



CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

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REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, May 6, 2010 ; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order, report of excused absences, determination of quorum (four municipalities) - David Dudek, Chair called the meeting to order at approximately 7:50PM with the following members in attendance, except where noted:

	Chief Elected Official Rep. (PFP)	PC Rep. (CPC)	Town Council Rep. (Towns of 50,000+ only)
Berlin	Bart Bovee	Dennis Kern, Treas.	
Bristol	John Pompei, Vice Chair	Donald Padlo	Tim Furey
Burlington	Peter McBrien	Paul Rachielles	
New Britain	Donald Naples, Secretary, excused abs	Steven P. Schiller	Craig Diangelo
Plainville*	David Dudek, Chair	Jennifer Bartiss-Earley, excused abs	
Plymouth	Stephen Mindera	Carl Johnson	
Southington	Joseph Krajewski	Rudy Cabata, absent	Paul Bedard, excused absent

- II. Comments from the public regarding items not on the agenda - none

- III. Special Presentations

- A. Congressional Appropriations Request Processes - John Rossi, Chief of Staff, Congressman John Larson's Office - Due to illness, Mr. Rossi was not able to attend and present tonight

- B. Connecticut State Rail Plan - James Redeker, Chief, Bureau of Public Transportation, Connecticut Department of Transportation

Mr. Redeker gave an overview of the requirements that must be met in preparing the State Rail Plan, including addressing the "state of good repair" of rail facilities, "sustaining good repair," and enhancement, and, finally, expansion of the system. He noted that with the state's current budget situation, it is difficult to imagine much expansion taking place. He spoke briefly about the proposed New Haven to Springfield commuter service and the costs that the state will incur in moving that project forward; and noted that approximately 80% of his work relates to that project. He reviewed the current staffing situation at ConnDOT and compared the small staff dedicated to rail facilities/services in comparison to neighboring states. He discussed rail freight and the need for improvement in those facilities to remove freight from the Interstate Highway system. He noted that a Draft of the complete Connecticut Rail Plan should be available in a month, or so, and that the draft would be intended for significant modification because of the limited staff work that has been able to be dedicated to its preparation. He noted that Brenda Jannotta is preparing the Plan using approximately 20% of her time.

- IV. Action Items

- A. Receive the March 2010 Financial Report and file for Audit

MOTION: Steven Schiller moved to accept and file the March 2010 Financial Report for audit; seconded by Stephen Mindera; passed unanimously.

- B. Approve April 1, 2010, Regular meeting minutes

MOTION: Donald Padlo moved to accept the April 1, 2010 meeting minutes as presented; seconded by Tim Furey; passed unanimously.

- C. Standing Committee Reports

- 1. Program, Finance, and Personnel (PFP) Committee

- a. Employee Pension Plan Board of Trustees

MOTION: Tim Furey moved to amend the Agency's Bi-Laws to designate the PFP as the Pension Board of Trustees; seconded by Stephen Mindera; passed unanimously.

- b. Personnel Policy Amendment - Transportation Planner Class. Description

MOTION: Tim Furey moved to amend the Personnel Policy to replace the existing

Transportation Planner classification description with the proposed one included in this meeting's agenda packet; seconded by Donald Padlo; passed unanimously.

c. Requests for Board Concurrence with Staff Endorsement Letters

MOTION: Tim Furey moved to establish as Board Policy a direction to staff to provide copies of such letters to the Agency Board members as soon as they are signed; seconded by Carl Johnson; passed unanimously.

2. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Chairman, Donald Padlo reported that all actions had been taken unanimously.

3. Transportation Improvement Committee - Resolution 20100506A STIP/TIP Amendment to Project 0171-0350 - Moving the unexpended balance of \$15,000 from the Preliminary Engineering phase of this ARRA funded project to the Construct. phase - Dist. 1

There was some discussion about the numbering system for resolutions and the Executive Director asked that the motion on this item refer to Resolution #050610T, instead of the Resolution noted in the agenda packet. It was also noted that this Resolution dealt with \$263,000 instead of the \$15,000 that was indicated on the agenda. There was some discussion about whether this TIP amendment would affect any projects in the Central Connecticut Region and it was noted that it would not. This amendment would authorize the re-allocation of an amount of money already programmed for striping Interstate roadways, but was excess that resulted from the low bids that were received on projects so far this year. Programming this money for use in striping projects for the coming fiscal year would not affect any other projects in the Region.

MOTION: Tim Furey moved to approve Resolution 20100506A STIP/TIP Amendment to Project 0171-0350; seconded by Carl Johnson; passed unanimously.

D. Recommendation for Sec. 5310 Grant Award

MOTION: Tim Furey moved to approve the staff recommendation that ConnDot award the Central Connecticut Region 2010 Sec. 5310 grant to the organization(s) in the following order subject to the availability of funds; 1) Town of Plymouth; 2) Town of Plainville Senior Center; 3) Bristol Community Organization; 4) City of New Britain Senior Center; 5) New Britain CCARC and the Town of Burlington; seconded by Steven Schiller; passed with David Dudek and Peter McBrien abstaining.

E. Letter of Support - Plainville application for a State Small Cities housing rehabilitation Grant

MOTION: Tim Furey moved to approve the Executive Director's letter of support to Plainville for a State Small Cities housing rehabilitation grant; seconded by Carl Johnson, passed unanimously.

F. Concurrences with Executive Director's Letters of Support for:

1. Bristol application to the CT DEP for \$10,180 for a community garden

2. Plymouth CT DEP grant for purchase of the N. St. CT Water Company reservoir

MOTION: Tim Furey moved to concur with the Executive Director's letters of support for Bristol's application to the CT DEP for \$10,180 for a community garden and support of Plymouth's CT DEP grant for purchase of the N. St. CT Water Company reservoir; seconded by Carl Johnson; passed unanimously.

G. Authorization for Executive Director to apply for a HUD Sustainable Communities Grant

MOTION: Tim Furey moved to authorize the Executive Director to submit an application for a grant of up to \$3 million from the US HUD Sustainable Communities Planning Grant Program for a project to promote the coordinated development of the Region; seconded by Stephen Mindera; passed unanimously.

H. Resolution #050610A; to authorize execution of agreements with the CT DEP

MOTION: Tim Furey moved to approve Resolution #050610A seconded by Stephen Mindera; passed unanimously.

The Executive Director asked the Board to consider acting on Resolution 050610TA, a resolution authorizing the Board Chairman or Executive Director to execute the agreement with ConnDOT for the next two years' Transportation Planning Grant.

MOTION: Tim Furey moved to add Resolution 050610TA to the agenda; seconded by Steve Schiller; passed unanimously

I. Resolution 050610TA

There was a considerable amount of discussion about whether this Resolution would authorize action on any transportation improvement projects in the Region without prior authorization of the Agency Board and it was noted that this resolution only related to the Agency's Transportation Planning Grant Agreement, which funded the Agency's Unified Planning Work Program (UPWP), which directs the Agency staff in its planning work, not in its work on any specific improvement project. Action on specific improvement projects is directed separately by the Agency's Transportation Improvement Program. Board Member Furey asked that this clarification be included in the minutes for this meeting to provide assurance to anyone reading about this action that it did not relate to any particular improvement project.

MOTION: Tim Furey moved to approve Resolution 050610TA; seconded by Don Padlo; passed unanimously.

V. Information- none

VI. Adjournment was declared at approximately 9:30PM

Respectfully Submitted: Cheri Bouchard - Duquette, Office Manager/Bookkeeper