



DRAFT
ADA Transportation Advisory Committee
 2 PM Thursday, April 12, 2012
 CCRPA Offices, 225 N Main St., Bristol, CT

Board Members: Please e-mail/call if you will be late or absent
 Special Needs: We do not discriminate on the basis of disability.
 Please call in advance if you need auxiliary aids.

- I. The meeting was called to order at approximately 2:06 pm. It was determined there was a quorum (51% of Committee Membership); the following were in attendance except as otherwise noted:

	Representative	Representative	Representative
Berlin	~	~	~
Bristol	Gary Allen	Art Helfgott—n.a.	Rob Newton, Chair
Burlington	~	~	~
New Britain	Mike Karwan	~	~
Plainville	Shawn Cohen, Vice Chair	Rob Palaski	
Plymouth	~	~	~
Southington	~	~	~
Ex officio	John Pompei		

II. Action Items

- A. Approve the January 11, 2012 meeting minutes

Motion: Mike Karwan moved to approve the January 11, 2012 meeting minutes as presented; seconded by Shawn Cohen; passed.

III. Information

- A. Contract

CCRPA extended the contract with DATTCO for the provision of paratransit service, effective July 1, 2012 to June 30, 2013. At that time, CCRPA can opt for one more, one year extension effective through June 30, 2014 or decide to go out to RFP. Regardless of the option years, it was explained that based on the current contract, by June 30, 2014, the provision of the service will go out for RFP. During contract extension discussions, CCRPA addressed concerns regarding phone coverage and reporting of data and also expressed an interest in pursuing AVL.

- B. Application Materials

The Committee reviewed the ADA paratransit application materials. The materials include a cover letter explaining the paratransit service and instructions on how to apply, an application form for the applicant to complete, and medical verification forms to be completed by a healthcare professional familiar with the applicant's disability. It was explained that all applicants are contacted for an interview.

- C. Facility Meetings/Outreach

CCRPA staff has been meeting with facilities throughout the region to explain the paratransit service and address any issues. This has been helpful in resolving any misunderstandings about the service and also informing providers about the availability of the service.

D. Other business

- a. Transfers: It was brought up that paratransit passengers are not provided with transfer tickets that they can use when switching ADA providers, for example transferring from GHTD to DATTCO. This has caused confusion and some passengers have been incorrectly charged twice. This issue will be investigated and discussed at the next meeting.
- b. ADA Paratransit Service Area and Connections: It was asked if a paratransit client could travel between Bristol and Waterbury. It was explained that Greater Waterbury Transit District can meet a DATTCO vehicle at the Wolcott/Bristol town line. However, there is not a safe area in that vicinity for a passenger to wait.
- c. Bus Service in Southington: Southington currently has a commuter bus. However, ADA paratransit service is only available in areas which have a regular fixed route. In order to get a regular fixed route in Southington (and subsequently paratransit service) the town would have to request bus service. At that time a study would be conducted to assess potential ridership. Southington has not expressed an interest in having a regular bus route in the town.
- d. Advertising: It was requested that the Committee investigate possible ways to advertise the paratransit service. The Chair will be contacting Nutmeg TV and will present his findings at the next meeting.

IV. Adjournment was declared at approximately 3:45 PM. The next meeting will be on June 21, 2012 at 2 PM at CCRPA.

Respectfully submitted – Abigail St. Peter, Assistant Planner