



**DRAFT**

**REGULAR AGENCY BOARD MEETING MINUTES**

7:30 P.M. Thursday, October 6, 2011 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of noted absences & declaration of quorum - 4 towns) - the meeting was called to order at approximately 7:33PM with the following in attendance except as otherwise noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >50,000)
Berlin	Bart Bovee	Dennis Kern, Vice Chair	~
Bristol	John Pompei, Chair	Donald Padlo	Tim Furey, noted absence
Burlington	Peter McBrien	Paul Rachielles	~
New Britain	Donald Naples, Secretary	Steven P. Schiller	Craig Diangelo, absent
Plainville	James Cassidy, noted absence	Jennifer Bartiss-Earley, noted ab.	~
Plymouth	Stephen Mindera	Carl Johnson	~
Southington	vacant	Rudy Cabata, Treas.	James "Rusty" Haigh

- II. Comments from the public regarding items not on the agenda -none  
 III. Presentations

A. Secretary of State Denise Merrill

Secretary of State Denise Merrill discussed the need to improve elections statewide. She discussed new technologies that can be used during elections including high speed scanners and the need to have performance measures to provide feedback for elections. Secretary of State Denise Merrill also mentioned the importance of developing and implementing an emergency plan for each town in the event that something goes wrong during an election.

B. Connecticut Light and Power, William Quinlan, Vice President–Customer Solutions; Bruce Bernier, Operations Director Western Division; Dan Moore, and Mike Vicaro

Connecticut Light and Power discussed their response to storm Irene. They asked for Board feedback regarding improvements to the power restoration process. They noted that instead of their regular 200 powerline crews, they had 1,800 crews to work on the restoration. The Executive Director noted that he had received calls from Berlin Mayor Adam Salina, and Board Member Tim Furey commending CL&P for dealing well with a the very challenging environment Irene presented. There was some discussion of distributive generation and the advantages that would present in times of inclement weather, and it was suggested that the Board advocate that the Legislature rescind the legislation that de-regulated the power industry in Connecticut a decade ago. The Executive Director suggested that the Board hear from the state regulators on that subject before adopting a position on power de-regulation, and he offered to have a speaker present an overview of the power generation/distribution de-regulation situation at a future meeting.

C. Andrew Davis, Transportation Planner II, ConnDOT; Colleen Kissane, Transportation Assistant Planning Director; Stephen Gazillo, Director, Transportation Planning

Ms. Kissane and Mr. Davis discussed the Central Connecticut Rail Study. They distributed a draft Scope of Work for the project and informed the Board that the study will take two years to complete. The Board asked that the quarterly updates be provided to them, and that the Bristol Renaissance Group be kept advised.

IV. Action Items

A. Receive the August 2011 Financial Report file for Audit

MOTION: Donald Padlo moved to accept the August 2011 Financial Report file for Audit; seconded by Steven Schiller; passed unanimously

B. Approve the September 1, 2011 meeting minutes

MOTION: Donald Padlo moved to approve the September 1, 2011 meeting minutes as presented; seconded by Bart Bovee; passed with Dennis Kern abstaining

C. Standing Committee Reports

1. Program, Finance, and Personnel (PFP) Committee

a. Amendments to the FY2011-2012 Budget

MOTION: Peter McBrien moved to amend the FY 2011-2012 Budget as recommended by

staff; seconded by Stephen Mindera; passed unanimously

b. Other - no other items presented.

2. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings)- Chair Donald Padlo reported that no action is required because all decision items were unanimous

3. Transportation Improvement Committee

a. STIP/TIP amendment to approve statewide project 170-3009 (Scheduled Traffic Signal LED Relamping Program)

b. STIP/TIP amendment to approve Plymouth project 110-130 (ROW phase of the Rehabilitation of Bridge 00471, U.S. Route 6 over Pequabuck River)

c. STIP/TIP amendment to approve Cromwell/Berlin project 33-128 (Construction phase for Route 9 pavement preservation work)

MOTION: Donald Padlo moved to amend the STIP/TIP to include statewide project 170-3009, Plymouth project 110-130 and Cromwell/Berlin project 33-128; seconded by Dennis Kern; passed unanimously.

4. Legislative Committee- October 6, 2011 meeting was cancelled.

D. Amendment to the Agency Bylaws regarding vacancies on the PFP Committee

MOTION: Donald Padlo moved to approve the staff recommendation to amend the Bylaws to require that all vacancies on the PFP be filled whenever possible; seconded by Dennis Kern; passed unanimously.

V. Executive Director's Report - the Executive Director advised that the Agency is planning to convene a regionwide meeting of paratransit providers to determine if there is interest in attempting to voluntarily coordinate services to achieve economies. If there is interest, staff will develop the concept into a program that could be implemented and will seek funding for software/hardware that would be required to do it. It was noted that there may have been some confusion at the last meeting about someone, or some organization, "not doing it's job," and that there is not person or organization who has authority or responsibility for coordinating the various paratransit services that operate in the Region. They are all independent agencies operating under different budgets and with different goals. Coordination of services will not be easy, and it will have to be done on a completely voluntary basis, unless the State gives someone authority to do otherwise.

VI. Adjournment was declared at approximately 9:02PM.

Respectfully submitted - Abigail St. Peter, Assistant Planner