

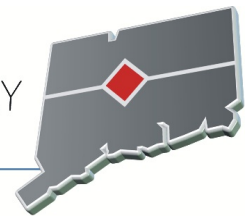
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

Serving Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, and Southington

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REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, November 5, 2009; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order, report of excused absences, determination of quorum (representation from four municipalities) the meeting was called to order at approximately 7:50 PM with the following members in attendance, except as otherwise noted

	Chief Elected Official Designee	Planning Commission Representative	Other City/Town Representative (populations over 50,000 only)
Berlin	Morgan Seelye	Dennis Kern, Treasurer	
Bristol	John Pompei, Vice Chair	Donald Padlo	vacant
Burlington	Peter McBrien	Paul Rachielles	
New Britain	Donald Naples, Secretary	Steven P. Schiller, excused absent	Craig Diangelo
Plainville*	David Dudek, Chair	Jennifer Bartiss-Earley	
Plymouth	Stephen Mindera	Carl Johnson	
Southington	Joseph Krajewski	Rudy Cabata	Paul Bedard, excused absent

- II. Comments from the public - None

III. Presentation: Affordable Housing - David Fink, Partnership for Strong Communities and Dimple Desai, CT OPM, presented information on the Affordable Housing program at the statewide level and encouraged each town to move forward to work to provide affordable housing.

IV. Action Items

- A. Receive the August and September Financial Reports and file for Audit

MOTION: Morgan Seelye moved to accept and file the reports as presented; seconded by Stephen Mindera; passed unanimously

- B. September 3rd Regular meeting minutes

MOTION: John Pompei moved to approve the minutes as presented; seconded by Donald Naples; passed unanimously.

- C. Standing Committee Reports

- I. Program, Finance, and Personnel (PFP) Committee

- a. Award of Bid for Paratransit Vehicle Advertising

MOTION: Morgan Seelye moved to approve the proposed agreement between CCRPA and Trans-Ad Outdoor LTD for Paratransit Vehicle Advertising contingent upon the approval of Executive Director Carl Stephani in consultation with Attorney Timothy Furey. Seconded by Stephen Mindera; passed unanimously.

- b. FY2009-2010 Budget Amendment

MOTION: Dennis Kern moved to approve the proposed FY 2009-2010 Budget Amendment with the following additional changes - a reduction to the SGIA fund from \$10,000.00 to \$1,000.00 and an increase in the Audit/Legal line by \$1,000.00; seconded by John Pompei; passed unanimously.

- c. Personnel Policy Amendments - Floating Holiday and Earned Leave

MOTION: Stephen Mindera moved to approve the proposed changes to the Personnel Policy with the addition of "Earned personal days accrue to vacation time." to paragraph III.C.3 and "Earned personal days accrue to vacation time" to paragraph III.C.8. and "The Executive Director has the authority to send any ill employee home" to paragraph III.C.6; seconded by Carl Johnson; passed unanimously.

2. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Donald Padlo, Committee Chair, advised that all actions had been unanimous.

- D. Confirm Peter McBrien's appointment to the PFP Committee

MOTION: Dennis Kern moved to approve Peter McBrien's appointment to the PFP Committee; seconded by Donald Naples; passed unanimously.

- E. Approve Resolution No. 2009I105A - Amendments to the 2007 TIP and STIP

MOTION: Donald Padlo moved to approve Resolution No. 2009I105A - Amendments to the 2007 TIP and STIP; seconded by Stephen Mindera; passed unanimously.

- F. Approve Resolution No. 2009I105B - New Air Quality Conformity Statement

MOTION: Stephen Mindera moved to approve Resolution No. 2009I105B - New Air Quality Conformity Statement; seconded by Donald Padlo; passed unanimously.

- G. Approve Resolution No. 2009I105C - Endorsement of the Transportation Improvement Program for FY 2010-13

MOTION: Stephen Mindera moved to approve Resolution No. 2009I105C - Endorsement of the Transportation Improvement Program for FY 2010-2013; seconded by Donald Padlo; passed unanimously.

- H. Approve Resolution No. 2009I105D - Urban Planning Certification

MOTION: Donald Padlo moved to approve Resolution No. 2009I105D - Urban Planning Certification; seconded by Peter McBrien; passed unanimously.

- I. Authorization to Execute a Professional Services Agreement for an Engineering Analysis of the impact of Removing the Bristol Middle Street Dam

MOTION: Morgan Seelye moved to authorize the Executive Director to execute the proposed professional services agreement for an engineering analysis of the impact of removing the Bristol Middle Street Dam on the condition that the wording be revised to meet the Executive Director's requirements in consultation with legal counsel; seconded by Donald Padlo; passed unanimously.

- J. Approve 2010 Regular Meeting Schedule

MOTION: Morgan Seelye moved to approve the 2010 Regular Meeting Schedule as presented, and with the understanding the Board Policy #3 regarding the meeting schedule would be brought back to the Board at the December meeting; seconded by Peter McBrien; passed unanimously.

V. Information - Annual Holiday Dinner Meeting, 5:30 PM (light refreshments; 6 PM Committees; 6:15 PM Board) December 3rd J. Timothy's, Plainville

VI. Other matters - Board members assembled to have a group picture taken for the Annual Report

VII. Adjournment was declared at approximately 9:00 PM