



REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, September 2, 2010 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order & roll call (report of excused absences & declaration of quorum - 4 towns)- the meeting was called to order at approximately 7:40PM with John Pompei as acting Chair and the following members in attendance, except as other wise noted:

	Chief Elected Official Rep. (PFP)	PC Rep. (CPC)	Council Rep. (Towns >50,000)
Berlin	Bart Bovee	Dennis Kern, Treas., ex ab	
Bristol	John Pompei, Vice Chair	Donald Padlo	Tim Furey, absent
Burlington	Peter McBrien	Paul Rachielles	
New Britain	Donald Naples, Secretary	Steven P. Schiller	Craig Diangelo
Plainville*	David Dudek, Chair, ex ab	Jennifer Bartiss-Earley	
Plymouth	Stephen Mindera	Carl Johnson, absent	
Southington	vacant	Rudy Cabata	Paul Bedard, excused absent

- II. Service Recognition - Joseph Krajewski - Joe was thanked and presented a certificate to recognize his services.
- III. Special Presentation - CT DEP's LID Library; MaryAnn Nusom Haverstock, DEP, Bureau of Water Protection and Land Reuse Planning and Standards Division  
 Ms. Nusom Haverstock presented information on Light Impact Development and distributed CDs with information about LIDs for use by the towns.
- IV. Comments from the public regarding items not on the agenda -none
- V. Action Items
- A. Receive the May, June, July 2010 Financial Reports and file for Audit  
 MOTION: Donald Naples moved to accept the May, June and July 2010 Financial Reports and file for Audit; seconded by Peter McBrien; passed unanimously
- B. Approve June 3 and August 13, 2010, meeting minutes  
 MOTION: Donald Naples moved to accept the June 3, and August 13, 2010 meeting minutes as presented; seconded by Rudy Cabata; passed, Jennifer Bartiss-Earley abstaining, and John Pompei opposed
- C. Standing Committee Reports
1. Program, Finance, and Personnel (PFP) Committee/Pension Plan Trustees,
- a. Revisions to the Pension Plan Adoption Agreement, effective July 1, 2009  
 MOTION: Stephen Mindera moved to accept the revised Pension Plan Adoption Agreement, effective July 1, 2009, reflecting changes required by Federal law, and to reflect the new membership of the Pension Plan Trustee Board; seconded by Steven Schiller; passed unanimously.
- b. FY2011-2012 Member Municipality Dues  
 MOTION: Donald Naples moved to approve the municipal dues amounts and allocation formula for FY 2011-2012; seconded by Steven Schiller; passed unanimously.
- c. Personnel Policy Amendment and Related Budget Revisions for the Regional Planner Position  
 MOTION: Stephen Mindera moved to approve the amendment to the Personnel Policy of adding the Regional Planner Classification Description along with setting a salary of \$42,000 annually, and to increase the annual salary of the Transportation Planner by \$3,000 to match the salary of the Regional Planner; seconded by Peter McBrien; passed unanimously.
- d. Budget Amendment  
 MOTION: Stephen Mindera moved to approve the staff proposed amendments to the FY2010-2011 Budget noting adjustments of two line

items; \$119,559 to the Health/Life Insurance/STD and \$33,100 Equipment/Software Purchases (these amounts needed to be adjusted at the time of the PFP meeting upon discovery of an adding error) seconded by Donald Padlo; passed unanimously.

e. Other - none

2. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings)- Chairman Donald Padlo reported that all actions had been unanimous.
  - a. Revised Draft Regional Natural Hazards Mitigation Plan  
MOTION: Steven Schiller moved to approve the revised draft of the Natural Hazards Mitigation Plan; seconded by Stephen Mindera; passed unanimously.
  - b. Other - none
3. Transportation Improvement Committee
  - a. Plantsville Beautification Project Letter of Support (Tony Tranquillo, Town Engineer)  
Southington's Assistant Town Engineer James Grappone asked that this item be tabled to allow appropriate Town staff to present it to the Board.  
MOTION: Stephen Mindera moved to table this item; seconded by Steve Schiller; passed unanimously.
  - b. STIP/TIP amendment to approve statewide projects 0170-2758 and 2759 (pavement management analysis and data collection)  
MOTION: Stephen Mindera moved to approve the STIP/TIP amendment to statewide projects #0170-2758 and 2759; seconded by Jennifer Bartiss-Earley; passed unanimously.
  - c. STIP/TIP amendment to approve statewide project 0170-2868 (Bridge inspections)  
MOTION: Stephen Mindera moved to approve the STIP/TIP amendment to statewide project #0170-2868; seconded by Peter McBrien; passed unanimously.
  - d. STIP/TIP amendment to approve Town of Plymouth project 0110-0133 (pedestrian improvements at Harry S. Fisher & Eli Terry Elementary Schools)  
MOTION: Donald Naples moved to approve the STIP/TIP amendment to statewide project #0110-0133; seconded by Stephen Mindera; passed unanimously.
  - e. Other - none
4. Appointment of Standing Committee members and Chairs  
MOTION: Donald Naples moved to confirm the Standing Committee appointments and chairmanships for FY 2011-2012; seconded by Jennifer Bartiss-Earley; passed unanimously.
5. Agency representation on the Region 5 Emergency Planning Team (R5EPT) Steering Committee  
MOTION: Stephen Mindera moved to designate John Tricarico as the Agency's representative on the DEMHS R5EPT Steering Committee; seconded by Jennifer Bartiss-Earley; passed unanimously.

VI. Other Business - none

VII. Information - Update: Waterbury Rail and Busway

VIII. Adjournment was declared at approximately 8:25PM

Respectfully submitted: Cheri Bouchard-Duquette, Office Mgr./Bookkeeper