



REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, May 3, 2012 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call - the meeting was called to order at approximately 7:30 PM with the following members in attendance, except as otherwise noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >50,000)
Berlin	Bart Bovee - noted absence	Dennis Kern, noted absence	~
Bristol	John Pompei, Chair	Donald Padlo	Rosie O'Brien Vojtek
Burlington	Peter McBrien	Paul Rachielles - noted absence	~
New Britain	Donald Naples, Secretary	Steven P. Schiller	Marie Lausch - absent
Plainville	James Cassidy - noted absence	Jennifer Bartiss-Earley	~
Plymouth	Stephen Mindera	Carl Johnson	~
Southington	John Barry - absent	Rudy Cabata, noted absence	Rusty Haigh

- II. Comments from the public regarding items not on the agenda - none received.

III. Presentations

- A. Statewide Tourism Program - Randy Fiveash, CT Department of Economic and Community Development

Mr. Fiveash spoke about the consolidation of the Tourism agency within the DECD last July and the \$15 million they have to invest annually in marketing. He noted that the Tourism Districts receive certain amounts of funding and attempts are made to coordinate District Programs with the statewide work that his office does.

- B. Comprehensive Economic Development Strategy - Tim Malone, Regional Planner
 Mr. Malone described the process used to prepare a comprehensive economic development strategy (CEDS) and reviewed the goals and some of the projects contained in the Agency's current CEDS. He described the relationship between the CEDS and an Economic Development District (EDD), and advised the Board that the staff would be seeking EDD recognition from the State Department of Economic and Community Development (DECD) as soon as the DECD approves our Regional CEDS some time next week.

IV. Action Items

- A. April 5, 2012, meeting minutes

MOTION: Don Padlo moved approval of the minutes as presented; seconded by Peter McBrien; passed with Jennifer Bartiss-Early abstaining.

- B. March 2012 Financial Report - receive and file for Audit

MOTION: Stephen Mindera moved to receive and file as presented: seconded by Peter McBrien; passed unanimously.

- C. Committee Reports

1. Program, Finance & Personnel (PFP) - Committee Chair Mindera reported that the PFP completed its review of the Draft FY2012-2013 Budget and allowed a 2% cost-of-living increase to be included. The full proposed final budget will be presented for approval at the June meeting. Mr. Mindera also reported that the Executive Director's evaluation was

- completed and qualified for a full 2% performance increase.
2. Comprehensive Plan (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Chairman Padlo advised that all decisions made by the CPC were unanimous.
 3. Transportation Improvement (TIC) - Chairman Padlo noted that the transportation issues needing to be addressed were included separately on this agenda.

D. Annual Transportation Planning Agreement with ConnDOT

The Executive Director noted that full copies of the proposed Agreement, which is a repeat of prior annual Transportation Planning Agreements, were posted on the web site and made available in the office for review.

MOTION: Don Padlo moved approval of the proposed Agreement; seconded by Stephen Mindera; passed unanimously.

E. Resolution #20120503 Authorizing Resolution for the Annual Transportation Planning Grant Agreement with ConnDOT

MOTION: Don Padlo moved approval of Resolution #20120503 as presented; seconded by Stephen Mindera; passed unanimously.

F. FY2012-2014 UPWP

MOTION - Don Padlo moved approval of the UPWP as presented; seconded by Stephen Mindera; passed unanimously.

G. Section 5310 Grant Priority List

MOTION: Don Padlo moved approval of the list as presented; seconded by Stephen Mindera; passed unanimously.

V. Executive Director's Report - no items discussed.

VI. Adjournment was declared at approximately 8:45 PM.

Respectfully Submitted

Carl J. Stephani, Executive Director