



DRAFT

ADA Transportation Special Advisory Committee

2 PM Thursday, October 21, 2013

CCRPA Office, 225 North Main Street, Suite 304, Bristol, CT 06010

Committee Members: Please e-mail/call if you will be late or absent

Special Needs: We do not discriminate on the basis of disability.

Please call in advance if you need auxiliary aids.

- I. Call to order, determination of quorum (51% of Committee Membership). The meeting was called to order at approximately 2:15 PM by Chair Robley Newton with the following in attendance except as otherwise noted:

	Representative	Representative	Representative
Berlin	~	~	~
Bristol	Paul Duquette	Robley Newton, Chair	~
Burlington	~	~	~
New Britain	Mike Karwan (na)	~	~
Plainville	Shawn Cohen, Vice Chair	Rob Palaski	
Plymouth	~	~	~
Southington	~	~	~
Ex officio	Dennis Kern		

Na=noted absence

Also in attendance were Greg Martin, Latrice Oree, Susan Paris, Francis Pickering, and Abby St. Peter.

- II. Comments from the public
 Latrice Oree spoke before the Committee to present comments on the service. She indicated she appreciates the service but has some concerns, specifically customer service issues, confusion regarding service hours, and difficulties with transfers. She also stated she never received information regarding rules and regulations of the service. CCRPA presented Ms. Oree with a copy of the Rider and Provider Handbook and a printout of information from the paratransit service website. The remaining items will be addressed via letter.
- III. Action Item
 - A. Approve the July 11, 2013 meeting minutes
 Motion: Shawn Cohen moved to approve the July 11, 2013 meeting minutes as presented; seconded by Rob Palaski; passed unanimously.

IV. Information items and other matters

A. Paratransit Operating Statistics

CCRPA staff discussed the paratransit operating statistics from July through September 2013. The operating statistics are as follows:

Month	Applications Received	Recertifications	Trips Provided
July	21	2	4,979
August	19	1	5,233
September	8	1	5,036
Total	48	4	15,248

B. Bus Fare

The Connecticut Department of Transportation held two hearings in the region in early September regarding the proposed fare increase. As soon as ConnDOT notifies CCRPA of any changes in the fare, CCRPA will post flyers in all paratransit vehicles.

C. Paratransit RFP

CCRPA informed the Committee an announcement regarding the paratransit RFP has been placed online at Transit Intelligence and it will also be published in the Hartford Courant next week. The RFP will be released November 1, 2013 with a December due date. CCRPA also informed the Committee that the Connecticut Office of Policy and Management has recommended CCRPA consolidate with the Capitol Region Council of Governments. The CCRPA Board is currently exploring consolidation options. Regardless of the structure of CCRPA in the future, CCRPA has been instructed by the Connecticut Department of Transportation to proceed with the RFP process. The paratransit contract will be carried out by CCRPA or its successor.

V. Adjournment was declared at approximately 3:11 PM.

Respectfully submitted: Abigail St. Peter, Regional Planner