



DRAFT

REGULAR AGENCY BOARD MEETING MINUTES

- I. Call to order & roll call (report of excused absences & declaration of quorum - 4 towns) the meeting was called to order at approximately 7:35PM with the following in attendance except as otherwise noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >50,000)
Berlin	Bart Bovee, absent	Dennis Kern, Vice Chair	~
Bristol	John Pompei, Chair	Donald Padlo, noted absence	Tim Furey, absent
Burlington	Peter McBrien, noted absence	Paul Rachielle, noted absence	~
New Britain	Donald Naples, Secretary, absent	Steven P. Schiller	Craig Diangelo, absent
Plainville	James Cassidy - noted absence	Jennifer Bartiss-Earley	~
Plymouth	Stephen Mindera	Carl Johnson, noted absence	~
Southington	vacant	Rudy Cabata, Treas.	James "Rusty" Haigh

- II. Comments from the public regarding items not on the agenda -none presented.
- III. Presentation - Transportation Improvement Program (TIP) Overview, Ethan Abeles, Transportation Planner. Rescheduled for January 2012 meeting
- IV. Action Items
- A. Receive the September 2011 Financial Report and file for Audit
 MOTION: Stephen Mindera moved to receive the September 2011 Financial Report as presented and file for Audit; seconded by Rudy Cabata; passed unanimously
- B. Approve the October 6, 2011, meeting minutes
 MOTION: Stephen Mindera moved to approve the October 6, 2011 meeting minutes as presented; seconded by Rudy Cabata; passed unanimously
- C. Standing Committee Reports
1. Program, Finance, and Personnel (PFP) Committee - the Committee Chair, Stephen Mindera, reported that there had not been a quorum for the meeting so the Board would have to act on these items without a formal Committee recommendation.
- a. Accept the FY2010-2011 Audit
 The Agency's Auditor, Michael Maletta, presented an overview of the FY2010-2011 Annual Audit and advised the Board that there were no material issues on which to report. He further noted that the overall balance for the year was a negative \$4, which in this economy is very good for an organization such as the CCRPA.
 MOTION: Jennifer Bartiss-Earley moved to accept the FY2010-2011 Audit as presented; seconded by Steven Schiller; passed unanimously.
- b. Approve an extension to the agreement with Princeton Hydro for engineering services to complete revisions to the plans for removal of the Middle Street dam in response to ConnDOT comments, and apply for permits (funded by \$164,500 DEEP grant accepted by CCRPA June 2, 2011.)
 MOTION: Rudy Cabata moved to authorize the Executive Director to execute the proposed letter of agreement to extend the Agency's engineering contract with Princeton Hydro to complete the modifications of the Middle Street dam removal plans to respond to ConnDOT's comments and to file applications for the required construction permits; seconded by James Haigh; passed unanimously.

- c. Approve an Intergovernmental Agreement (IGA) with the Town of Plymouth for the processing of Water Company land purchase grant funds

The Executive Director advised that the Town, the ConnDOT, and the FHWA all agreed that it would simplify processing this grant if the CCRPA allowed the grant to be given directly to the Town.

MOTION: Stephen Mindera moved to authorize the Executive Director to sign an Intergovernmental Agreement (IGA), or Memorandum of Agreement (MOU), with the Town of Plymouth to allow the \$800,000 FHWA grant for purchasing water company land in Plymouth to be given directly to the Town instead of passing thru the Central Connecticut Regional Planning Agency; seconded by Steven Schiller; passed unanimously

- 2. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings)- Jennifer Bartiss-Earley, acting Chair, reported no action is required because all decision items were unanimous

- D. Approve PFP Committee Membership Change - Furey and Pompei

MOTION: Stephen Mindera moved to accept John Pompei's resignation as the Bristol representative on the PFP and appoint Tim Furey to replace him in that capacity; seconded by Steven Schiller; passed unanimously

- E. Concur with Executive Director's letters of support for Burlington and New Britain TIGER III Grant Applications

MOTION: Stephen Mindera moved to concur with the Executive Director's letters of support for the Burlington and New Britain TIGER III grant applications; seconded by Rudy Cabata; passed unanimously

- V. Executive Director's Report - The Executive Director reported that November 7th is the last day for Congress to intervene in the approval process for the Busway, and that, after that date, if Congress does not act, the FTA is expected to issue a Full Funding Agreement for the Project.
- VI. Adjournment - was declared at approximately 8:15PM

Respectfully submitted - Cheri Bouchard-Duquette, Bookkeeper and Office Manager