



**DRAFT**

**REGULAR AGENCY BOARD MEETING MINUTES**

7:30 P.M. Thursday, November 4, 2010 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of excused absences & declaration of quorum - 4 towns) - the meeting was called to order at approximately 7:35PM with the following members in attendance, except as other wise noted:

	Chief Elected Official Rep.	Planning Commission Rep.	Council Rep. (Towns >50,000)
Berlin	Bart Bovee	Dennis Kern, Vice Chair	
Bristol	John Pompei, Chair	Donald Padlo	Tim Furey
Burlington	Peter McBrien	P. Rachielles, excused absent	
New Britain	Donald Naples, Secretary	Steven P. Schiller	Craig Diangelo
Plainville*	David Dudek, excused absent	Jennifer Bartiss-Earley	
Plymouth	Stephen Mindera	Carl Johnson	
Southington	vacant	Rudy Cabata, Treas.	Paul Bedard

II. Comments from the public regarding items not on the agenda - none

III. Special

IV. Action Items

- A. Accept the FY2009-2010 Audit Report - Michael Maletta, CPA reviewed the Audit Report identifying a surplus of \$47,795 in the General Fund for Fiscal Year 2010. It was suggested that the PFP committee might review the cash surplus to determine whether it was large enough, or too large; and, if it is too large, to suggest how the excess might best be utilized.

MOTION: Tim Furey moved to accept the Audit Report as presented and to file it with the appropriate agencies; seconded by S. Mindera; passed unanimously.

By consensus it was agreed to address agenda item V.A. at this point to avoid requiring Mr. Joe Sweet to wait. Mr. Sweet presented an description of the potential for the use of various types of equipment to capture energy from running water. His presentation included a PowerPoint, a video, and a summary of his organization's report on the potential benefits of hydrokinetic technology - copies of which he left on the Agency's meeting room laptop.

- B. Receive the September 2010 Financial Report and file for Audit  
 MOTION: Tim Furey moved to accept the September 2010, Financial Report and file for Audit; seconded by Donald Padlo; pass unanimously.
- C. Approve October 7, 2010, meeting minutes  
 MOTION: Donald Padlo moved to approve the October 7, 2010, meeting minutes as presented; seconded by: Stephen Mindera; passed unanimously.

D. Standing Committee Reports

1. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Donald Padlo, CPC Chairman, reported that action on all referrals had been unanimous.
2. Transportation Improvement Committee - Amendment to the TIC Bylaws to add a Cost Containment Policy  
 MOTION: Stephen Mindera moved to accept the TIC recommendation to amend the TIC Bylaws by adding a new Article IX entitled "Project Cost Containment" to include the following language:

- “ In cases where project estimates exceed 20% in the term before the project is obligated, the Chair shall appoint 3 members of the Committee to serve as a review panel to hear explanations of project increases. If such explanations warrant, the panel, upon hearing the explanation, will recommend whether the program, or the municipality, absorbs the increase. The panel will also work to see if altering the project scope can lessen, or eliminate, the increase. The panel then shall report its recommendation to the Committee for action. The panel shall convene on a case-by-case basis. The Chair shall refrain from appointing panel members from the subject municipality to avoid conflicts of interest. A formal review approach provides the Committee with other options for equitable solutions to extreme increases in project cost." ; seconded by Donald Padlo; passed unanimously.
- E. State Legislative delegation Letter regarding public land liability indemnification  
MOTION: Tim Furey moved to authorize the Board Chairman and Executive Director to prepare a letter of support encouraging the restoration of full indemnification to municipalities for the recreational use of municipal land by the public noting that a copy of the letter should be sent to all of the Region’s state legislative delegation, municipal chief executive officers, and chambers of commerce; seconded by Stephen Mindera; passed unanimously.
- V. Information
- A. Presentation on The Emerging Hydrokinetic Energy Market, Joe Sweet, Assistant to the Executive Director, CT Center for Entrepreneurship/Innovation, University of CT - this presentation was given earlier in the meeting.
- B. Busway and Waterbury Rail - a newspaper article referencing State Senator Don DeFronzo’s statements regarding the proposed Hartford-New Britain Busway was noted and a suggestion was made that State Senator DeFronzo be invited to describe his position on the Busway to the Agency Board. There was consensus that such a presentation might be more timely after State Legislative Committees have been formed, and the Governor’s election results have been determined and the DOT Commissioners position has been filled.
- C. December 2 Annual Holiday Dinner Meeting - Confetti’s Restaurant in Plainville on Route 10 north of Route 72 <http://www.idineconfetti.com/page6.html>  
(5:30 PM Refreshments - 6 PM Committees - 6:15 PM Board Meeting - 6:30 Dinner)  
New staff member Kristin Thomas was briefly introduced.
- VI. Adjournment was declared at approximately 8:50PM

Respectfully submitted: Cheri Bouchard-Duquette, Office Mgr./Bookkeeper