



## REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, June 3, 2010 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order, report of excused absences, declaration of quorum (four towns)- the meeting was called to order at approximately 7:40 PM with the following members in attendance, except as otherwise noted:

	Chief Elected Official Rep. (PFP)	PC Rep. (CPC)	Town Council Rep. (Towns of 50,000+ only)
Berlin	Bart Bovee - ex. ab.	Dennis Kern, Treas.	
Bristol	John Pompei, Vice Chair	Donald Padlo	Tim Furey
Burlington	Peter McBrien	Paul Rachielles	
New Britain	Donald Naples, Secretary	Steven P. Schiller	Craig Diangelo
Plainville*	David Dudek, Chair	Jennifer Bartiss-Earley - ex. ab.	
Plymouth	Stephen Mindera	Carl Johnson	
Southington	Joseph Krajewski - ex. ab.	Rudy Cabata	Paul Bedard

- II. Comments from the public regarding items not on the agenda - none raised.  
 III. Special Presentation - Congressional Appropriations Request Processes - John Rossi, Chief of Staff, Congressman John Larson's Office

Mr. Rossi reviewed the Congressional Appropriations (earmark) process and discussed the timing of appropriation actions this year, which timing is delayed because of the pending national elections. He noted that when invitations were extended by the Congressman's Office in March, the Agency submitted a well-prepared proposal for a \$1 million appropriation for alternatives analysis and NEPA scoping for improvements to the commuter transportation corridor between Bridgeport and Hartford. He noted that a number of appropriations requests were submitted from the Region, and that the Agency's Scoping Study proposal had significant merit. He indicated that the first screening of these competitive appropriations requests would occur at the House Subcommittee on Housing and Transportation in late summer, before the August recess. Mr. Rossi also discussed the Surface Transportation Act authorization process, which is now going on, although until the November elections not much is expected to happen in the process. He noted that the Agency had submitted a request for funding to be attached to the new bill and that the Congressman has forwarded a \$10 million for repairs and upgrades to the rail line between Waterbury and Berlin. He noted that the Surface Transportation Act comes up for Congressional action every five years, and that a bill was supposed to be acted upon last year. In the meantime, Congress has enacted continuing resolutions to keep already initiated projects moving forward. Mr. Rossi did not know the amount that Congressman Murphy had proposed for the Region for the purpose of maintenance and upgrade of this rail line. Mr. Rossi also spoke briefly about the New Britain to Hartford Busway and indicated that he understood that the Full Funding Agreement for that project was expected in September.

- IV. Action Items

A. Receive the April 2010 Financial Report and file for Audit  
 MOTION: Don Padlo moved to accept and file as presented; seconded by Steven Schiller; passed unanimously.

B. Approve May 6, 2010, Regular meeting minutes  
 Tim Furey noted that the minutes contain a statement regarding the percentage of time a ConnDOT staff person is working to prepare the Connecticut Rail Plan and that the percentage needs to be verified because his notes indicated that 80% of the persons time was assigned; whereas, the minutes indicate 20%. It was noted that if the minutes were incorrect they could be amended at the next meeting.

MOTION: Stephen Mindera moved approval as submitted; seconded by Steven Schiller; passed unanimously.

C. Standing Committee Reports

1. Nominating Committee Recommendation - FY2010-2011 Board Officers  
MOTION: Donald Padlo moved to accept the recommendations as presented; seconded by Steven Schiller; passed unanimously.

2. Program, Finance, and Personnel (PFP) Com. Recommendations:

a. Approval of the FY2010-2011 Budget

There was some discussion about health insurance plans and health savings plans, and several other items.

MOTION: Donald Naples moved approval of the budget as presented; seconded by Stephen Mindera; passed unanimously.

b. Approval of budget-related Personnel Policy Amendments

(1) Classification Descriptions

(2) Non-participant Health Insurance Allowance

In reference to the proposed health insurance allowance it was suggested that the employer share of the monthly premium should be enough to deter employees from frivolously enrolling in the Agency health plan without need for this allowance, and it was noted that this allowance will be treated by the IRS as "income". Tim Furey noted that he could support the new and revised classification descriptions, but that he did not support the health insurance allowance.

MOTION: Stephen Mindera moved to approve the budget-related Personnel Policy Amendments as presented; seconded by Donald Naples; passed unanimously (Furey expressing objection to the health insurance allowance).

3. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Chairman reported that all actions had been unanimous. It was also noted by several members of the Committee that the support provided by Margus Laan, the consulting planner, was very valuable and greatly appreciated.

4. Transportation Improvement Committee

a. STIP/TIP Amendments - 0170-3013 & 0170-3014 Bridge and Sign inspections

MOTION: Tim Furey moved approval of these amendments; seconded by Stephen Mindera ; passed unanimously.

b. FFY2010 Local Road Accident Reduction Program Recommendations to ConnDOT

It was noted by Tony Lorenzetti, Plymouth Town Engineer, that because of the limit on the cost of projects funded under this program, and the complexity of the application process, no towns had submitted any projects this year. Staff, and Grayson Wright of ConnDOT, were asked to advise ConnDOT policy makers of these issues.

c. Amendments to the TIP/STIP for the Reallocation of anticipated ARRA fund surpluses

MOTION: Stephen Mindera moved to approve the proposed re-allocations as proposed including those involving the Farmington Avenue bridge project in Berlin; seconded by Donald Naples; passed unanimously.

d. Recommendations to ConnDOT regarding proposed revisions to the STIP/TIP process

It was noted that the procedures described in the document provided by ConnDOT set a minimum level of review required for TIP/STIP actions and amendments, and that each RPO is free to set more stringent procedures for its own review; and it was suggested that a statement to that effect should be included in the document.

MOTION: Stephen Mindera moved to support the proposed STIP/TIP process description on the condition that it should be edited to include a note that each RPO is at liberty to adopt more stringent procedures for

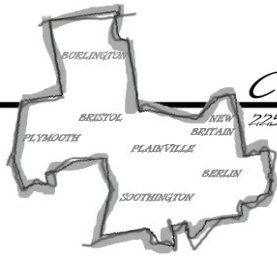
itself; seconded by Steven Schiller; passed unanimously.

5. Approval of the Final FY2010-2011 Unified Planning Work Program  
MOTION: Stephen Mindera moved to approve the UPWP as presented; seconded by Donald Naples; passed unanimously.

6. Resolution 060310 - Pequabuck Alternatives Analysis Report  
MOTION: Steven Schiller moved to approve as presented; seconded by Stephen Mindera ; passed unanimously.

7. Board Policy #2: Executive Director's Letters of Endorsement  
MOTION: Tim Furey moved to approve with the addition of the following language - "before signing, the Executive Director obtains concurrence from either the Board Chair, Vice Chair, Treasurer, or Secretary (to be called in that order until contact is made)"; seconded by Stephen Mindera; passed unanimously.

- V. Other Business - The Executive Director distributed a memorandum regarding the statutory requirements for towns to send their zoning referrals to the regional planning organization by registered mail. He asked for authorization to pursue legislation that would allow that to be done by email.  
MOTION: Tim Furey moved to authorize Agency staff to advocate legislation that would allow cities and towns to notify their regional planning organizations of zoning/planning/subdivision referrals by email with delivery verification; seconded by Peter McBrien; passed unanimously.
- VI. Adjournment was declared at approximately 8:55 PM.



SPECIAL AGENCY BOARD MEETING MINUTES

9 AM Friday, August 13, 2010 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order, declaration of quorum (four towns) - the meeting was called to order at approximately 9:00 AM with the following members in attendance, except as otherwise noted, and a quorum was declared:

	Chief Elected Official Rep. (PFP)	PC Rep. (CPC)	Council Rep. (Towns >50,000)
Berlin	Bart Bovee, excused ab.	Dennis Kern, Treas.	
Bristol	John Pompei, Vice Chair, excused ab.	Donald Padlo, excused ab.	Tim Furey, excused ab.
Burlington	Peter McBrien	Paul Rachielles, excused ab.	
New Britain	Donald Naples, Secretary	Steven P. Schiller	Craig Diangelo, excused ab.
Plainville*	David Dudek, Chair, excused ab.	Jennifer Bartiss-Earley, excused ab.	
Plymouth	Stephen Mindera	Carl Johnson, excused ab.	
Southington	vacant	Rudy Cabata, excused ab.	Paul Bedard, excused ab.

- II. Comments from the public regarding items not on the agenda - none
- III. Action Item - Approval of Resolution 2010-13-01, Authorization to Participate in Sustainable Communities Grant Application with CRCOG and Pioneer Valley Regional Planning Commission  
 MOTION: Peter McBrien moved to approve Resolution number 2010-13-01 authorizing the Executive Director to sign the documentation required to submit a HUD Sustainable Communities Regional Planning Grant in conjunction with the Pioneer Valley Regional Planning Commission and the Capitol Region Council of Governments; seconded by Donald Naples; passed unanimously.
- IV. Other matters - none
- V. Adjournment was declared at approximately 9:15 AM

Respectfully Submitted: Cheri Bouchard-Duquette, Office Manger/Bookkeeper