

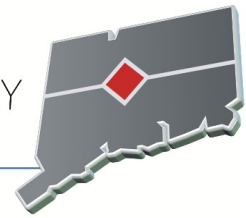
CENTRAL CONNECTICUT REGIONAL PLANNING AGENCY

Serving Berlin, Bristol, Burlington, New Britain, Plainville, Plymouth, and Southington

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REGULAR AGENCY BOARD MEETING MINUTES

7:30 P.M. Thursday, Sept. 3, 2009; CCRPA 225 N. Main St. Ste 304, Bristol, CT

- I. Call to order, report of excused absences, and determination of quorum (representation from four municipalities) the meeting was called to order at approximately 7:40 PM with the following members in attendance, except as otherwise noted:

Berlin	Dennis Kern - Treasurer		Steven P. Schiller
	Morgan Seelye	Plainville	Jennifer Bartiss-Earley
Bristol	Donald Padlo		David Dudek, Chair
	John Pompei, Vice Chair	Plymouth	Carl Johnson
	vacant		Stephen Mindera
Burlington	Paul Rachielles	Southington	Paul Bedard, absent
	Bernard Schuster, absent		Rudy Cabata, absent
New Britain	Craig Diangelo		Joseph Krajewski
	Donald Naples, Secretary		
- II. Service Recognition - former member Leanne Kennedy was presented a Certificate of Appreciation for her service on the Board and given an opportunity to address the Board. She expressed her appreciation to the Board members for the pleasure it had been working with them.
- III. Comments from the public - none
- IV. Informational Presentations
 - A. Economic Stimulus Ombudsman to the Regional Planning Organizations and the 169 Connecticut cities and towns; David LeVasseur, Undersecretary of Intergovernmental Policy, and Tyler Kleykamp, CT Office of Policy and Management liaison for the CCRPA - this presentation was cancelled and will be given to the Region's Chief Elected Officials
 - B. Low-Impact Development (LID) - John S. Rozum, AICP; Director; CT NEMO Program; Center for Land use Education And Research (CLEAR) University of Connecticut - Mr. Rozum discussed the usage of LID in local communities outlining its benefits. A handout was used in his discussion.
 - C. Fuel Cell Site Location - Tom Drejer, Energy Specialist, CT Center for Advanced Technology - Mr. Drejer and Mr. Joel Rinebold, using a handout, discussed the usage of Fuel Cells for municipal energy generation, and offered to assist towns in seeking grant funding.
- V. Action Items
 - A. Receive the May, June and July Financial Reports and file for Audit
MOTION: Donald Padlo moved to approve the financial reports and file for audit; seconded by Stephen Mindera; passed unanimously.
 - B. Approve Minutes of June 4 and August 20, 2009
MOTION: Stephen Mindera moved to approve the minutes as presented; seconded by Steven Schiller; passed unanimously.
 - C. Standing Committee Reports
 1. Program, Finance, and Personnel (PFP) Committee
 - a. Setting Municipal Dues for FY2010-2011
MOTION: Morgan Seelye moved to approve the municipal dues amounts and allocation formula

for FY 2010-2011; seconded by Steven Schiller; passed unanimously

- b. Concurrence with Executive Director's Advertising of Paratransit Vehicle Advertising Services Request For Proposals (RFP)

MOTION: Morgan Seelye moved to concur with the Executive Director's advertising of an RFP for vendors to provide advertising services for our paratransit service vehicles; seconded by Donald Padlo; passed unanimously.

- c. Housekeeping Amendments to the Personnel Policy

MOTION: Morgan Seelye moved to approve the proposed housekeeping amendments to the Personnel Policy and to direct staff to prepare changes to the Policy regarding the accounting of employees' annual floating holidays and earned personal days for action to at the regular October meeting; seconded by Steven Schiller; passed unanimously.

- 2. Comprehensive Plan Committee (CPC) (No action required on referrals if all decisions were unanimous; see CPC agenda for item listings) - Donald Padlo, Committee Chair, advised that all actions had been unanimous.

- D. Amend Bylaws regarding quarterly meetings with Chief Elected Officials

MOTION: Stephen Mindera moved to amend the Agency Board Bylaws to remove the language that was added in September 2008; seconded by Paul Rachielles; passed unanimously.

- E. Ratify appointment of Standing Committee members and Chairs

MOTION: Steven Schiller moved to confirm the Standing committee appointments noted for the FY 2008-2009 with the notation that Rudy Cabata is to serve on CPC and Joseph Krajewski is to serve on the PFP; seconded by Donald Padlo; passed unanimously.

- F. Approve Resolution No. 20090903A, Amendments to the 2007 TIP and STIP:

- 1. Project No. 0088-0174, Beaver St., New Britain, Increase Estimate
- 2. Project No. 0110-0129, South Main, Plymouth, Increase Estimate

MOTION: Donald Padlo move to approve Resolution No. 20090903A and the Amendments to the TIP & STIP; seconded by Stephen Mindera; passed unanimously.

- G. Concurrence with the staff's execution of the 3rd Amendment to the Agency office space lease, adding space to the meeting room with a commensurate increase in rent

MOTION: Stephen Mindera moved to approve the amendment to the office space lease and to authorize the expenditure of \$1,500.00 from contingency as the Agency's share of the remodeling cost; seconded by Joseph Krajewski; passed unanimously.

- H. Approve Release of Draft 2010-2013 TIP for Public Review

MOTION: Donald Padlo moved to accept the draft Transportation Improvement Program (TIP) 2010-2013 for public review and comment; seconded by Steven Schiller; passed unanimously.

VI. Information Items

- 1. DEMHS R5EPT (Region V Emergency Planning Team) update
- 2. October Board meeting location - Bristol CCRPA Offices
- 3. Other

VII. Other matters - the Executive Director announced the availability of tickets to the "Get Motivated" Seminar coming to Hartford on September 9th.

VIII. Adjournment was declared at 8:50 PM.