

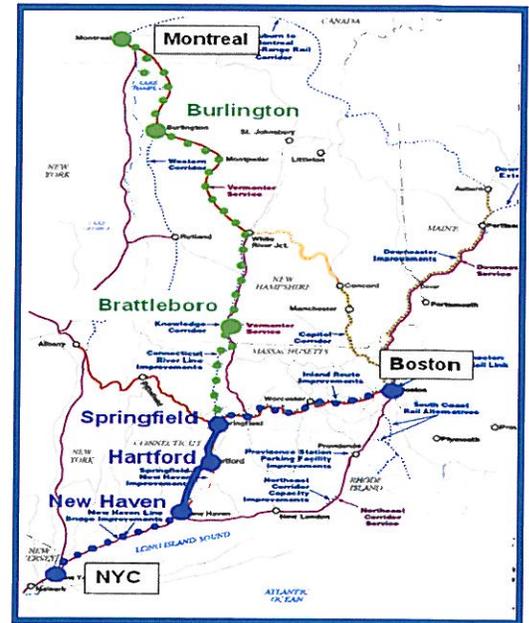
The New Haven–Hartford–Springfield Rail Project

Connecting the Region and Beyond

The New Haven-Hartford-Springfield (NHHS) Rail Project will provide significant new regional passenger rail service options as a key component of a robust and vibrant multimodal regional transportation system. With funding from the new High-Speed Intercity Passenger Rail Program created by President Barack Obama in 2008, and Connecticut, the NHHS Rail Project will provide the infrastructure and trains to operate some of the nation’s best passenger rail services. As the gateway to New England, the NHHS Rail Project will also facilitate improved service to Massachusetts, Vermont, and, eventually, Montreal. New train service will connect communities, generate sustainable economic growth, help build energy independence, and provide links to travel corridors and markets within and beyond the region.

Vision

The new NHHS rail service will operate at speeds of up to 110 mph, cutting travel time between Springfield and New Haven to just 73 minutes. Travelers at New Haven, Wallingford, Meriden, Berlin, Hartford, Windsor, Windsor Locks, and Springfield will board trains every 30 minutes during the peak morning and evening rush hours and every 60 minutes during the rest of day. The new NHHS service will provide direct or connecting service to New York City, Boston, and Vermont. The full program also includes future, new train stations at North Haven, Newington, West Hartford, and Enfield.



Benefits

The new NHHS rail service will improve regional connectivity and safety, and become an important part of an expanded regional intermodal transportation system.

TRANSPORTATION

- ▶ **Car trips diverted to rail:** 1.5 million
- ▶ **New riders:** 1.26 million per year by 2030
- ▶ **Connections to:** New Britain-Hartford busway and Bradley International Airport

ENVIRONMENT/SUSTAINABILITY

- ▶ **Reduction in number of vehicles:** 3.2 million
- ▶ **Reduction in vehicle miles driven:** 100+ million
- ▶ **Fuel saved:** 3.5+ million gallons

COMMUNITY

- ▶ Connects regional travelers with local businesses and activities
- ▶ Encourages compact mixed-use development within ¼ mile of stations

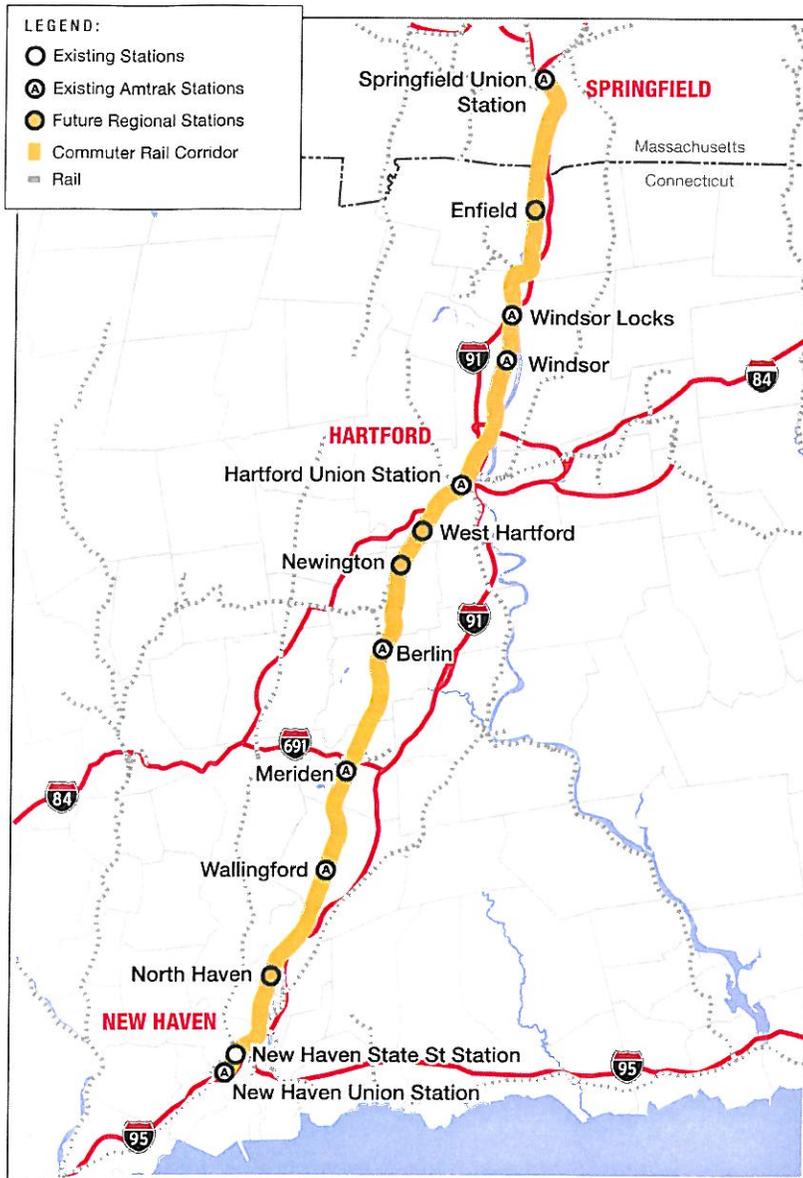
ECONOMY

- ▶ **Total new jobs:** 8,090
- ▶ **Construction-related jobs:** 4,710

NHHS Service Plan Overview	
Trains:	▶ Up to 25 Amtrak and NHHS regional roundtrips daily
Service:	▶ 30 minutes during peak periods
	▶ 60 minutes during off peak periods
Travel Time:	▶ New Haven to Springfield in 73 minutes
	▶ Hartford to Penn Station in 2 hours 23 minutes
Ridership:	▶ 1.26 million new riders per year by 2030

The New Haven–Hartford–Springfield Rail Project

The NHHS Corridor



New Haven–Hartford–Springfield rail service will provide Connecticut and New England with improved rail service and expanded connections to multimodal transportation service while creating opportunities for sustainable economic development.

NHHS Program Summary

PROJECT SCOPE

Full-build capital work includes:

- ▶ Improve track and signals along the 62-mile rail corridor
- ▶ Upgrade 180 bridges and culverts to accommodate double tracking
- ▶ Upgrade 38 at-grade crossings to enhance safety
- ▶ Enhance existing stations and build new stations
- ▶ Provide new train equipment

PROJECT SCHEDULE

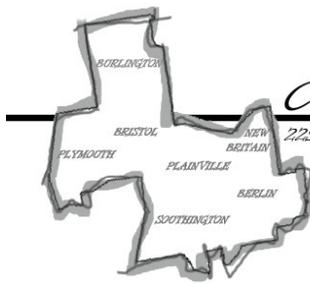
- ▶ **Complete Design:** 2012
- ▶ **Launch New Service:** 2015-16

CURRENT FUNDING STATUS

- ▶ **Preliminary Program:** \$447 million
- ▶ **Preliminary Program Improvements:** Existing Station Upgrades, Track and Signal Improvements, Bridge and Culvert Upgrades
- ▶ **Full Build Program:** New Stations, New Equipment, and State of Good Repair Upgrades

February 2011
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
FINANCIAL REPORT AND CASH FLOW STATEMENT

REVENUES	Budget	Current Month	Year To Date	Balance	% Received
Paratransit Administration/Contractor	1,319,340	142,585	1,009,195	310,145	76.49%
Paratransit System Advertising	1,000	0	0	1,000	0.00%
Transportation Planning Grant	577,392	25,605	202,111	375,281	35.00%
Municipal Contributions	91,500	0	91,500	0	100.00%
Miscellaneous Revenues	6,200	222	3,379	2,821	54.50%
SGIA	0	0	5,587	-5,587	100.00%
CEDS - USEDA	48,000	0	0	48,000	0.00%
Bristol IHZ	15,000	20,000	20,000	-5,000	133.33%
CERT	8,000	0	5,600	2,400	70.00%
Pequabuck River Dam	10,000	0	0	10,000	0.00%
R5EPT	500	0	625	-125	125.00%
Budgeted Revenues	2,076,932	188,412	1,337,997	738,935	
66.00% completed					
EXPENDITURES	Budget	Current Month	Year To Date	Balance	% Used
Salaries/Payroll Taxes/Workers Comp.	390,056	31,056	235,783	154,273	60.45%
Retirement/Administration	12,461	614	4,976	7,485	39.93%
Health/Life & ST Disability Insurance	119,764	6,846	57,205	62,559	47.76%
Directors & Officers/Liability/Bonding Ins.	6,000	0	4,976	1,024	82.93%
Accounting/Legal	14,500	0	6,200	8,300	42.76%
Paratransit Contractor	1,229,340	137,194	956,018	273,322	77.77%
Equipment Service Contracts/Maintenance	4,500	47	456	4,044	10.13%
Equipment/Software Purchases	32,895	0	11,096	21,799	33.73%
Rent	30,180	2,515	22,635	7,545	75.00%
Office Cleaning	4,200	0	2,000	2,200	47.62%
Telephone/Postage	6,500	11	3,155	3,345	48.54%
Supplies	7,500	0	665	6,835	8.87%
Training/Workshops/Seminars/Conf.	10,500	225	4,346	6,154	41.39%
Travel in State/Meetings/Forums	13,000	148	4,572	8,428	35.17%
Dues/Subscriptions	11,326	300	5,870	5,456	51.83%
Publications	300	300	300	0	100.00%
CPC Referral Consultant	3,500	0	900	2,600	25.71%
Advertising	4,000	0	170	3,830	4.25%
Pequabuck River Dam	10,000	0	3,346	6,654	33.46%
Miscellaneous Expenditures	9,400	40	2,831	6,569	30.12%
Contingency	157,010	0	0	157,010	0.00%
Budgeted Expenses	2,076,932	179,296	1,327,500	749,432	
CASH ON HAND					
Checking Acct. Balance - BOA				44,006	
CT State Treas.Short-Term Investment Fund				4,148	
Money Market - BOA				107,023	
CD - Thomaston Savings Bank				100,257	
CD - Webster Savings Bank				99,164	
	TOTAL CASH ON HAND			354,598	



MEMORANDUM

TO: Program, Finance and Personnel Committee
FROM: Carl J. Stephani, Executive Director

DATE: March 28, 2011

FOR AGENDA: April 7, 2011

SUBJECT: Recommendation to the Agency Board - Amendment to the
FY2010-2011 Budget

The current FY2010-2011 Agency Budget provides \$32,895 for "Equipment/Software Purchases." That amount was budgeted because we had anticipated needing to replace our current computer system server at a cost of \$8,500. Since we prepared that budget last year, we have taken measures to assure that we can extend the life of our server thru this year and into next.

On the other hand, of the \$10,500 budgeted for "Training/Workshops/Seminars/Conferences" we have already committed/expended nearly \$10,000, and a quarter of the year remains. The increased expenditures from the "Training..." line can be explained by the fact that with three new planners, while the energy behind production and the quality of work has been outstanding, there has been a greater need for training and orientation.

To enable us to adequately address the training and orientation needs of the Agency for the last quarter of this fiscal year, \$6,000 should be moved from the "Equipment" line to the "Training" line in this year's Budget.

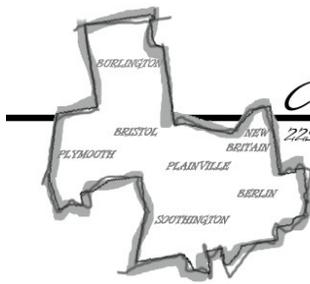
On that basis, it is my

RECOMMENDATION

that your Committee

Recommend that the Agency Board amend the FY2010-2011 Agency Budget to move \$6,000 from the "Equipment" to the "Training" line.

cc: Agency Board



MEMORANDUM

TO: Program, Finance and Personnel Committee
FROM: Carl J. Stephani, Executive Director
DATE: March 28, 2011
FOR AGENDA: April 7, 2011
SUBJECT: FY2011-2012 Budget

At this point it appears that next year's (FY2011-2012) budget will be very similar to this year's.

REVENUES

- Transportation and Paratransit - Out of the total revenues anticipated for next year of \$2,133,936, our principal funding sources will continue to be our Transportation Planning Grant (\$642,576), and our Paratransit Program (\$1,319,340), which together will provide us with \$2,061,916.
- Pequabuck River Dam Removal - We anticipate completing our current Pequabuck River Dam Removal Project engineering this year, and we do not yet have confirmation of construction funding, so that Project line shows \$-0- revenue next year. We are continuing to apply for grants to fund that work, so that number may change as we get closer to final budget adoption in June.
- Paratransit Advertising - The advertising we contracted for on our paratransit buses has not produced revenue for us yet; and, we do not feel that we can rely upon that source for significant revenue next year.
- Comprehensive Economic Development Strategy (CEDS) - We do expect to complete our Comprehensive Economic Development Strategy by September and to begin the implementation and preparation of the annual update during the second part of FY2011-2012. To continue that work as in the past, we have requested \$10,000 from the financially participating towns of Bristol, New Britain, Plainville, and Plymouth. Part of the implementation of the CEDS will involve applying for recognition as an Economic Development District (EDD) by the US Economic Development Administration (US EDA). If we are given that recognition, and if past federal funding practices continue, that could qualify us for up to \$70,000 annually for our economic development program efforts from US EDA. That amount has not been included in the budget because, if it is forthcoming, it is likely that we would receive our first EDD funding after July 1, 2012.
- State Grant in Aid (SGIA) - Another formerly reliable source of funding for us has been the Connecticut Office of Policy and Management (OPM) State Grant in Aid (SGIA). Until last year that grant routinely came in around \$60,000 annually for planning and zoning referrals and other planning work; last year it was funded by the OPM at \$5,587. The Governor has proposed an amount in his FY2011-2012 Budget that would provide \$30,000 to the Agency, but we will not know whether the Legislature supports that amount until May or June. To stay on the conservative side, we included the same

amount for the SGIA in next year's budget as we received this year.

- Bristol Incentive Housing Zone (IHZ) - This year we coordinated work by the University of Connecticut Center for Real Estate and Urban Economic Studies with the City of Bristol to produce their Housing Market Analysis, and we had planned to work with them to prepare zoning ordinance amendment language for implementation of an Incentive Housing Zone. Although \$15,000 for that project is available thru the OPM this year, the project is no longer deemed necessary by the City. There is no follow-on work related to that project next year so the budget shows that line at \$-0- for next year.
- Sustainable Communities Initiative (SCI) Project - The US Department of Housing and Urban Development has granted the three Regions covered by Springfield, MA, Hartford, and Bristol/New Britain \$4.2M for planning and implementation of a Sustainable Communities Initiative Project over the next three years. Of that amount, \$100,000 is allocated to the Central Connecticut Region for planning work to integrate our Regional Plan into the broader three-Region area. Because the work requirements for that project are still being defined, we do not yet have specific time requirements for it. For the purpose of preparing the FY2011-2012 Draft Budget we have simply pro-rated the total grant amount over the three years, which would give us \$33,333 for this project next year. As the project becomes more clearly defined we need to modify that number.

POTENTIAL REVENUES BEYOND THOSE INCLUDED IN THE DRAFT BUDGET

- SGIA - if the Governor's proposed budget for SGIA holds, we will have an additional approximately \$24,000 from this source.
- Pequabuck River Dam Removal - if any of our construction grant applications materialize, in addition to construction costs, we may have up to another \$5,000 from this source for our administration and oversight of the grant(s).
- Paratransit Advertising - if the economy improves to such a degree that this advertising can be sold, we may realize some revenue from this source.
- Paratransit Administration - at last year's Federal Transit Administration's triennial review of our paratransit service it was suggested that we provide additional funding for this service to permit more direct contact with our clients. We have requested additional funding to allow us to provide those services and, if our request is approved, we may have additional revenues for this line in the budget.

EXPENDITURES

- Salaries - other than our contract to operate the paratransit buses, salaries are our greatest expense. The draft budget includes the same staffing as we have this year and proposes to add a new "Assistant Planner" position (see attachment). The person filling this position, which has been advertised at \$40,000, would assist with the Sustainable Communities Project over the next 2.5 years, and help carry out our transportation planning program. As far as current salaries, the US Department of Labor calculates the Consumer Price Index (CPI) increase for Northeast Urban areas with populations between 50,000 and 1,500,000 at 2% (see attachment) from January 2010 thru December 2010. That 2% has been added to salaries and has been calculated into the attached Draft Budget. Past practice has also been to provide an additional amount for salary increases to be awarded on the basis of performance. The attached Draft Budget would allow for salary increases of up to 2% based on performance in addition to the 2% for the CPI.
- Health/Live/Short-term Disability Insurance - these costs have been budgeted based on a 13% increase over this year's budgeted amount, which may require adjustment as we are provided more definitive figures by our insurance carriers. One employee (Executive Director) has a covered dependent who will qualify for Medicare on July 1, 2011, who is willing to move out of the Agency's regular health insurance program and into Medicare. The Executive Director is already covered by Medicare and receives a reimbursement for all direct Medicare participation expenses, as well as up to \$2,000 in reimbursements for medical expenses not covered by Medicare which would otherwise be covered by the

Agency's regular health insurance program. If we extend that same benefit to dependents who opt to move to Medicare coverage, and the subject dependent does move to Medicare, there would be an \$8,000-\$10,000 reduction in this line in the budget.

CONTINGENCY

This Draft Budget would leave us with a contingency of \$136,365 which is more than 10% of our operating budget (excluding pass-thru funds) and should be sufficient.

On that basis, it is my

RECOMMENDATION

that your Committee

1. Recommend that the Agency Board amend the Personnel Policy to
 - a. add the attached classification description for an "Assistant Planner;" and,
 - b. add the words "and covered dependents" to the Personnel Policy Section regarding employees who opt for Medicare coverage to extend certain benefits to such dependents; and,
2. Direct staff to make appropriate changes to the Draft Budget to enable them to present a Preliminary Budget to you at the May 5, 2011, Committee meeting.

cc: Agency Board

Attachments: Assistant Planner Classification Description
Draft FY2011-2012 Budget
US Department of Labor Consumer Price Index, Northeast Urban 50,000-1,500,000;
December 2009-December 2010



Economic News Release

Table 3. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index

Table 3. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index

(1982-84=100, unless otherwise noted)

CPI-U	Pricing schedule (1)	Indexes				Percent change to Dec.2010 from--		Percent change to Nov.2010 from--			
		2010	2010	2010	2010	2009	2010	2010	2009	2010	2010
		Sep.	Oct.	Nov.	Dec.	Dec.	Oct.	Nov.	Nov.	Sep.	Oct.
All items											
U.S. city average.....	M	218.439	218.711	218.803	219.179	1.5	0.2	0.2	1.1	0.2	0.0
Region and area size(2)											
Northeast urban.....	M	234.027	234.671	235.094	235.141	1.6	0.2	0.0	1.5	0.5	0.2
Size A - More than 1,500,000.....	M	235.995	236.560	236.806	236.828	1.4	0.1	0.0	1.3	0.3	0.1
Size B/C - 50,000 to 1,500,000 (3).....	M	139.229	139.746	140.282	140.351	2.0	0.4	0.0	1.9	0.8	0.4
Midwest urban.....	M	208.788	208.689	208.816	209.270	1.8	0.3	0.2	1.2	0.0	0.1
Size A - More than 1,500,000.....	M	209.253	209.182	209.344	209.936	1.7	0.4	0.3	1.0	0.0	0.1
Size B/C - 50,000 to 1,500,000 (3).....	M	134.275	134.074	134.058	134.267	1.9	0.1	0.2	1.6	-0.2	0.0
Size D - Nonmetropolitan (less than 50,000).....	M	205.100	205.565	206.014	206.136	1.7	0.3	0.1	1.5	0.4	0.2
South urban.....	M	211.775	212.026	211.996	212.488	1.4	0.2	0.2	1.1	0.1	0.0
Size A - More than 1,500,000.....	M	213.493	213.589	213.424	213.850	1.4	0.1	0.2	0.9	0.0	-0.1
Size B/C - 50,000 to 1,500,000 (3).....	M	134.658	134.890	134.892	135.240	1.5	0.3	0.3	1.2	0.2	0.0
Size D - Nonmetropolitan (less than 50,000).....	M	215.172	215.390	215.736	216.189	1.4	0.4	0.2	1.1	0.3	0.2
West urban.....	M	221.384	221.708	221.671	222.081	1.3	0.2	0.2	0.9	0.1	0.0
Size A - More than 1,500,000.....	M	225.726	226.058	225.847	226.112	1.4	0.0	0.1	1.1	0.1	-0.1
Size B/C - 50,000 to 1,500,000 (3).....	M	133.544	133.745	133.930	134.328	0.9	0.4	0.3	0.4	0.3	0.1
Size classes											
A (4).....	M	199.617	199.842	199.844	200.123	1.5	0.1	0.1	1.1	0.1	0.0
B/C (3).....	M	134.987	135.174	135.289	135.579	1.5	0.3	0.2	1.2	0.2	0.1
D.....	M	211.524	211.831	212.124	212.541	1.6	0.3	0.2	1.2	0.3	0.1
Selected local areas(5)											
Chicago-Gary-Kenosha, IL-IN-WI.....	M	213.339	213.332	213.066	213.778	1.2	0.2	0.3	0.4	-0.1	-0.1
Los Angeles-Riverside-Orange County, CA.....	M	226.048	226.794	225.941	226.639	1.3	-0.1	0.3	0.7	0.0	-0.4
New York-Northern N.J.-Long Island, NY-NJ-CT-PA.....	M	241.485	241.981	241.960	241.874	1.4	0.0	0.0	1.3	0.2	0.0
Boston-Brockton-Nashua, MA-NH-ME-CT.....	1	236.474	-	238.103	-	-	-	-	0.6	0.7	-
Cleveland-Akron, OH.....	1	205.492	-	206.168	-	-	-	-	2.3	0.3	-
Dallas-Fort Worth, TX.....	1	201.882	-	201.168	-	-	-	-	-0.4	-0.4	-
Washington-Baltimore, DC-MD-VA-WV (6).....	1	142.738	-	142.915	-	-	-	-	1.6	0.1	-
Atlanta, GA.....	2	-	202.913	-	202.519	1.0	-0.2	-	-	-	-
Detroit-Ann Arbor-Flint, MI.....	2	-	205.824	-	206.384	1.2	0.3	-	-	-	-
Houston-Galveston-Brazoria, TX.....	2	-	195.094	-	194.479	1.9	-0.3	-	-	-	-
Miami-Fort Lauderdale, FL.....	2	-	223.631	-	224.907	0.9	0.6	-	-	-	-
Philadelphia-Wilmington-Atlantic City, PA-NJ-DE-MD.....	2	-	228.543	-	228.017	1.4	-0.2	-	-	-	-
San Francisco-Oakland-San Jose, CA.....	2	-	228.107	-	227.658	1.5	-0.2	-	-	-	-
Seattle-Tacoma-Bremerton, WA.....	2	-	227.251	-	226.862	0.6	-0.2	-	-	-	-

1 Areas on pricing schedule 2 (see Table 10) will appear next month.

2 Regions defined as the four Census regions. See technical notes.

3 Indexes on a December 1996=100 base.

4 Indexes on a December 1986=100 base.

5 In addition, the following metropolitan areas are published semiannually and appear in Tables 34 and 39 of the January and

Classification Description

Title: Assistant Planner

Provides support to Agency staff in the following areas:

1. Transportation planning (FHWA/FTA),
2. Paratransit (ADA),
3. Emergency preparedness and security (CERT, CREPC/R5EPT), and potentially
4. Sustainability/livability planning and implementation projects (SCI)
5. Other areas as needed

Minimum knowledge/qualifications

Bachelor's degree from an accredited college/university in:

- Planning (urban, regional, or spatial),
- Environment/natural resources (science, policy, or management),
- Geography, Transportation (planning or policy),

or a Bachelor's degree in a related field with one years' experience; or other combinations of education and experience judged equivalent by the Executive Director. A Master's degree is highly preferred.

General duties

- Assists with the certification of, relations with, and service to paratransit customers
- Handles complaints and resolves conflicts related to paratransit service
- Assists in the management of FHWA, FTA, and ConnDOT grant programs
- Assists in the administration of emergency management grants
- Completes sustainability/livability, transportation, and environmental projects
- Collects and analyzes data
- Prepares memoranda, reports, presentations, and other materials
- Represents the Agency and undertakes public outreach and participation
- Provides support to other Agency staff
- Other duties as assigned

Desired knowledge/skills/abilities

The employee will have knowledge of and some experience with the following subjects:

- Paratransit and the Americans with Disabilities Act
- Disabilities and civil rights
- FHWA, FTA, and ConnDOT grants
- Case and conflict management
- Transportation systems, including pedestrian/cyclist/transit planning
- Emergency management
- Sustainability and environmental protection; Land conservation and air and water quality
- Relationships and linkages between these subjects
- Environmental, transportation, and economic trends/challenges and practicable solutions

The employee will also have robust proficiency in:

- Spreadsheets and GIS (Excel, ArcGIS)
- Database and statistics packages (Access, SQL, SPSS)
- Research, analysis, and visualization techniques (including statistical analysis)
- Spoken and written English
- Public speaking and engagement
- Customer service in person and on the telephone

The following skills are desirable:

- Landscape or urban design; Transportation engineering; Computer programming
- Proficiency in Spanish and Polish

Supervised by: Senior Planner

Supervision exercised: None

**CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
BUDGET FY 2011-2012**

REVENUES

	BUDGET	Actual as of	Estimated for	DRAFT
	FY 2010-2011	2/28/2011 2010-2011	FY2010-2011	FY2011-2012
		YTD	Year End	BUDGET
Municipal Contributions	\$91,500	\$91,500	\$91,500	\$91,500
Transportation Planning Grant	\$577,392	\$202,111	\$320,014	\$642,576
Paratransit Admin./Contractor	\$1,319,340	\$1,009,195	\$1,485,480	\$1,319,340
SGIA	\$0	\$5,587	\$5,587	\$5,587
CERT Administrative	\$8,000	\$5,600	\$8,000	\$8,000
R5EPT	\$500	\$625	\$500	\$2,500
CEDS - Municipality	\$0	\$0	\$0	\$10,000
CEDS - USEDA	\$48,000	\$0	\$28,000	\$20,000
Pequabuck River Dam Removal	\$10,000	\$0	\$10,000	\$0
Bristol IHZ	\$15,000	\$20,000	\$20,000	\$0
Substainable Communities	\$0	\$0	\$11,111	\$33,333
Paratransit Advertising	\$1,000	\$0	\$0	\$100
Miscellaneous Revenues	\$6,200	\$3,348	\$4,000	\$1,000
Total Revenues	\$2,076,932	\$1,337,966	\$1,984,192	\$2,133,936

**CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
BUDGET FY 2011-2012**

EXPENSES

	BUDGET	Actual as of 2/28/2011 YTD 2010-2011	Estimated for Year End FY2010-2011	DRAFT BUDGET FY2011-2012
Salaries & Payroll Taxes	\$390,056	\$235,783	\$374,185	\$461,072
Retirement/Administration	\$12,461	\$4,976	\$10,900	\$14,039
Health/Life Insurance/STD	\$119,764	\$57,205	\$82,826	\$135,744
D&O/Liability/Bonding Ins.	\$6,000	\$4,976	\$4,976	\$6,410
Accounting/Legal	\$14,500	\$6,200	\$13,450	\$15,500
Paratransit Contractor	\$1,229,340	\$956,018	\$1,395,480	\$1,229,340
Equipment Service Cont./Maint.	\$4,500	\$456	\$1,335	\$3,500
Equipment/Software Purch.	\$32,895	\$11,096	\$14,000	\$27,900
Rent	\$30,180	\$22,635	\$30,180	\$30,180
Office Cleaning	\$4,200	\$2,000	\$3,000	\$5,200
Telephone/Postage	\$6,500	\$3,155	\$5,000	\$5,000
Supplies	\$7,500	\$665	\$2,000	\$4,000
Training/Workshops/Sem./Conf.	\$10,500	\$4,346	\$10,500	\$18,000
Travel in State	\$13,000	\$4,572	\$9,500	\$18,000
Dues/Subscription	\$11,326	\$5,870	\$8,000	\$11,346
Publications	\$300	\$300	\$300	\$400
CPC Referral Consultant	\$3,500	\$900	\$2,200	\$2,940
Advertising	\$4,000	\$170	\$1,000	\$3,000
Pequabuck River Dam Removal	\$10,000	\$3,346	\$10,000	\$0
Berlin/NB Solid Waste - RPI	\$0	\$0	\$0	\$0
Miscellaneous Expenditures	\$9,400	\$2,831	\$4,000	\$6,000
Contingency	\$157,010	\$0	\$0	\$136,365
Total Expenses	\$2,076,932	\$1,327,500	\$1,982,832	\$2,133,936

**Budget Detail - Expenditures
Payroll and Taxes**

Title	FY10/11 Salaries	Changes	FY11/12 Salaries
Executive Director	96,710	3,869	100,579
Sr. Plnr/IT Mgr.	51,000	2,040	53,040
Sr. Pln/Assist. Dir.	12,716	0	0
Regional Planner	42,000	1,680	43,680
Regional Planner	42,000	1,680	43,680
Transportation Plnr.	42,000	1,680	43,680
Assistant Planner	0	0	40,000
Office Manager/Bkkp	45,068	1,803	46,871
Transit Prog. Mgr.	41,000	1,640	42,640
Intern	1,434	0	4,463
Sub Totals	<u>373,928</u>	14,392	<u>418,633</u>
Employer SS & Medicare portion (7.65%)			32,025
Unemployment Comp (6.8%)			8,464
Workers Compensation			1,600
Payroll Admin Costs			350
Sub Total			<u>42,439</u>
Budget Amount			<u><u>461,072</u></u>

*2% COLA and 2% Performance = total 4% increases

Current ING Plan

Executive Director	96,710.00
Sr. Plnr./IT Mgr.	51,000.00
Regional Planner	26,654.00
Regional Planner	25,038.00
Transportation Plnr.	41,365.00
Office Manager/Bkkp.	44,201.00
Transit Prog. Mgr.	41,000.00
Total	<u>325,968.00</u>
Employer portion (4%)	<u>13,038.72</u>
Administrative Cost	<u>1,000.00</u>
Total Budget Amount	<u><u>14,038.72</u></u>

Budget Detail - Expenditures

Other Expenses		Budget Amount
Office Cleaning	4,200	
Carpet Cleaning	1,000	
		<hr/>
		5,200
D&O	2,600	
Liability	3,500	
Bonding	310	
		<hr/>
		6,410
Training/Workshops/Sem./Conf.		
GIS/Computer Analysis Training	5,500	
Transportation/Planning Training	5,000	
Meetings	5,000	
Miscellaneous	2,500	
		<hr/>
		18,000
Travel in State	18,000	
		<hr/>
		18,000
Telephone/Postage		
Telephone/Cell Phone	3,000	
Postage	2,000	
		<hr/>
		5,000
Equipment/Software Purchases		
ArcGIS one year	6,500	
ArcGIS Network Analyst	2,500	
CommunityViz	850	
McTrans Subscription (1 year)	1,750	
Antivirus	1,500	
Server	9,000	
QuickBooks/Payroll Upgrades	650	
Replacement Computer (2)	2,000	
Other Hardware/Software	2,000	
GPS Units	500	

Budget Detail - Expenditures

Other Expenses		Budget Amount
Backup Drives	500	
Web Hosting	150	
	<hr/>	27,900
Dues/Subscriptions		
APA Dues (5 members)	1,300	
COST	110	
CCM	100	
Chambers	1,500	
ICMA	706	
NARC	1,000	
CRPC	3,500	
HSEP	1,000	
Others	1,655	
Subscriptions	175	
Other	300	
	<hr/>	11,346
Accounting/Legal		
Accounting	13,000	
Legal	2,500	
	<hr/>	15,500
Service Contracts/Equipment Maint.		
Service Contract Copier	1,500	
Misc. Equipment/Rep./Maint.	2,000	
	<hr/>	3,500
Miscellaneous		
Emp. Of the Quarter Program	400	
Holiday/Appreciation Dinner	2,000	
Other	3,600	
	<hr/>	6,000

Budget Detail - Expenditures

Employee Insurances

Health, RX & Dental	Class	Total Cost	Employee Cost	Agency Cost
Executive Director	EE+1	30,931	2,670	28,261
Sr. Planner/IT Mgr.	EE	5,162	258	4,904
Transportation Plnr.	EE+1	14,685	1,130	13,555
Regional Planner	EE+1	15,746	1,105	14,641
Regional Planner	EE	5,162	258	4,904
Assistant Planner	Family	32,415	2,667	29,748
Office Manager/Bkkp	Family	32,415	2,667	29,748
Non-Coverage Allow		2,000	0	2,000
Medicare OFP		2,000	0	2,000
Total Budget Cost		140,516	10,755	129,761

Short Term Disability	Total Cost	Employee Cost	Agency Cost
Executive Director	850	85	765
Sr. Planner/IT Mgr.	250	25	225
Transportation Plnr.	485	49	437
Regional Planner	220	22	198
Regional Planner	220	22	198
Assistant Planner	220	22	198
Office Manager/Bkkp	293	29	264
Transit Program Mgr.	220	22	198
Total Budget Cost	2,758	276	2,483

Life Insurance 3,500

Total Budget Costs - Employee Insurances 135,744

RESOLUTION NO. 2011-04-07

**RESOLUTION ON CONFORMITY WITH THE CLEAN AIR ACT
OZONE**

WHEREAS,

the **Central Connecticut Regional Planning Agency** is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program or when effecting a significant revision of the Regions Transportation Plan; and

WHEREAS,

Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS,

it is the opinion of the **Central Connecticut Regional Planning Agency** that the plans and programs approved today, **4/7/2011**, and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS,

The State of Connecticut has elected to assess conformity in the Connecticut portion of the New York-Northern New Jersey-Long Island, NY-NJ-CT Ozone Moderate Nonattainment area (Fairfield, New Haven and Middlesex Counties) and the Greater Connecticut Ozone Moderate Nonattainment Area (Hartford, New London, Tolland, Windham and Litchfield counties), and the Connecticut Department of Transportation has jointly assessed the impact of all transportation plans and programs in these Nonattainment areas (Ozone Air Quality Conformity Report January 2011); and

WHEREAS,

The addition of the Conversion of Rt.34 from Expressway to At-Grade Boulevard between I-95 and Park Street, New Haven project, will not impact the emissions analysis previously performed; and

WHEREAS,

The Connecticut Department of Transportation's assessment (above) has found that plans and programs jointly meet mobile source emission's guidelines advanced by EPA pursuant to Section 7506 (3) (A).

Now, THEREFORE BE IT RESOLVED by the **Central Connecticut Regional Planning Agency**

That the **Central Connecticut Regional Planning Agency** finds that the **Long Range Transportation Plan** and the FFY 2010-2013 **Transportation Improvement Program** for Central Connecticut conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing September 2009 Ozone Air Quality Conformity Determination contingent upon no major adverse comments are received during said period.

CERTIFICATE

The undersigned duly qualified and acting Secretary of the **Central Connecticut Regional Planning Agency** certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the **Central Connecticut Regional Planning Agency** on **4/7/2011**.

DATE: _____

BY: _____

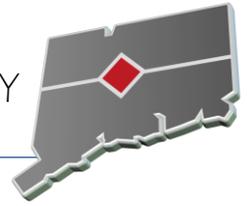
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

Serving Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, and Southington

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Fax/TDD: (860) 589-6950

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or (860) 224-9888



MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner

DATE: March 22, 2011

FOR AGENDA: March 31, 2011

SUBJECT: STIP/TIP amendments for new Statewide Projects 171-304, 170-3067, and 170-3068.

The descriptions of these proposed STIP/TIP amendments are as follows:

- **Project 170-3067 and 170-3068:** These projects call for the installation of rumble strips in the left and right shoulders of expressways to alert drivers through noise and vibration of impending danger in order to reduce run off the road type accidents. These are statewide projects that will include some interstate and non-interstate expressways in our Region. The PE phase for project 170-3067 costs \$75,000 in 2011 and the construction phase is \$500,000 in 2012. The PE phase for project 170-3068 costs \$75,000 in 2012 and the construction phase is \$500,000 in 2013.
- **Project 171-304:** This new project will upgrade and replace highway signs on I-84 from vicinity of Exit 30 to the vicinity of Exit 52. The PE phase for this project is programmed for 2011 for \$300K (100% Federal) and the construction phase will take place in 2012 and has funding of \$5,896K (100% Federal).

These statewide projects ensure a continued commitment to safety and system preservation, which are both strongly supported by CCRPA.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve these proposed ConnDOT STIP/TIP amendments

cc: Agency Board

Projects 170-3067 and 170-3068

Region	FA Code	Proj#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc\$ (000)	Comments	code for change
70	NHS	0170-3068	X6	VARIOUS	STATEWIDE	INSTALLATION OF RUMBLE STRIPS - NHS EXPRESSWAYS	PE	2012	75	60	15		NEW PROJECT	05
70	NHS	0170-3068	X6	VARIOUS	STATEWIDE	INSTALLATION OF RUMBLE STRIPS - NHS EXPRESSWAYS	CON	2013	500	400	100		NEW PROJECT	05
70	NHS	0170-3067	X6	VARIOUS	STATEWIDE	INSTALLATION OF RUMBLE STRIPS - NHS EXPRESSWAYS	PE	2011	75	60	15		NEW PROJECT	05
70	NHS	0170-3067	X6	VARIOUS	STATEWIDE	INSTALLATION OF RUMBLE STRIPS - NHS EXPRESSWAYS	CON	2012	500	400	100		NEW PROJECT	05

Project Description (short): Installation of Rumble Strips

Project Description (long): Installation of rumble strips along the shoulders of Interstate and Non-Interstate expressways. These will include only NHS routes.

Justification: The purpose of the project is to install rumble strips in the left and right shoulders of expressways to alert drivers through noise and vibration of impending danger in order to reduce run-off the road type accidents. Estimates are preliminary for FY2012 and actual locations to be determined based primarily on the previous years resurfacing projects.

Project Manager:
Michael Lalone
Project Engineer:
Yevgeniy Saykin

STIP AMENDMENT REQUIRED

Project Description (short): Installation of Rumble Strips

Project Description (long): Installation of rumble strips along the shoulders of Interstate and Non-Interstate expressways. These will include only NHS routes.

Justification: The purpose of the project is to install rumble strips in the left and right shoulders of expressways to alert drivers through noise and vibration of impending danger in order to reduce run-off the road type accidents. Estimates are preliminary for FY2012 and actual locations to be determined based primarily on the previous years resurfacing projects.

Project Manager:
Michael Lalone
Project Engineer:
Yevgeniy Saykin

STIP AMENDMENT REQUIRED

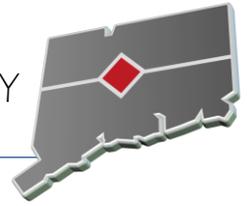
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MEMORANDUM

TO: Transportation Improvement Committee (TIC)
FROM: Ethan C. Abeles, Transportation Planner

DATE: March 28, 2011

FOR AGENDA: March 31, 2011

SUBJECT: STIP/TIP amendments for new Statewide Projects 170-3062 and 170-3063.

The descriptions of these proposed STIP/TIP amendments are as follows:

- **Project 170-3062**: This new project will provide an inventory for minimum levels of retroreflectivity that must be maintained for traffic signs. The inventory will be used in conjunction with DOT's approved management method in order to schedule projects to replace sub-standard signs per FHWA mandate. Some of these signs are located in our Region.
- **Project 170-3063**: This new project provides funding for engineering services for the design of 28 bridges eligible under the Highway Bridge Program (HBP) as identified in the Bridge Safety and Evaluations List 22-24. The PE phase for this project is programmed for 2011, 2012, 2013, and FYI. None of these bridges are located in our Region.

These statewide projects ensure a continued commitment to safety and system preservation, which are both strongly supported by CCRPA.

On that basis, it is my RECOMMENDATION

That your Committee

Recommend that the Agency Board approve these proposed ConnDOT STIP/TIP amendments

cc: Agency Board

Project 170-3062

Region	FACode	Proj#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)	Comments	code for change
ALL	STPA	170-3062	X6	ALL	STATEWIDE	HIGHWAY SIGN INVENTORY	PL	2011	674	539	135	0	Add new project	5

Project Description (short):	Highway Sign Inventory
Project Description (long):	Provide an inventory for minimum levels of retroreflectivity that must be maintained for traffic signs. The choice of management method is the Blanket Replacement approach which will require the provision and maintenance of a sign inventory.
Justification:	To hire engineering services to provide a sign inventory in order to comply with FHWA/MUTCD requirements to maintain minimum levels of retroreflectivity of CT's roadway signs. The inventory will be used in conjunction with the Dept's approved management method in order to schedule projects to replace sub-standard signs per FHWA mandate.
Project Manager:	
Project Engineer:	

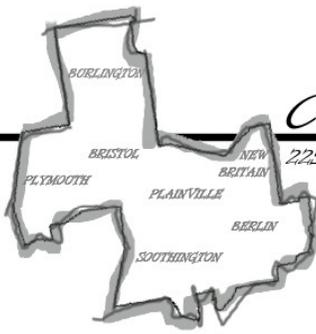
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Project 170-3063

Region	FACode	Proj#	AQCd	Town	Description	Phase	Year	Tot\$ (000)	Fed\$ (000)	Sta\$ (000)	Loc\$ (000)	Comments	code for change
ALL	BRX	0170-3063	X6	STATEWIDE	HBP CE ENGINEERING SERVICES, LIST 22-24 BR, 10-YR PROJECT AC ENTRY	PE	2011	0	0	0	0	NEW PROJECT	05
ALL	BRX	0170-3063	X6	STATEWIDE	HBP CE ENGINEERING SERVICES, LIST 22-24 BR, 10-YR PROJECT AC CONV.	PE	2011	1,000	800	200	0	NEW PROJECT	05
ALL	BRX	0170-3063	X6	STATEWIDE	HBP CE ENGINEERING SERVICES, LIST 22-24 BR, 10-YR PROJECT AC CONV.	PE	2012	1,000	800	200	0	NEW PROJECT	05
ALL	BRX	0170-3063	X6	STATEWIDE	HBP CE ENGINEERING SERVICES, LIST 22-24 BR, 10-YR PROJECT AC CONV.	PE	2013	1,000	800	200	0	NEW PROJECT	05
ALL	BRX	0170-3063	X6	STATEWIDE	HBP CE ENGINEERING SERVICES, LIST 22-24 BR, 10-YR PROJECT AC CONV.	PE	FY1	7,000	5,600	1,400	0	NEW PROJECT	05

CAPITAL SERVICES

Project Description (short):	BS & E List 22-24 PE
Project Description (long):	This Project provides funding engineering services for the design of 28 bridges eligible under the Highway Bridge Program (HBP) as identified in the Bridge Safety and Evaluations List 22-24. (11 AC 11/12/13/FY1 0.8/0.8/0.8/5.6 Needs STIP amendment)
Justification:	This PE is for bridges identified as requiring Br. Rehab or Replacement. A total of 47 bridges are beyond the State's ability to design, of which, 28 are eligible for HBP funding. Engineering services include: rehab study reports, hydraulics, geotech, permitting, survey, technical reviews, and all utility and RR PE agreements. FFY 2011 need is \$500,000. Total project need is \$10M. Project will terminate 10 years from initiation. A companion project will be initiated for engineering activities for bridges that are ineligible for the HBP and activities deemed to be non-participating for the federal eligible bridges as defined by the Dept's. agreement with the FHWA. FINANCING \$1M/YR.
Project Manager:	
Project Engineer:	Lou Bacho



MEMORANDUM

TO: Agency Board
FROM: Carl J. Stephani, Executive Director
DATE: March 22, 2011

FOR AGENDA: April 7, 2011

SUBJECT: Confirmation of appointment of the Nominating Committee for FY2011-2012 Agency Board Officers

The terms of office for the following officers of the Agency Board expire on June 30th:

Chair - John Pompei

Treasurer - Rudy Cabata

Vice Chair - Dennis Kern

Secretary - Don Naples

Section V.B. of the Agency's Bylaws requires that a nominating committee be established to nominate officers for next fiscal year; and that the "nominating committee ... be composed of one representative from each member municipality who shall be appointed by the Chairperson and confirmed by majority vote of the members present and voting at the regular meeting two months prior to the annual meeting."

The Chairman has appointed the members of the Program, Finance and Personnel (PFP) Committee, which includes a member from each municipality, to the Nominating Committee subject to your confirmation.

On that basis, it is my

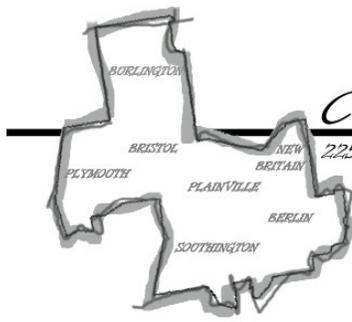
RECOMMENDATION

that your Board

Confirm the appointment of the members of the PFP to serve as the Nominating Committee.

Discussion

If past practice is followed, the current officers, which have served less than one year in office, would be nominated to serve a full second term.



CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
225 N MAIN STREET, SUITE 304, BRISTOL, CT 06010 • WWW.CCRPA.ORG • 860.589.7820(f) • 860.589.6950(f)

April 8, 2011

Lisa Metayer
Executive Assistant
Town Manager's Office
Town of Plainville
One Central Square
Plainville, CT 06062

Re: Town of Plainville - 2011 Small Cities Grant Application

Dear Lisa Metayer:

The Central Connecticut Regional Planning Agency is pleased to give our full support to the application of the Town of Plainville to the Connecticut Department of Economic and Community Development to obtain a \$300,000 2010 Small Cities Grant for the enhancement of its housing rehabilitation program.

The Town's proposal for housing rehabilitation will target qualifying residents and areas, and will be consistent with the goals of the Region's May 3, 2007 Plan of Conservation and Development. As noted on page 9 of the Plan, the Region supports:

"The provision of a wide range of housing types to fill the varied needs of the region's citizenry... the preservation of the existing housing stock for renters and owners [and] stabilization efforts to preserve viable residential neighborhoods."

Please let me know if you need any additional information from the Agency, and thank you for your Town's continued good work to improve the housing stock of the Region.

Yours very truly,

Carl J. Stephani
Executive Director