 31, 2012

FOR AGENDA: June 7, 2012

SUBJECT: Endorsement Letter for Berlin CT Watershed and Open Space Program Grant Application

The Town of Berlin has asked the Agency for a letter of support to the Town Manager endorsing the Town's Connecticut Watershed and Open Space Program Grant application to complete the purchase of 94 acres located on the east side of the Chamberlain Highway, opposite the intersection with Southington Road, known as the "Chotkowski properties."

Of the total acreage, 71 acres are proposed to be purchased as open space with the grant. A large portion of the property is former farmland including hay fields and orchards, some of which are becoming overgrown through succession. The remainder of the proposed open space area is wooded. Two houses and an adjoining area along the Chamberlain Highway frontage will be purchased using other funds. Maximum elevations of as high as 320 feet are about two thirds of the depth from Chamberlain Highway offering excellent views to the west, northwest and southwest.

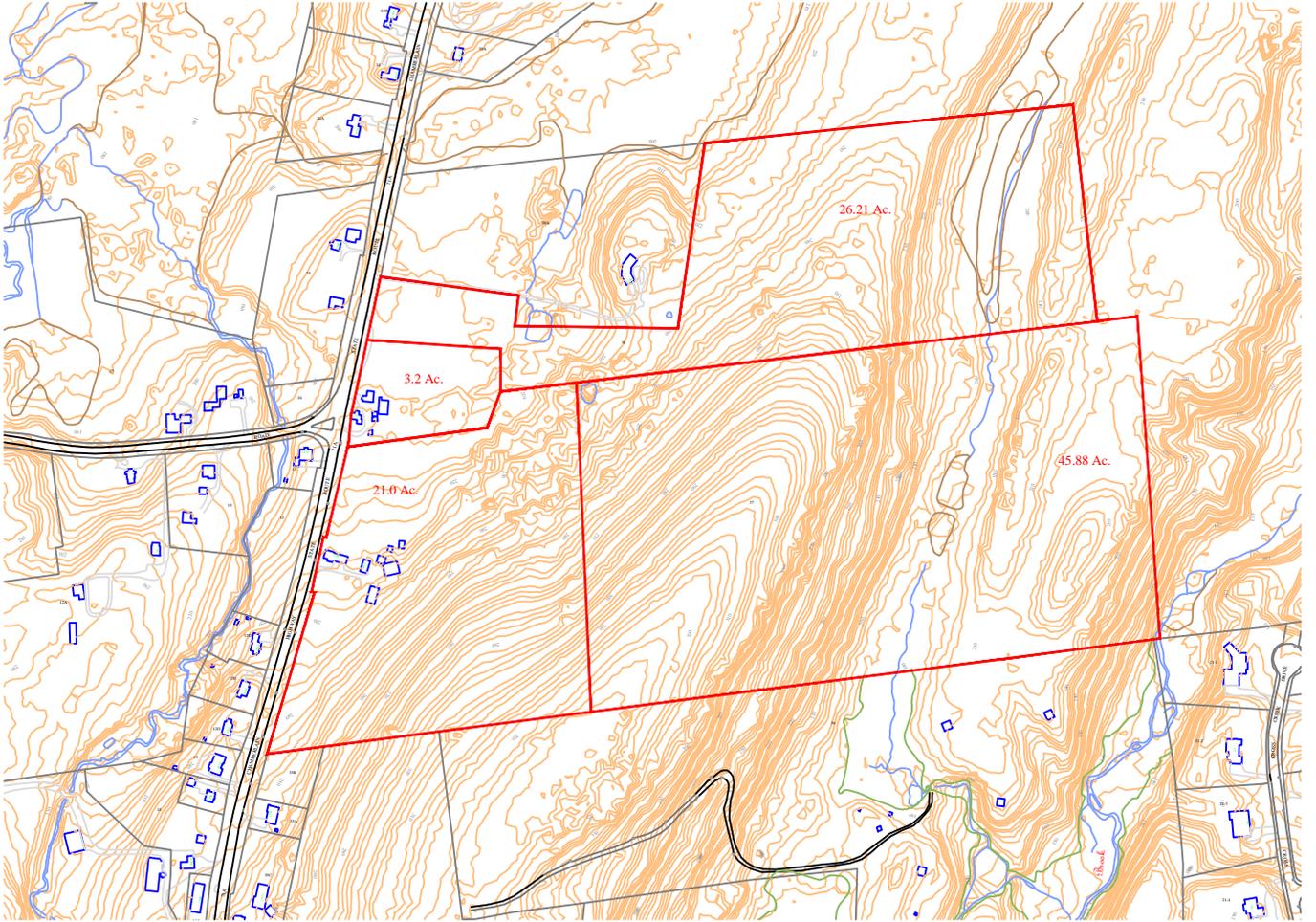
The Chotkowski properties would provide a substantial expansion of the Town of Berlin's open space holdings in the block bounded by Chamberlain Highway, Orchard Road, Kensington Road and Norton Road; and, more importantly, they would link all these properties together. The site is bordered on the south by the Town's Kensington Orchards (55 acres) and "Girl Scouts property". The Girl Scouts property was recently acquired and is now part of the Town's 174 acre Hatchery Brook Conservation Area. The Town Council approved a management plan for the Kensington Orchards property in May 2012 that will provide a new parking lot on Chamberlain Highway and hiking access to the Hatchery Brook Conservation area. To the north and east of the Chotkowski property is the Town's 188+ acre Bicentennial Park. The Chotkowski property acquisition will link the Hatchery Brook Conservation Area and Bicentennial Park creating a continuous 488 acre open space area between Norton Road and Orchard Road. These areas are already used for hiking, cross country skiing, birding, for a community garden and for other passive recreation purposes and there are a number of points of public access.

On that basis, it is my

RECOMMENDATION

that your Board

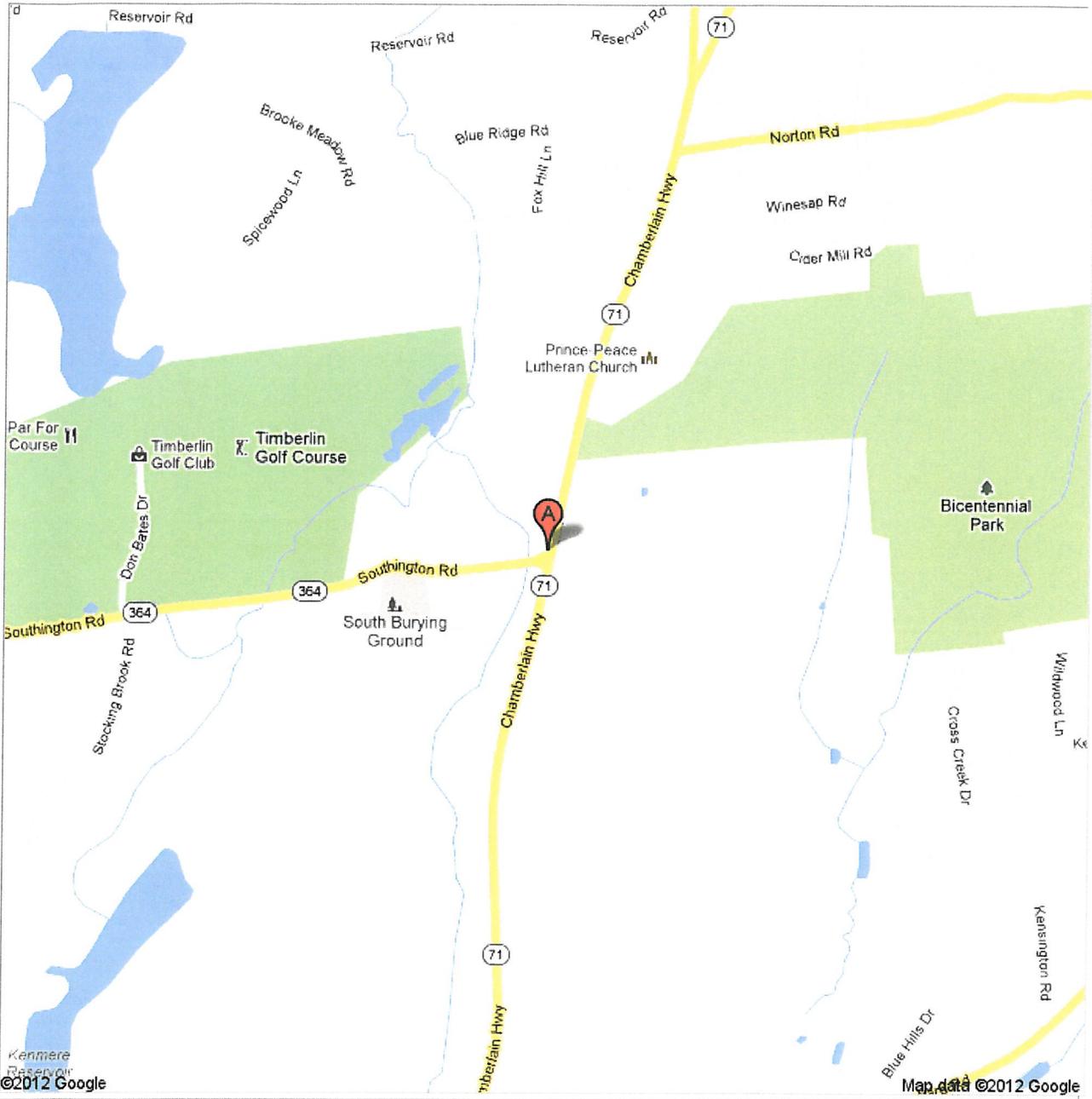
Authorize the Executive Director to send a letter of support to the Berlin Town Manager for the Town of Berlin's Connecticut Watershed and Open Space Program Grant application to purchase the "Chotkowski properties," as described in this memorandum.





Address **Chamberlain Hwy and Southington Rd**

Get Google Maps on your phone
Text the word "GMAPS" to 466453



PLEDGE

WE SUPPORT THE DEPLOYMENT OF ELECTRIC VEHICLES

The Northeast Electric Vehicle Network, a project of the states participating in the Transportation and Climate Initiative (see below), seeks to eliminate barriers to the deployment of electric vehicles and maximize the economic and environmental benefits that will be generated by the mass-market arrival of plug-in cars and trucks.

The Central Connecticut Regional Planning Agency supports these important goals, and is ready to work with the Northeast Electric Vehicle Network to facilitate the deployment of electric vehicles in the Northeastern United States.

Signature: _____ Date: _____

The Northeast Electric Vehicle Network is a project of participating Transportation and Climate Initiative (TCI) jurisdictions, including Connecticut, the District of Columbia, Delaware, Massachusetts, Maryland, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, and communities in Maine. Planning for the Network is funded in part by a nearly \$1 million Electric Vehicle Readiness Grant from the U.S. Department of Energy.

For more about TCI, see <http://www.georgetownclimate.org/TCI>