



HOPE Regional Housing Forums 2011



The Partnership for Strong Communities & the Connecticut Association of Realtors invite you to a regional forum about housing in your community.

Working with local Regional Planning Organizations and Councils of Government, the Partnership for Strong Communities and the Connecticut Association of Realtors will host a series of regional housing forums throughout the spring and fall of 2011 designed to help town residents, community leaders, municipal officials, builders, developers, realtors and others come together to learn about the housing needs and possibilities in their towns and regions.

Many towns in Connecticut have sought to create additional housing options for their residents. But deciding whether to allow the development of new homes is a decision that each town – its residents and leaders – must make on their own. These forums are designed to provide municipal leaders with information and techniques they can use to foster a town-wide discussion about workforce housing.

The format will be focused and brief—90 minutes, with a meal, at a central location in the region. The program will consist of:

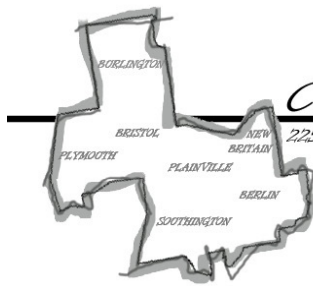
- Introduction—David Fink, Policy Director, Partnership for Strong Communities
- CT's housing condition/relationship to jobs, growth, municipal and state revenues—Stan McMillen, chief economist, DECD
- Municipal cost/benefit of housing creation—Don Klepper-Smith, chairman, Gov. Rell's Council of Economic Advisers
- The housing needs/market in your region—An experienced, local Realtor
- What mixed-income workforce housing options are possible, what they it can look like, and what has been done across the state— An experienced, local builder or developer
- What the state is willing to do to help—A CHFA official
- How municipalities – small, medium and large – can inform town residents & use existing land-use and housing programs to create the homes they need— An experienced local planner and a representative of the HOPE Partnership, which successfully educated, advocated and organized local support for approval of an incentive housing zone in Old Saybrook and is now working with two other towns

The presentations will be short, leaving a full 45-minutes for questions and discussion. Speakers will offer information, contacts and resources to municipalities that want to create additional housing options for their residents.

For more information, contact David Fink, Policy Director, Partnership for Strong Communities, david@ctpartnershiphousing.com, 860-244-0066.

January 2011
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
FINANCIAL REPORT AND CASH FLOW STATEMENT

REVENUES	Budget	Current Month	Year To Date	Balance	% Received
Paratransit Administration/Contractor	1,319,340	126,253	866,610	452,730	65.69%
Paratransit System Advertising	1,000	0	0	1,000	0.00%
Transportation Planning Grant	577,392	20,714	176,506	400,886	30.57%
Municipal Contributions	91,500	0	91,500	0	100.00%
Miscellaneous Revenues	6,200	45	3,157	3,043	50.92%
SGIA	0	0	5,587	-5,587	100.00%
CEDS - USEDA	48,000	0	0	48,000	0.00%
Bristol IHZ	15,000	0	0	15,000	0.00%
CERT	8,000	0	5,600	2,400	70.00%
Pequabuck River Dam	10,000	0	0	10,000	0.00%
R5EPT	500	0	625	-125	125.00%
Budgeted Revenues	2,076,932	147,012	1,149,585	927,347	
58.00% completed					
EXPENDITURES	Budget	Current Month	Year To Date	Balance	% Used
Salaries/Payroll Taxes/Workers Comp.	390,056	31,056	204,727	185,329	52.49%
Retirement/Administration	12,461	594	4,362	8,099	35.01%
Health/Life & ST Disability Insurance	119,764	6,967	50,359	69,405	42.05%
Directors & Officers/Liability/Bonding Ins.	6,000	0	4,976	1,024	82.93%
Accounting/Legal	14,500	0	6,200	8,300	42.76%
Paratransit Contractor	1,229,340	120,855	818,824	410,516	66.61%
Equipment Service Contracts/Maintenance	4,500	0	409	4,091	9.09%
Equipment/Software Purchases	32,895	0	11,096	21,799	33.73%
Rent	30,180	2,515	20,120	10,060	66.67%
Office Cleaning	4,200	250	2,000	2,200	47.62%
Telephone/Postage	6,500	231	3,144	3,356	48.37%
Supplies	7,500	155	665	6,835	8.87%
Training/Workshops/Seminars/Conf.	10,500	2,385	4,121	6,379	39.25%
Travel in State/Meetings/Forums	13,000	1,025	4,424	8,576	34.03%
Dues/Subscriptions	11,326	1,095	5,570	5,756	49.18%
Publications	300	0	0	300	0.00%
CPC Referral Consultant	3,500	215	900	2,600	25.71%
Advertising	4,000	0	170	3,830	4.25%
Pequabuck River Dam	10,000	0	3,346	6,654	33.46%
Miscellaneous Expenditures	9,400	3	2,791	6,609	29.69%
Contingency	157,010	0	0	157,010	0.00%
Budgeted Expenses	2,076,932	167,346	1,148,204	928,728	
CASH ON HAND					
Checking Acct. Balance - BOA				140,043	
CT State Treas.Short-Term Investment Fund				4,147	
Money Market - BOA				136,933	
CD - Thomaston Savings Bank				100,257	
CD - Webster Savings Bank				99,164	
	TOTAL CASH ON HAND			480,544	



MEMORANDUM

TO: Agency Board
FROM: Carl J. Stephani, Executive Director
DATE: March 1, 2011

FOR AGENDA: March 3, 2011
SUBJECT: Americans with Disabilities Act (ADA) Transportation Special Advisory Committee Bylaws and membership

Several years ago staff organized an ad hoc advisory committee to provide a sounding board for policies related to the conduct of the Region's paratransit service. Last Fall the Federal Transit Administration (FTA) conducted a five-year review of our program and found all to be in very good order, except for the process we use to resolve disagreements about the utilization of the paratransit service. At this time, if a user of the service needs to be disciplined (for instance, for repeatedly pushing another user), our Transit Programs Manager has the authority to suspend that person's privileges for using the service for a period of time. If the person so disciplined feels they have been unfairly treated, they can appeal the Transit Programs Manager's decision to me. The FTA regulations regarding paratransit service do not permit the administering agency to review its own appeals - such appeals must be taken to an objective third party, such as a citizen advisory committee.

To respond to that directive from the FTA, we prepared the attached draft BYLAWS which were reviewed and approved by our existing ad hoc group at their last meeting on February 10, 2011.

The current membership of the group is:

Berlin -	n.a.	Plainville -	Rob Palaski
Bristol -	Art Helfgott*		Shawn Cohen,* Vice Chair
	Rob Newton, Chair	Plymouth -	n.a.
	Gary Allen	Southington -	n.a.
Burlington -	n.a.	ex officio -	John Pompei
New Britain -	Mike Karwan*		* indicates a service provider

On that basis, it is my

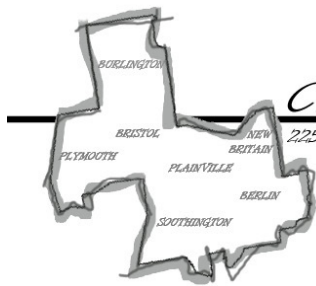
RECOMMENDATION

that your Board

Approve the attached BYLAWS for the Agency's Americans with Disabilities Act (ADA) Transportation Special Advisory Committee; and

Appoint the current ad hoc committee members as the members of the new Committee.

Attachment(s): Americans with Disabilities Act (ADA) Transportation Special Advisory Committee Bylaws



DRAFT
BYLAWS FOR THE
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY
AMERICANS WITH DISABILITIES ACT TRANSPORTATION SPECIAL ADVISORY
COMMITTEE

ARTICLE I - NAME

The name of the organization shall be the Central Connecticut Regional Planning Agency ("the Agency," or "the CCRPA") Americans with Disabilities Act (ADA) Transportation Special Advisory Committee (the "Committee," or "ADA TSAC").

ARTICLE II - PURPOSE

To ensure that eligible people with disabilities living in the Region's communities have access to the federally mandated Americans With Disabilities Act (ADA) Paratransit Service, as well as the fixed route bus service; and to ensure that these services operate smoothly, efficiently and safely; and, to serve as the appeal review board, per Federal Transit Administration Regulation Section 37.125(g), "Administrative Appeal Process," for decisions relating to the utilization of the Region's Paratransit Service. Appeals from decisions of the Committee must be made to the Commissioner of the Connecticut Department of Transportation.

ARTICLE III - MEMBERSHIP

The CCRPA Board may appoint up to 11 members to the Committee, at least two of which shall be persons with disabilities. Such appointments shall be for three year terms, subject to renewal. All members must either be residents of the area served by the Agency's Paratransit Service with disabilities, or service providers from the towns in the Central Connecticut Region. No more than three members may be appointed from any one town. The Agency Board Chair serves on the Committee ex officio without vote, except in the case of a tie, or when required for a quorum (see Agency Bylaws Section V.D).

ARTICLE IV - ATTENDANCE/RESIGNATIONS

Members with three consecutive absences shall be considered to have resigned, unless the Committee considers them "noted" absences due to special circumstances.

ARTICLE V - OFFICERS AND DUTIES

The officers of the committee are Chair, Vice-Chair, and Secretary.

Chair: The Chair shall preside at all regular and special meetings, report on the condition and business of the Committee, and call regular and special meetings in accordance with these By-Laws.

Vice-Chair: The Vice-Chair shall function as the Chair in the absence of the Chair.

Secretary: The Secretary shall serve as the Chair in the absence of the Chair, and Vice Chair. The Secretary shall oversee the staff as the keeper of the Committee's official records.

ARTICLE VI - ELECTION OF OFFICERS

Officers shall be elected once a year at the first meeting of the calendar year. Newly elected officers shall assume office immediately upon election and may serve up to 4 consecutive terms. Upon the resignation of any officer the Committee may elect new officers at the next appropriate meeting.

ARTICLE VII - MEETINGS

The Committee shall meet at least twice annually, and more frequently, if necessary. The Chair, upon the request of three members shall call a Special Meeting.

A simple majority of Committee members shall constitute a quorum, and a majority of the quorum may take action on behalf of the Committee.

Staff shall provide notice of all meetings to each member at least seven days in advance.

ARTICLE VIII- AMENDMENTS

These Bylaws may be amended by the CCRPA Board at its own initiative, or upon recommendation from the Committee.

ARTICLE IX - PROCEDURES

Except as herein provided, Roberts Rules of Order, Revised, shall be the Committee's parliamentary authority.

Approved/Revised: March 3, 2011